

LINE MOUNTAIN SCHOOL DISTRICT  
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

September 24, 2019

I. Vice President Erdman called the meeting to order at 6:31 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Paul Kolody	Present
Troy Laudenslager, President	Absent
Ronald Neidig	Absent
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Absent
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	Solicitor	Present

**OTHERS**

Justin Strawser of "The Daily Item", Chris Grego of "The News Item" and several members the general public were present.

IV. Vice President Erdman recognized the public present.

Jenny Snyder addressed the Board and asked if there has been any follow-up to her request to ensure the retirement of her son's baseball jersey number 32. Mr. Campbell assured Ms. Snyder the issue would be addressed as part of the agenda for the October 22, 2019 board meeting.

Brian Hipple, representing his daughter Eleanor who is an elementary student, addressed the Board requesting that they review the situation of the driveway to their house being deemed as unsafe for travel to pick up the student at the house. Mr. Hipple presented to the Board a summary of the circumstances to date. After brief board discussion, Mr. Campbell and Mr. Hipple left the board meeting to discuss the sensitive matter in private.

V. Approval of Minutes:

Regular Meeting, August 27, 2019 as per attached pages.

Linda Gutkowski made the motion and Paul Kolody seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Michael Bordner made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent  
No report.

B. Business Administrator  
No report.

C. Principals  
Jeff Lagerman reported on the success of the recent Book Fair.

Jeanne Menko reported on the vehicular career day including approximately fifteen vehicles. Many parents and community members participated in the event giving back to the community.

Bradley Skelton reported on upcoming soccer, football, homecoming and field hockey events. Dennis Erdman asked if there have been any applicants to date for the archery advisor positions. Mr. Skelton reported there have been none.

D. Property Committee  
Doug Wolfe presented pictures of the recently completed paving project.

The water wheel has been in use for one month and is working well in these dry conditions.

He also presented a compilation of information on the purchase of a vehicle to be used for district delivery and athletic / activity transportation needs. Bradley Skelton suggested that a box truck would be better suited to meet the needs of the athletic / activity clubs. The Board briefly discussed the four options presented and asked that an agenda item be included for the purchase of a vehicle at the next board meeting.

- E. Policy Committee  
No report.
- F. Fiscal Committee  
No report.
- G. Personnel Committee  
No report.
- H. Northumberland County Career & Technology Center Report  
Dennis Erdman reported the attendance at the NCCTC has increased significantly from last year. The extensive technology program available at Line Mountain School District may deter some Line Mountain students from attending the NCCTC.
- I. Central Susquehanna Intermediate Unit Report  
No report.
- J. Tax Collection Committee  
No report.

## VIII. **ACTION ITEM**

### A. FISCAL

PUBLIC COMMENT – None.

#### 1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending September 17, 2019 as per attached pages.

B. Additional checks for approval as per attached.

#### 2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2019 taxes as per attached page.

#### 3. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Study Island Software Renewal Approval**  
Be it recommended the Board approve to renew the Study Island online curriculum software from Edmentum, Minneapolis, MN. The products include reading, math, and science for grades K-12 at an annual cost of \$14,235.00 with the subscription running September 23, 2019 through September 22, 2020.
5. **GoEnnounce Software Program Renewal Approval**  
Be it recommended the Board approve the renewal of the Line Mountain GoEnnounce software program at a cost of \$1,800.00 for the 2019-2020 school year as per attached pages.
6. **Dental Screening Agreement**  
Be it recommended the Board approve Dr. John Horn of Hegins, PA to provide dental screenings for students in Kindergarten or First Grade, as well as Third and Seventh grades for the 2019-2020 school year at a cost of \$2.00 per student.
7. **ACT 1 Application Outsourcing Approval**  
Be it recommended the Board approve a contract with Berkheimer OneSource, Bangor, PA for forms, envelopes, printing, and mailing of the 2019 Line Mountain Homestead Farmstead (ACT 1) Applications at a cost of \$0.3383 each plus the current presorted mailing rate.
8. **Fire Police Agreement Approval**  
Be it recommended the Board approve an agreement with Lower Augusta Volunteer Fire Department, Inc. used for services rendered (traffic control and security) for the 2019-2020 home football games at a cost of \$14.50 per man hour and an apparatus fee of \$40.00 per unit and authorize Administration to execute the agreement as per attached page.
9. **Apple MacBook Purchase Approval**  
Be it recommended the Board approve the purchase of an Apple MacBook Pro for the middle school art department for the 2019-2020 school year through Apple Education of Austin, Texas at a cost of \$1,399 per PEPPM pricing.
10. **Four Diamonds Mini-Thon Partnership Agreement Approval**  
The administration recommends approval to enter into a partnership agreement with Four Diamonds, Hershey, PA to hold a mini-thon at the Line Mountain Elementary School during the 2019-2020 school year with the exact date to be determined and authorize administration to execute the agreement as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Paul Kolody to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, and A10, and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**

A. The administration recommends approval for the employment of Trystanne Toczylosky as a grades 5-12 social worker on a 195 day contract at a salary of \$38,395.00 with benefits effective Tuesday, September 25, 2019.

B. The administration recommends approval for the employment of Amanda Snyder as a grades 5-12 social worker on a 195 day contract at a salary of \$41,796.00 with benefits effective Tuesday, September 25, 2019.

2. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teacher for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2019-2020 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Peggy Long	Train Volunteers for Kid Writing	1.5
Barbara Klebon	Train Volunteers for Kid Writing	1.5
Sara Paulson	Train Volunteers for Kid Writing	1.5
Beth Reed	Train Volunteers for Kid Writing	1.5
Lori Brown	Data Collection	25 combined
Christine Shearn	Data Collection	total for both

3. **After School Open Lab Approval**

The administration recommends approval for Jared Haas and Joseph Kahl to run an after school open lab for the metal and wood shops Tuesdays and Wednesdays from 2:30 PM to 5:30 PM for the school year at the LMEA contracted price of \$25.00 per hour for the 2019-2020 school year.

4. **After School Art Project Approval**

The administration recommends approval for Wesley Wagner and CarolLynn Kahler to run an after school art program Tuesdays and Thursdays from 2:30 to 5:00 for 4-6 weeks each semester at the contracted price of \$25.00 per hour for the 2019-2020 school year to include:

Scope of projects: Want to continue on two possible wall paintings, concentration on the front entrance areas to the High School Building.

1. Include our logo (enlarged) and text "Welcome to Eagle Country" on the blank white wall opposite the secure entrance area between the glass entry doors (Front entrance to HS foyer).

2. A wall mural at the front and corners of the hallway that leads towards Mr. Hayner's room and the opposite side towards the Library- concept art not completed yet at this time but will be submitted for approval beforehand.

5. **2019-2020 After School Tutor Personnel Approval**

The administration recommends approval of the following teachers as tutors for the After School Tutoring Program at the LMEA contracted price of \$25.00 per hour. The program will run a total of 8 months, 35 hours per month for the 2019-2020 school year:

Lori Brown	Jenna Fisher	Jennifer Frye
Lori Hackenberg	Kelly Heim	Trisha Herb
Shelley Herb-Fausey	Heather Kieffer	Kim Poltonavage
Laura Pomykalski	Laura Scandle	Stacy Sprenkel
Kam Traugh	Dylan Yoder	Alan Zelnick

6. **Classified Personnel Approval**

A. The administration recommends approval of the resignation of Jody Rebuck, Teacher Aide at the Line Mountain Elementary School effective October 4, 2019.

B. The administration recommends approval of the employment of Jessica Bradigan as a 6.5 hour teacher aide at the Line Mountain Elementary School at \$10.00 per hour effective September 25, 2019.

7. **Classified Work Beyond the School Day Approval**

The administration recommends up to 20 additional hours for the 2019-2020 school year for the following staff for field trips, extra-curricular activities, and extensions to the school day to provide support and/or personal care for students receiving special education services:

<u>Name</u>	<u>Salary</u>	<u>Name</u>	<u>Salary</u>
Jamie Lenker	\$12.00	Faith Leiser	\$11.40
Jennifer L.-Leitzel	\$12.00	Gertrude Masser	\$16.65
Vicki Jones	\$15.60	Bethany Lahr	\$10.50
Kathleen Spotts	\$14.80	Linda Long	\$13.30
Holly Renninger	\$13.30	Betty Jean Reiner	\$16.65
Nina Lenker	\$15.15	Melissa Gessner	\$11.70
Jennifer Rissinger	\$10.00	Debra Novinger	\$16.35
Lisa Strahan	\$12.05	Tammy Wetzel	\$13.30
Christine Leader	\$16.65	Lisa Wren	\$13.80
Deborah Weiser	\$15.20	Susan Reed	\$12.85
Jessica Bradigan	\$10.00	Sandra Wiest	\$ 9.25

8. **Substitute Classified Personnel Approval**
  - A. The administration recommends approval for Melissa Gessner to be employed as a day to day substitute custodian at the substitute rate of \$9.25 per hour effective September 25, 2019.
  - B. The administration recommends approval for Jody Rebeck to be employed as a day to day substitute teacher aide at the substitute rate of \$9.25 per hour effective October 7, 2019.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Paul Kolody to approve Item Numbers B1, B2, B3, B4, B5, B6, B7 and B8 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**
  - A. The administration recommends approval of the following faculty conferences the 2019-2020 school year as per attached page.
  - B. Additional Faculty Conferences for approval as per attached.
2. **Field Trips Approval**
  - A. The administration recommends approval of the following field trips for the 2019-2020 school year as per attached page.
  - B. Additional Field Trip for approval as per attached.
3. **Memorandum of Understandings Approval**

Motion to approve Memorandum of Understandings between Zerbe Township Police Department, Lower Mahanoy Township Police Department, Pennsylvania State Police and the Line Mountain School District.
4. **First Reading of Policy Approval**

Be it recommended to approve first reading of the following policy:

  - 808, Food Services, as per attached pages.

5. **HAD Enough Program Approval**

Be it recommended the board approve Rachel Farrow (pending clearances), Education Specialist, Transitions, Sunbury, PA to provide a teen dating violence prevention program (approximately 120 minutes) to all 9<sup>th</sup> grade students through their health classes at no cost to the district.

RECOMMENDED ACTION

That the Board of School Directors approve  
the above policy and program action.

Moved by Michael Bordner and seconded by Linda Gutkowski to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment - None.

Solicitor Antonio Michetti announced there was an executive session prior to the board meeting tonight to discuss personnel issues and potential litigation.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Linda Gutkowski made the motion and Paul Kolody seconded the motion to adjourn the meeting at 7:08 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary