

LINE MOUNTAIN SCHOOL DISTRICT

AGENDA

BOARD OF SCHOOL DIRECTORS MEETING

June 4, 2019

I. President Laudenslager called the meeting to order at 6:59 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Absent
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item", Madison Hollenbach and Sandra Kase were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, April 23, 2019 as per attached pages.

Ronald Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda;

Paul Kolody made the motion and Ronald Neidig seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell acknowledged the attendance of Madison Hollenbach, elementary Life Skills teacher, as a requirement to fulfill her new employee duties. He reported on the retirement of the elementary school nurse and art teacher and the budgetary consequences related to the positions. Mr. Campbell thanked Lauren Hackenburg and Bill Brecker of Northumberland County Behavior Health as advocates and proponents with their work in establishing the link with LMSD and the School Based Behavioral Health Program. The Superintendent thanked Justin Strawser and Chris Grego for their fine reporting on the graduation ceremony. Mr. Campbell reported on the success of the girls' softball team season having attained the League and District Championship titles this year. He also reported on the success of the archery teams competition in Kentucky.

Nathan Troutman of Deibler Straub & Troutman, Inc. presented a printout of the current insurance coverages, summary of claims experience, premium summary and recommendations of other possible insurance coverages available to the District for their consideration.

Frank Kilyanek of NRG Controls North, Inc. reviewed the agreement to provide predictive and preventative maintenance visits at the LMSD for the 2019-2020 school year explaining the benefits to a proactive maintenance schedule.

B. Business Administrator

No report.

C. Principals

No report.

D. Property Committee

Doug Wolfe reviewed the upcoming pump installation and waterwheel purchase and reported on the auction items being sold.

Dennis Erdman requested any interested board members wanting to Participate in a walkthrough of the school grounds to review current property conditions and possible future projects. Mr. Campbell suggested compiling information to proceed with a five year plan for the projects. Lauren Hackenburg and Ronald Neidig expressed interest in being involved with the property inspection and will establish a date in the near future.

- E. Policy Committee
No report.
- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Linda Gutkowski reported on the upcoming meeting next Wednesday.
- I. Central Susquehanna Intermediate Unit Report
Lauren Hackenburg reported on the Art Display at the CSIU and commended the LMSD staff and students having their artwork exhibited.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending May 30, 2019 as per attached pages.

2. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **Budget Transfer Approval**

The administration recommends approval of the 2018-2019 budget transfers as per attached page.

4. **2020-2021 High School Prom Approval**

Be it recommended the Board approve to hold the high school prom at Silver Moon, Lewisburg, PA on April 24, 2021 from 6:00 PM to 10:00 PM. All costs to be paid for by the junior class.

5. **Meadows Psychiatric Center Agreement Approval**

Be it recommended the Board approve a Letter of Agreement with The Meadows Psychiatric Center, Centre Hall, PA at a rate of \$67.00 per day for educational services if needed for the 2019-2020 and 2021-2021 school year and authorize the superintendent to execute the agreement as per attached page.

6. **High School AutoCAD Workstation Purchase Approval**
Be it recommended the Board approve to purchase (22) Dell Optiplex 5060 CAD Workstations with monitors from Dell, Inc. of Round Rock, TX for the Line Mountain High School to replace 8-year end of life workstations. Total cost is \$19,548.32 off of Costars Hardware Contract 003-051. (Pending approval of 2019-2020 budget) (Pending solicitor review)
7. **Faculty Laptop Purchase Approval**
Be it recommended the Board approve to purchase (25) Dell Latitude 5590 laptops and docking stations from Dell, Inc. of Round Rock, TX to replace 8-year end of life faculty laptops. Total cost is \$25,425 off of Costars Hardware Contract 003-051. (Pending approval of 2019-2020 budget) (Pending solicitor review)
8. **High School Laptop Purchase Approval**
Be it recommended the Board approve to purchase (50) Dell Latitude 3190 Notebook computers from Dell, Inc. of Round Rock, TX for the Line Mountain High School to replace end of life laptops. Total cost is \$18,200 off of Costars Hardware Contract 003-051. (Pending approval of 2019-2020 budget) (Pending solicitor review)
9. **2018-2019 Laptop Recycling Approval**
Be it recommended the Board approve to send a total of 75 student and faculty laptops, and 20 student workstations to recycling which have reached 9 years end of life and have no value to the district. Laptops to be disposed of by Upcycle LLC of Fairfield, NJ at no cost to the district and in accordance with all applicable Federal, State, and Local rules and regulations. A detailed list with asset tag numbers will be provided to the District Office.
10. **All The Right Type 4 Typing Software License Renewal Approval**
Be it recommended the Board approve to renew the "All The Right Type 4" online typing software license from Ingenuity Works of Vancouver, BC at an annual cost of \$450. Renewal runs July 1, 2019 through June 30, 2020 pending approval of 2019-2020 budget.
11. **PA Power Library Online Software License Renewal Approval**
Be it recommended the Board approve to renew the "PA Power Library" online software license from Health Science Libraries Consortium of Philadelphia, PA at an annual cost of \$525. Renewal runs July 1, 2019 through June 30, 2020 pending approval of 2019-2020 budget.
12. **Vision Campus Software License Renewal Approval**
Be it recommended the Board approve to renew the "Vision Campus" Software license from Netop of Portland, OR at an annual cost of \$800. License will run July 27, 2019 through July 26, 2020 pending approval of 2019-2020 budget.

13. **Microsoft Software Renewal**
Be it recommended the Board approve the renewal of the Microsoft Software agreement for all Microsoft Software Licensing through Lancaster Lebanon IU13. The annual cost of the first of a five year agreement is \$10,347.85. The agreement begins August 1, 2019 and runs through July 31st, 2024 pending approval of 2019-2020 budget.
14. **Kimono Cloud SIF Services**
Be it recommended the Board approve the renewal of the Kimono Cloud Based Software Subscription with Kimono of Salt Lake City, UT at an annual cost of \$1,939.52. The Kimono SIF Software allows for a seamless import of student data from SIS to the Line Mountain Network and Line Mountain Library Catalog System. The renewal runs from July 1, 2019 through June 30, 2020 pending approval of 2019-2020 budget.
15. **Library Catalog System License Renewal Approval**
Be it recommended the Board approve to renew the Destiny Library Catalog System Licenses from Follett School Solution of McHenry, IL at an annual cost of \$1,489.66 with license continuing from July 1, 2019 through June 30, 2020 pending approval of 2019-2020 budget.
16. **New Story Extended School Agreement Approval**
The administration recommends approval of the New Story Tuition Agreement for the 2019 Extended School Year Program at a cost of \$270.00 per day and authorize the Superintendent to execute the agreement as per attached pages.
17. **Northumberland Area Head Start/CSIU Agreement Approval**
The administration recommends approval of the Agreement and Memorandum of Understanding between Line Mountain School District and the Northumberland Area Head Start-Central Susquehanna Intermediate Unit #16 for the 2019-2020 school year and authorize the Superintendent to execute the agreement as per attached pages.
18. **Kidswork Therapy Center Agreement Approval**
The administration recommends approval of the School Based Contract between Kidswork Therapy Center and Line Mountain School District for the 2019-2020 school year at \$80.00 per hour plus \$20.00 per hour for travel between the buildings and authorize the Superintendent to execute the agreement as per attached page.
19. **Misericordia University Education Experience Agreement Approval**
The administration recommends approval of the Clinical Education Experience Agreement between Misericordia University and Line Mountain School District to place a graduate student (pending clearances) with Sandra Kase, speech and Language Pathologist from the beginning of the school year until November 26, 2019 as per attached pages.

- 20. **Elementary School Assembly Approval**
Be it recommended the Board grant permission for the following elementary assembly, cost to be paid from the Title IV grant as per attached page:

<u>Program</u>	<u>Vendor</u>	<u>Amount</u>
NED's Mindset Mission Deluxe Show	All for KIDZ	\$1600.00

- 21. **Acadience Data Management Agreement Approval**
Be it recommended the Board approval an agreement between Acadience Data Management and Line Mountain Elementary School for the 2019-2020 school year at a cost of \$1.00 per student and authorize the Superintendent to execute the agreement as per attached pages.

This Item Was Voted On Separately.

- 22. **NRG Controls North Agreement Approval**
Be it recommended the Board approve (pending solicitor approval) an agreement with NRG Controls North, Inc., Selinsgrove, PA to provide 12 predictive and preventative maintenance visits at the Line Mountain School District for the 2019-2020 school year at a cost of \$27,195.00 off of Costars Hardware Contract 008-364 and authorize administration to execute the agreement as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to approve Item Number A22 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

This Item Was Voted On Separately.

- 23. **2019-2020 Appointment of Depositories**
Be it recommended that the Board approve the appointment of the following depositories for the 2019-2020 fiscal year:

Gratz National Bank	PLGIT	Fulton Bank
Mid Penn Bank	PLGIT / ARM	Riverview Bank

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Dennis Erdman and seconded by Paul Kolody to approve Item Number A23 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Marlin Yeager, Jr. abstaining.

- 24. **2019-2020 Solicitor Appointment**
Be it recommended that the Board approve the appointment of Richard J. Roberts Jr. of Leavens and Roberts, Shamokin, PA as Solicitor for the 2019-2020 fiscal year at an hourly rate of \$130.00.

25. **2019-2020 School Vehicle Contractors**

Be it recommended that the Board approve the following school vehicle contractors for the 2019-2020 school year at a rate of \$1.70 per approved daily miles:

- Linda Derck – Shamokin, PA
- Janet Schwartz – Trevorton, PA
- Jim Schwartz – Trevorton, PA
- Jana Schwartz – Trevorton, PA
- Gail Harris – Dornsife, PA
- Ken Harris – Dornsife, PA
- Gina Snyder – Millersburg, PA

This Item Was Voted On Separately.

26. **2019-2020 General Fund Budget**

A motion to adopt a resolution adopting the 2019-2020 General Fund Budget in a stated amount of \$ 20,301,537.00.

RESOLVED, that the annual budget of the Line Mountain School District (the “District”) for the fiscal year beginning July 1, 2019, as was proposed at a meeting of the Board of School Directors of the District (“the Board”) held April 23, 2019, (revised and amended as indicated), be and the same is hereby adopted as the annual budget of the Line Mountain School District for the fiscal year beginning July 1, 2019.

BE IT FURTHER RESOLVED, that the appropriation and expenditure of funds as itemized in said budget during the fiscal year beginning the first day of July, 2019, is hereby authorized. Necessary revenue for the same shall be provided by:

- (1) A real estate transfer tax of one percent (1%);
- (2) A five dollar (\$5.00) per capita tax;
- (3) A one percent (1%) tax on earned income;
- (4) A four hundred thirty percent (430%) occupation tax; all of which were adopted pursuant to the Local Tax Enabling Act, 53 PS. Section 6901, et seq., and all of which, also pursuant to said Act, are continuing in nature;
- (5) A Five (\$5.00) Dollar per capita tax which is hereby levied and assessed pursuant to Section 679 of the Public School Code of 1949, as amended; and
- (6) A school tax on real estate which is hereby levied and assessed at the rate of 79.81 mills on each dollar of assessed valuation, i.e., at the rate of \$7.981 on each \$100.00 of assessed valuation, of all property taxable for school purposes.

BE IT FURTHER RESOLVED, that all resolutions and motions inconsistent herewith are hereby rescinded.

RESOLVED this 4th day of June 2019.

The Board briefly discussed the 2019-2020 Budget Worksheet and Final Budget analysis spreadsheets provided by Mr. Rapant. The impact of the two retiring professional staff members and the possible addition of a mental health position was also reflected.

Mr. Rapant explained the need to approve a resolution to commit additional funds in the event the Board decides to increase the mills as a necessary means of maintaining an acceptable general fund balance. Lauren Hackenburg expressed her disinterest in raising taxes with the need to commit funds.

Dennis Erdman made a motion to increase by the 2.45 mills which would result in an average increase of 1.1 mills over the past eight years.

Marlin Yeager, Jr. and Lauren Hackenburg expressed their concern with the impact to district residents as a result of increasing the mills by 2.45.

President Laudenslager announced the Board would have an executive session at 8:58 pm. to discuss negotiations and the Collective Bargaining Agreement. The meeting reconvened at 9:12 pm.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Linda Gutkowski to approve Item Number A26 and carried by a vote of 5 yes, 2 no and 0 abstentions on roll call vote with Lauren Hackenburg and Marlin Yeager, Jr. casting the negative votes.

27. **2019-2020 Northumberland County Career & Tech Center Budget Approval**
Be it recommended that the Board approve the 2019-2020 NCCTC school budget of \$2,051,666 of which Line Mountain's estimated share is \$141,912.37.
28. **2019-2020 Appointment of Treasurer**
Be it recommended that the Board approve Philip S. Rapant, Jr. as the Treasurer of the Board for the 2019-2020 fiscal year.
29. **2019-2020 Insurance Coverage Approval**
Be it recommended that the board approve the 2019-2020 insurance policy renewal with Liberty Mutual through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$74,904 annually which includes Property, General Liability, School Leaders Professional, Crime, Inland Marine, Cyber, Business Auto, and Umbrella coverage.
30. **2019-2020 Worker's Compensation Insurance Coverage Approval**
Be it recommended that the board approve the 2019-2020 Worker's Compensation insurance policy renewal with AmTrust through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$30,481 annually.

31. **2019-2020 Sports Accident/Student Accident Insurance Coverage Approval**
Be it recommended that the board approve the 2019-2020 Insurance policy renewal with Axis through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$11,000 annually which includes the Sports Accident Insurance.
- Voluntary Student Accident insurance is offered to parents at a rate of \$30 for school time or \$116 for 24-hour coverage per student to be paid for by the parent if they choose it.
- This Item Was Voted On With Item #A45.**
32. **2019 Homestead and Farmstead Exclusion Resolution**
Be it recommended the Board approve the 2019 Homestead and Farmstead Exclusion Resolution as per attached page.
- RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.
- Moved by Paul Kolody and seconded by Lauren Hackenburg to approve Items Number A32 and A45 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.
33. **Student Activities Coordinator Bond**
Be it recommended that the Board approve the Student Activities Coordinator Bond effective 7/1/19 at a premium of \$100.00 with Keystone Bonding & Surety Agency, LLC through Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent.
34. **Board Secretary Bond**
Be it recommended that the Board approve the Board Secretary Bond effective 7/1/19 through 7/1/22 for three (3) years at a premium of \$319.00 with Penn National Insurance through Deibler, Straub, & Troutman, Inc., Elizabethville, PA as agent.
35. **Propane Gas Approval**
Be it recommended the Board approve the 2019-2020 propane pricing effective July 1, 2019 to June 30, 2020 from Kopy's Propane, Inc., Williamstown, PA at a fixed price of \$1.0750 per gallon.
36. **Miscellaneous Sale Items Bid**
Be it recommended the Board approve to award the sale of items as indicated on the Tabulation Sheet as per attached page.

37. **2019-2020 Private Bus Companies Approval**
Be it recommended that the Board approve the following private bus companies to provide transportation for field trips and athletic events as requested by teachers and coaches, pending clearances and certificates of insurance for the 2019-2020 school year:
- Catawese Coach Company
 - Rohrer Bus Company
38. **Extended School Year Program Approval**
The administration recommends approval of the Extended School Year Program (ESY) to be held July 8, 2019 through August 1, 2019. The program will run at the Line Mountain Elementary School on Mondays and Wednesdays and at the Line Mountain Middle High School on Tuesdays and Thursdays from 8:30 AM until 2:30 PM. All costs will be paid through the IDEA grant.
39. **2018-2019 Summer School Approval**
The high school administration is seeking approval for a summer school program to run June 10, 2019 – June 27, 2019, Monday through Thursday, two sessions each day from 8:00am - 10:00am and 10:00am -12:00pm. Approximate cost to the district for the program is \$5,000 to cover the cost of the teachers and one instructional aide. Summer school would be provided at no cost to the students.
40. **Supply/Install Pump Approval**
Be it recommended the Board approve the purchase and installation of a pump at the Line Mountain High School football field through Frank's Electrical Construction, Inc., Leck Kill, PA at a cost of \$5,632.40 as per attached page.
41. **Kifco Waterwheel Purchase Approval**
Be it recommended the Board approve the purchase a Kifco Waterwheel gun and accessories through SiteOne Landscape Supply, Harrisburg, PA at a cost of \$4,926.64 as per attached page.
42. **2019-2020 Extra-Curricular Transportation Contract Agreement**
Be it recommended that the Board approve the extra-curricular transportation contract with Marvin E. Klinger, Inc., Dornsife PA for the period July 1, 2019 through June 30, 2020 at \$13.30 per driver hour (\$23.95 minimum per run) and \$1.98 per mile (\$23.95 minimum per run) under the same terms and conditions as per the 2018-2019 school year as per attached as per attached page.
43. **Line Mountain Faculty Lounge Closure Approval**
Be it recommended the Board approve to close the Faculty Lounge account with a check written to transfer the balance to the Line Mountain HS Hospitality Fund in the amount of \$3,995.58.

44. **Line Mountain Student Activity Clubs Closure Approval**
Be it recommended the Board approve to close the following student activity clubs and transfer the balances from each club to the general fund:

<u>Name</u>	<u>Amount</u>
HS Campus Club	\$407.63
Class of 2017	\$382.10
Class of 2019	\$209.42
HS Greenhouse	\$1,130.40
HS Roundball Club	\$30.82
HS Science Club	\$37.83

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Lauren Hackenburg to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20, A21, A24, A25, A27, A28, A29, A30, A31, A33, A34, A35, A36, A37, A38, A39, A40, A41, A42 and A43 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

This Item Was Voted On With Item #A32.

45. **Approval of Resolution Committing Additional Funds for Medical Insurance Costs**

A Resolution directing the Administration to commit an additional \$875,000 within the current District general fund. This commitment is being made for the purpose of mitigating and financially planning for the anticipated increases in the District's medical insurance costs.

RESOLVED, that Line Mountain School District hereby commits this additional \$875,000 for an aggregate amount of \$1,725,000 to lessen the financial impact of these projected expenditures, and be it further,

RESOLVED that the Administration shall administer the commitment of funds in a manner that reasonably conforms with the model presented to the Board; and be it further

RESOLVED, that each year the Administration will report to the Board the actual utilization of such funds and present additional recommendations to the Board on this issue.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Paul Kolody and seconded by Lauren Hackenburg to approve Item Numbers A32 and A45 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Retirement Approval**

The administration recommends approval of the resignation for the purposes of retirement of Sandra Kessler, Art teacher, Line Mountain Elementary School effective May 24, 2019.

Dennis Erdman thanked Sandra Kessler for her 39 plus years of service.

2. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2018-2019 school year:

<u>Name</u>	<u>Certification</u>
Chloe Poltonavage	Emergency

This Item Was Voted On Separately.

3. **Work Beyond the School Day Approval**

A. Be it recommended the Board approve the following teacher for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2018-2019 and 2019-2020 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Amy Zartman	Civil Rights Data Collection	14.5
Megan Herrold	Title I Reading Assessments	15 (Title I funded)
Autumn Spotts	Title I Reading Assessments	15 (Title I funded)
Julie Masser	Special Education Planning	18
Amy Hess Sprenkle	Special Education Planning	18
Crystale Straub-Moyer	Summer Library Program	27
Carol Kruskie	Updates & School Planning	60
Joanne Snyder	Student paperwork/immunizations	14
Jared Haas	Shop & Machine Maintenance	80
Joseph Kahl	Shop & Machine Maintenance	80
Paula Schick	Summer School Mathematics	Up to 60
Kim Poltonavage	Summer School English	Up to 60
Shelley Herb Fausey	Summer School Science	Up to 60

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to approve Item Number B3 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

4. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Michael Buriak	Archery Advisor	\$1,875.00
Jason Weller	Archery Advisor	\$1,785.00
Theresa York	HS OM Advisor	\$2,055.00
Marcy Walshaw-Miller	Elementary OM Advisor	\$1,065.00
Kellan Masser	JV Baseball Coach	\$2,040.00

5. **2018-2019 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2018-2019 school year effective July 1, 2019:

<u>Statistician/Scorekeeper/Clock Operator/Ticket Taker</u>	<u>Game Manager</u>
Caitlin Keim	Lisa Wren
Samantha Snyder	Denise Gonsar
Lisa Wren	

6. **2018-2019 Weight Room Personnel Approval**

Be it recommended the Board approve the following coaches and hours for supervision of the weight room at the hourly rate of \$7.25:

<u>Name</u>	<u>Hours</u>	<u>Name</u>	<u>Hours</u>
Hannah Campbell	25	Brett Schadel	35
Michael Carson	40		

7. **Classified Personnel Approval**

The administration recommends approval of the resignation for Nikki Kisella, teacher aide at the Line Mountain elementary School effective May 23, 2019.

This Item Was Voted On Separately.

8. **Classified Pay Increase Approval**

Be it recommended the Board approve the motion to increase classified staff members at a rate of \$.50 per hour for the 2019-2020 school year to be effective July 1, 2019.

Solicitor Richard Roberts announced the Board would have an executive session at 8:05 pm for personnel matters. He also announce there was an executive session prior to the meeting tonight to discuss personnel matters and consult with counsel on potential litigation. The meeting reconvened at 8:14 pm.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Marlin Yeager, Jr. to approve Item Number B8 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

9. **2018-2019 and 2019-2020 Classified Work Beyond the School Day Approval**
Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>	<u>Salary</u>
Melissa Gessner	Field Trip & Aide Duties	5	\$11.20
Holly Renninger	Field Trip & Aide Duties	5	\$12.80
Michele Hughes	Special Ed Secretarial Duties	175	\$12.90
Connie Savidge	Summer Library Program	27	\$16.80
Connie Savidge	Summer Library & Office Work	60	\$ 9.70
Christine Leader	Summer School Aide	60	\$16.15

10. **Substitute Classified Personnel Approval**

The administration recommends approval (pending clearances) of the following substitute classified personnel:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Vicki Jones	Substitute Custodian	\$9.25

11. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2018-2019 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2315	4/23/19	Health
#0350	4/24/19 ½ day	Health
	5/06, 5/13 ½ day & 5/14/19	Personal
#6198	4/11/19 & 5/13/19	Family Necessity
#9223	4/09 & 4/16/19 & 5/03/19	Family Necessity & Health
#0222	4/26/19 ½ day	Family Necessity
#0938	4/10/19 & 5/8, 5/9 & 5/10/19	Travel
#8758	5/2, 5/3 & 5/10/19 ½ day	Health
#8775	4/10/19 ½ day	Family Necessity
	5/13/19	Travel

12. **2019-2020 Extended School Year Personnel Approval**

A. The administration recommends approval of the following personnel and hours as ESY Instructors for the ESY program at the Collective Bargaining Agreement rate of \$25.00 per hour for work beyond the school day to be funded through the IDEA Grant:

<u>Name</u>	<u>Hours</u>	<u>Name</u>	<u>Hours</u>
Heather Troutman	Up to 60	Madison Hollenbach	Up to 60
Brianna Wagner	Up to 60	Kam Traugh	Up to 60
Trisha Herb	Up to 60	Candace Adams	Up to 30
Sandra Kase	Up to 30		

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Linda Gutkowski to approve Item Numbers B1, B2, B4, B5, B6, B7, B9, B10, B11 and B12A and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

This Item Was Voted On Separately.

B. The administration recommends approval of the following personnel as ESY classroom aides at their regular hourly rates not to exceed 50 hours:

<u>Name</u>	<u>Salary</u>	<u>Name</u>	<u>Salary</u>
Faith Leiser	\$11.40	Jennifer Leitzel	\$12.00
Jaymie Lenker	\$12.00	Gertrude Masser	\$16.65
Nina Lenker	\$15.15	Lisa Wren	\$13.80
Betty Jean Reiner	\$16.65	Vicki Jones	\$15.60
Christine Leader	\$16.65		

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Dennis Erdman and seconded by Lauren Hackenburg to approve Item Number B12B, and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. **POLICY AND PROGRAM**

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2018-2019 school year as per attached page.

2. **Field Trips Approval**

A. The administration recommends approval of the following field trips for the 2018- 2019 school year as per attached page.

B. Additional field trip for approval as per attached page.

3. **CSIU Five Star Program Approval**

Be it recommended the Board approve to enter into an agreement with the CSIU run Five Star Program to provide mental health support services if needed for the 2019-2020 school year and authorize the superintendent to execute the agreement as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Ronald Neidig and seconded by Lauren Hackenburg to approve Item Numbers C1, C2 and C3 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Marlin Yeager, Jr. requested to begin the practice of electronically distributing a pdf file of the agenda to the board members by using their iPad.

President Laudenslager announced the June 25, 2019 board meeting is cancelled. The next meeting will be July 16, 2019.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Marlin Yeager, Jr. made the motion and Paul Kolody seconded the motion to adjourn the meeting at 9:25 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

