

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS REORGANIZATION MEETING December 4, 2019

Reorganization of Board

I. President Laudenslager called the meeting to order at 6:49 PM at the Northumberland County Career & Technology Center.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Absent
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	Solicitor	Present

OTHERS

Chris Grego of "The News Item" and several members of the general public were present.

IV. President Laudenslager recognized the public present.

Notice: In accordance with Section 401 of the Public School Code this meeting is being conducted for the purposes of reorganization of the Board of School Directors of the Line Mountain School District.

V. Routine:

- A. Nomination and election of a Temporary President by the hold-over board members.

President Laudenslager called for the nomination of a Temporary President. Linda Gutkowski nominated Dennis Erdman as the Temporary President. There were no further nominations. The nomination passed by Acclamation.

Dennis Erdman assumed the chair as the Temporary President.

- B. The Board Secretary read the certificates of election for newly elected board members:

Troy Laudenslager
Lauren Hackenburg
Paul Kolody
Ronald Neidig
Marlin Yeager, Jr.

- C. District Judge Gembic administered the oath or affirmation of office to the new board members.
- D. Board Secretary, Patty Troutman, read the list of legally elected or appointed and qualified board members.
- E. Nomination and election of a President.

Temporary President, Dennis Erdman, called for the nomination of a President. Dennis Erdman nominated Troy Laudenslager as President. There were no further nominations. The nomination passed by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

Troy Laudenslager assumed the chair as the President

- F. Nomination and election of a Vice President.

President Laudenslager called for the nomination of a Vice President. Linda Gutkowski nominated Dennis Erdman for Vice President. There were no further nominations. The nomination passed by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

G. Nomination and election of a PSBA Legislative representative.

President Laudenslager called for the nomination of a PSBA Legislative Representative. Ronald Neidig nominated Linda Gutkowski as the PSBA Legislative Representative. There were no further nominations. The nomination passed by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

H. President Laudenslager appointed Dennis Erdman and Linda Gutkowski as Northumberland County Career & Technology Center Representatives.

Public Comment - None.

Board Comment - None.

VI. Motion to Adjourn:

Ronald Neidig made the motion and Paul Kolody seconded the motion to adjourn the Reorganization Meeting at 6:56 PM. The motion carried by Acclamation.

Respectfully submitted,

Patty Troutman
Board Secretary

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

December 4, 2019

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II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Absent
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	Solicitor	Present

OTHERS

Chris Grego of "The News Item", and several members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, October 22, 2019 as per attached pages.

Dennis Erdman made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports

- A. Superintendent
No report.
- B. Business Administrator
No report.
- C. Property Committee
No report.
- D. Policy Committee
No report.
- E. Fiscal Committee
No report.
- F. Personnel Committee
No report.
- G. Northumberland County Career & Technology Center Report
No report.
- H. Central Susquehanna Intermediate Unit Report
No report.
- I. Tax Collection Committee
No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

- A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending November 22, 2019 as per attached pages.
- B. Additional checks for approval.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Paul Kolody to approve Item Number A1 and carried by a vote of 4 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **December Accounts Payable Approval**

Be it recommended that the Board approve payment of December 2019 bills subject to ratification at the January 2020 meeting.

3. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2019 taxes as per attached page.

4. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

5. **BrainPop License Renewal Approval**

Be it recommended the Board approve to renew the BrainPop, BrainPop Jr., and BrainPop Espanol Site License for 12 months of unlimited access to the BrainPop online programs from BrainPop of New York, NY. Total cost is \$2,550 and subscription runs from 12/22/2019 through 12/21/2020.

6. **Dell Hardware Next Day Maintenance Renewal Approval**

Be it recommended the Board approve to renew Next Business Day hardware maintenance on (4) Dell PowerEdge Servers at a total cost of \$743.29 from Park Place Technologies of Mayfield Heights, Ohio. Maintenance runs from 1/4/2020 through 8/6/2020.

7. **Right-To-Know Compliance Updates Approval**

Be it recommended the Board approve JMSI Environmental Corp., Swoyersville, PA to update the school district's Right-To-Know compliance Program in accordance with PA Law 1984-159 Worker and Community Right-To-Know Act at a cost of \$2,150.00 and authorize the Superintendent to execute the agreement as per attached page.

8. **Stage Safety Inspection Approval**
Be it recommended the Board approve the Line Mountain Middle High School stage equipment safety inspection through Janson Industries, Canton, OH at a cost of \$960.00 and authorize the Superintendent to execute the agreement as per attached page.
9. **High School JACE #1 Replacement Approval**
Be it recommended the Board approve NRG Controls North, Inc., Selinsgrove, PA to provide a required replacement Tridium JACE to replace the existing failed JACE #1 and at the high school at a cost of \$7,388.00 Through COSTARS Contract #215718 as per attached pages.
10. **2020-21 Budget**
Motion to adopt the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index for 2020-21 as per attached pages.
11. **Workers' Compensation Program: Health Care Providers Approval**
Be it recommended the Board approve the Workers' Compensation Program Health Care Providers as per attached page.
12. **Tax Collection Committee Delegate Approval**
Be it recommended the Board approve Patty Troutman as the primary voting delegate, the Business Administrator as the first alternate voting delegate, and Joanna Hovenstine as the second alternate voting delegate for the Tax Collection Committee for a term of one (1) year starting January 1, 2020.
13. **Discovery License Renewal Approval**
Be it recommended the Board approve to renew the Discovery Education Online License through CSIU, Milton, PA at an annual cost of \$1,256.28 for the 2019-2020 school year.
14. **American Red Cross Agreement Approval**
Be it recommended the Board approve to enter into an agreement with the American Red Cross for the use of facilities of the Line Mountain Elementary and Middle High School as a mass care shelter in the event of a disaster or emergency at no charge to the American Red Cross pending solicitor approval and insurance requirements. Authorize the Superintendent to execute the agreement as per attached pages.
15. **Appointment of Treasurer**
President Laudenslager appointed Ronald Neidig as Treasurer of the Board effective January 16, 2020 until June 30, 2020 due to the retirement of the current Board Treasurer.

16. **IDEA Agreements Approval**
The administration recommends the approval of the IDEA-B, Section 611 Pass Through Funds Agreement in the amount of \$183,631.09 and the IDEA Section 619 Pass Through Funds Agreement in the amount of \$3,210.00 for the 2019-2020 school year and authorize the Superintendent to execute the agreements as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Ronald Neidig to approve Item Numbers A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15 and A16 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Administrator Personnel Approval**
Be it recommended the Board approve the resignation due to retirement of Philip Rapant, Jr., Business Administrator effective January 15, 2020.

Mr. Campbell provided packets of applicants for the business administrator position to board members interested in participating in the interview process. The interviews are set to begin on December 17, 2019.

Ronald Neidig thanked Philip Rapant for his fifteen years of service.

2. **2019-2020 Elementary After School Tutor Personnel Approval**
The administration recommends approval of the following teachers as tutors for the Elementary After School Tutoring program. Salaries are \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day but not to exceed \$4,000.00 for the school year:

Amy Young	Crystale Straub Moyer	Autumn Walshaw
Melinda Masser	Beth Reed	

3. **Classified Personnel Approval**
The administration recommends approval of the employment of Melissa Harvey as a 6.5 hour teacher aide/nurse at the Line Mountain Elementary School at \$20.00 per hour effective upon completion of all required paperwork.

4. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Amy Brosious	Archery Advisor	\$1,605.00
Laurie Johnson	Archery Advisor	\$1,605.00
Kathy Malacuskay	Volunteer Archery Advisor	\$ -0-
Adam Malacuskay	Volunteer Archery Advisor	\$ -0-
Timothy Zartman	Volunteer Archery Advisor	\$ -0-
Melissa Zartman	Volunteer Archery Advisor	\$ -0-
James Lenker	Volunteer Archery Advisor	\$ -0-
Eric Silvick	Volunteer Archery Advisor	\$ -0-
Jason Weller	Volunteer Archery Advisor	\$ -0-
Shannon Kieffer	Volunteer Archery Advisor	\$ -0-
Michael Buriak	Volunteer Archery Advisor	\$ -0-
Beverly Kline-Lash	Musical Director	\$1,605.00
Dana Brown	Musical Stage Director	\$1,065.00
Cheryl Ibberson	Musical Business Manger	\$2,415.00
Devin Ilgenfritz	Musical Choreographer	\$1,155.00
Harold Morgan	Musical Accompanist	\$1,515.00
Theresa York	OM High School Advisor	\$2,145.00
Marcy Walshaw Miller	OM Elementary Advisor	\$1,155.00
Dillan Michael	Assistant Football Coach	\$2,640.00

5. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2019-2020 school year:

<u>Name</u>	<u>Certification</u>
Tara Kephart	CSIU Guest Teacher
Sally Sobotor	Emergency Certified Nurse

6. **Substitute Classified Personnel Approval**

The administration recommends approval (pending all required paperwork) of the following substitute classified personnel:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Barbara Karmilowicz	Substitute Cafeteria Worker	\$9.25

7. **2019-2020 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2019-2020 school year effective July 1, 2019:

<u>Statistician/Scorekeepers</u>	<u>Clock Operators</u>
Jaya London	Jaya London
Kylie Klinger	Kylie Klinger
Emily Gonsar	Willard Reed

8. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for employee #9383 commencing on or about December 25, 2019 through two weeks which will follow FMLA requirements and policy.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Paul Kolody and seconded by Linda Gutkowski to approve Item Numbers B1, B2, B3, B4, B5, B6, B7 and B8 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2019-2020 school year as per attached page.

2. **Field Trips Approval**

A. The administration recommends approval of the following field trips for the 2019-2020 school year as per attached page.

B. The LMHS Key Club and Student Council, advisor and 1 adult request approval to attend a Hershey Bears game in Hershey, PA on Sunday, December 8, 2019 at a cost of \$325.00 to be paid by the Key Club and Student Council.

3. **Use of Facilities Approval**

A. The Travel Club requests the use of the Line Mountain Middle High School cafeteria on Sunday, December 8, 2019 from 9:00 AM to 5:00 PM as a snow make-up day for their bingo fund raiser.

B. The Line Mountain Elementary Wrestling Boosters request the use of the Line Mountain Middle High School middle school gym, high school gym, mat room, weight room, and cafeteria and kitchen on Sunday, January 18, 2020 from 6:00 AM to 7:00 PM as a snow make-up day for their wrestling tournament.

C. The Line Mountain Archery Boosters request the use of the Line Mountain Middle High School middle school gym, high school gym, and cafeteria on Sunday, March 1, 2020 from 6:00 AM to 7:00 PM as a snow make-up date for their archery tournament.

D. The Line Mountain Archery Volunteer Advisors request the use of the Line Mountain Middle School gym on Sunday, November 17, 2019 from 12:00 PM to 5:00 PM to receive basic archery Instructor training through the PA Game Commission.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Dennis Erdman and seconded by Paul Kolody to approve
Item Numbers C1, C2 and C3 and carried by a vote of 5 yes, 0 no and 0
abstentions on roll call vote.

IX. Public Comment – None.

Board Comment – None.

President Laudenslager announced there would be a brief executive session
immediately following the meeting for personnel reasons with no action to follow.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman
made the motion and Paul Kolody seconded the motion to adjourn the
meeting at 7:10 PM.

Respectfully submitted,

Patty Troutman
Board Secretary