

LINE MOUNTAIN SCHOOL DISTRICT  
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

February 26, 2019

I. President Laudenslager called the meeting to order at 6:45 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Absent
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

**OTHERS**

Chris Grego of "The News Item", Justin Strawser of "The Daily Item", Jamie Doyle and Jonathan Cox of PFM Financial Advisors, LLC and several members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, January 8, 2019 as per attached pages.

Dennis Erdman made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Lauren Hackenburg seconded the motion to approve the agenda. The motion passed by Acclamation.

Solicitor Richard Roberts announced there was an executive session prior to the board meeting this evening to discuss personnel matters and consult with counsel concerning a litigation matter.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell introduced Jamie Doyle and Jonathan Cox of PFM Financial Advisors, LLC who reviewed the Bond Sale Document of General Obligation Bonds Series of 2019. Agenda Item A13 was added to approve the bond sale.

B. Business Administrator

Mr. Rapant presented each board member with the 2017-2018 Single Audit Report prepared by Wagner, Dreese, Elsasser & Associates, PC.

C. Principals

Mrs. Menko reported on the success of the week long Mini-Thon fund raiser to help fight cancer in children. A total of \$5726.74 was raised and donated to the cause.

Mr. Lagerman and Mr. Roadcap reported on the Middle and High School Archery teams winning the State Championships at the 3D Archery State Championship Tournament held at Pine Grove.

Mr. Roadcap also reported on the wrestlers moving on to District Competition. Also the Line Mountain Theatre and Music Departments will be presenting "Shrek The Musical" February 28, March 1 and March 2.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

- I. Central Susquehanna Intermediate Unit Report  
Lawrence Neidig reported the CSIU has received a \$500,000 STEM Grant. The Board briefly discussed their concerns about the unavailability of the STEM Grant money for Line Mountain School District students.
- J. Tax Collection Committee  
No report.

## VIII. ACTION ITEM

### A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**  
Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending February 21, 2019 as per attached pages.
2. **Delinquent Tax Exonerations**  
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
3. **Budget Transfer Approval**  
The administration recommends approval of the 2018-2019 budget transfers as per attached page.
4. **Commonwealth Charter Academy Charter School Agreement Approval**  
Be it recommended the Board approve the Settlement Agreement and Mutual Release between Commonwealth Charter Academy Charter School and Line Mountain School District as per attached pages.
5. **Creative Landscapes, Inc. Maintenance Agreement Approval**  
Be it recommended the Board approve the agreement between Creative Landscapes, Inc., Lewisburg, PA and Line Mountain School District for Spring, Summer, and Fall Maintenance at a total cost of \$3,035.00 and authorize the Superintendent to execute the agreement as per attached pages.
6. **High School Surveillance Camera Replacement Approval**  
Be it recommended the Board approve to replace one indoor and one outdoor malfunctioning analog video surveillance cameras in the High School with two digital cameras from NRG North, Inc. of Selinsgrove, PA., at a cost of \$2,899.30 off of COSTARS Contract 008-364. This includes all licensing, engineering, and programming. Cameras to be paid for from the General Fund.

7. **Elementary School Surveillance Camera Replacement Approval**  
Be it recommended the Board approve to replace three malfunctioning video surveillance cameras in the Elementary School with three analog cameras from NRG North, Inc. of Selinsgrove, PA. at a cost of \$2,315.20 off of COSTARS Contract 008-364. This includes all licensing, engineering, and programming. Cameras to be paid for from the General Fund.
8. **2019-20 CSIU Budget**  
Be it recommended the Board approve the preliminary 2019-2020 General Operating Budget for the Central Susquehanna Intermediate Unit in the amount of \$837,388.
9. **2018 Single Audit Report**  
Be it recommended the Board approve the 2017-2018 Single Audit Report prepared by Wagner, Dreese, Elsasser & Associates, PC.
10. **Middle High School Handrail Replacement Approval**  
Be it recommended the Board approve Creative Plantscapes, Lewisburg, PA to replace the outdoor handrails at the Line Mountain Middle High School at a cost of \$3,600.00 as per attached pages.
11. **Athletic Fields Yearly Maintenance Quote Approval**  
Be it recommended the Board approve a quote from Stone Valley Seeders, Dalmatia, PA to provide maintenance to the high school athletic fields for 2019 and authorize the superintendent to sign the paperwork as per attached.  
  
The Board briefly discussed the maintenance to the high school athletic fields and the current status of the water supply issue. The Board asked Mr. Wolfe to continue the research of the future water source for field maintenance. Mr. Campbell suggested the Board consider installing a turf field to reduce maintenance costs associated with the fields. Lauren Hackenburg requested Board input for considering additional Middle School sports. The Board continued discussion on the issues related to establishing and maintaining additional sports teams. Issues being deliberated are student participation, field availability, securing coaching staff and long distance travel for opposing teams.
12. **2019-20 Business Administrator/Treasurer Bond Approval**  
Be it recommended the Board approve the 2019-20 Business Administrator/Treasurer Bond for Philip S. Rapant, Jr. at a cost of \$100.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Paul Kolody to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11 and A12 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote

**This Item Was Voted On Separately.**

13. **Bond Refinance Resolution Approval**

Motion to adopt the Bond Refinance Resolution as presented.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Lawrence Neidig to approve Item Number A13 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2018-2019 school year:

<u>Name</u>	<u>Certification</u>
Kelsea Rebuck	Emergency Certified
Brian Jeremiah	CSIU Guest Teacher
Erin Wetzel	Emergency Certified Nurse
Scott Lenker	Social Studies

2. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kenneth Baker	Volunteer Musical Orchestra	\$ -0-
Amanda Deeben	Volunteer Musical Orchestra	\$ -0-
Gage Sutton	Volunteer Musical Lighting and Sound	\$ -0-
Kam Traugh	Jr High Soccer Coach	\$2,040.00
Stacey Sprengel	Jr High Soccer Coach	\$2,040.00
Hannah Campbell	Jr High Field Hockey Coach	\$2,040.00
Allison Wolfe	Jr High Field Hockey Coach	\$2,040.00
Jill Yisrael	Volunteer JH Field Hockey Coach	\$ -0-
Katelyn Campbell	Volunteer JH Field Hockey Coach	\$ -0-
Kelly Klinger	Assistant Baseball Coach	\$2,470.00
Kellan Masser	Volunteer Baseball Coach	\$ -0-
Willard Reed	Volunteer Baseball Coach	\$ -0-
Douglas Fessler	Head Softball Coach	\$3,400.00
Margaret Fessler	Assistant Softball Coach	\$2,380.00
Jamie Walshaw	Assistant Softball Coach	\$2,040.00

3. **2018-2019 Weight Room Personnel Approval**  
Be it recommended the Board approve Hannah Campbell for a total of 17.25 hours at the rate of \$7.25 per hour for supervision of the after-school weight room program.
4. **Classified Personnel**
  - A. The administration recommends approval (pending clearances) for employment of Gary Klick as a full time custodian at the Line Mountain Elementary School at a rate of \$10.50 per hour effective March 11, 2019.
  - B. The administration recommends approval for employment of Jennifer Rissinger as a teacher aide at the Line Mountain Elementary School at a rate of \$10.00 per hour for 6.5 hours per day effective February 27, 2019.
5. **2018-2019 Support Personnel Approval**  
The administration recommends approval of the following support personnel for the 2018-2019 school year:  
  
Statistician  
Amanda Riehl
6. **Substitute Classified Personnel Approval**  
The administration recommends approval (pending all required paperwork for the employment of Jessica Bradigan as a substitute teacher aide at the hourly rate of \$9.25.
7. **Hourly Classified Staff Additional Hours Approval**  
The administration recommends paying hourly classified staff for additional hours served on February 8, 2019 ranging between 2.5 and 3 hours.
8. **Appointment Of CSIU Director**  
The Board of Directors of Line Mountain School District appoint Lawrence Neidig to complete a three-year term on the CSIU Board of Directors through June 30, 2022.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above personnel action.

Moved by Dennis Erdman and seconded by Lauren Hackenburg to approve Item Numbers B1, B2, B3, B4, B5, B6, B7 and B8 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**  
The administration recommends approval of the following faculty conferences for the 2018-2019 school year as per attached page.

2. **Field Trips Approval**
  - A. The administration recommends approval of the following field trips for the 2018- 2019 school year as per attached page.
  - B. Approval of additional field trips as per attached.
3. **Second Reading of Policy Approval**

Be it recommended the Board approve second reading of the following policy:

  - 819, Suicide Awareness, Prevention and Response
4. **2019-2020 High School Course Selection Handbook Approval**

Be it recommended the Board approve the High School Course Selection Handbook for the 2019-2020 school year as per copy included in board packets.
5. **Homebound Instruction Approval**

Per parental request and pending physician recommendation, the administration recommends approval to provide homebound instruction for a 9<sup>th</sup> grade student from the Herndon area who attends Line Mountain High School. Per the Collective Bargaining Agreement, work beyond the school day will be compensated at a rate of \$25.00 per hour.
6. **New Student Activity Club Approval**

Be it recommended the Board approve the formation of the Interact Club at the Line Mountain Middle High School. The club has established a Constitution, By-Laws and Brianna Wagner as a non-paid Advisor.

Brianna Wagner explained the purpose of the Interact Club to the Board. Benefits of membership in an Interact Club include, but are not limited to, opportunities to develop leadership skills, understand the importance of responsibility and promote international awareness.
7. **2019-2020 School Calendar Approval**

Be it recommended the Board approve #2 or #4 school calendar for the 2019-2020 school year as per attached pages.

Mr. Campbell reviewed the two calendars presented and suggested proceeding with calendar #4. The Board acknowledged and accepted his choice.
8. **Student Disciplinary Agreement Approval**

Motion to approve an Agreement pertaining to a student disciplinary matter.

RECOMMENDED ACTION

That the Board of School Directors approve  
the above policy and program action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers C1, C2, C3, C4, C5, C6, C7 and C8 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment:

Melissa Slaby questioned the Board as to what is being done after the recent swatting incident to ensure the safety of school students and staff. Mr. Campbell and Mr. Laudenslager assured her there are continuing efforts by the Board, Administration and District staff to guarantee the safekeeping of students and staff. The Board continued discussion on proactive and reactive responses to the situation.

Board Comment – None.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lawrence Neidig made the motion and Dennis Erdman seconded the motion to adjourn the meeting at 8:54 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary