

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

November 27, 2018

I. President Laudenslager called the meeting to order at 6:42 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Absent
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Absent
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Absent
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Chris Grego of "The News Item", Justin Strawser of "The Daily Item" and no members of the general public were present.

IV. President Laudenslager recognized the media present.

V. Approval of Minutes:

Regular Meeting, October 29, 2018 as per attached pages.

Marlin Yeager, Jr. made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Paul Kolody made the motion and Michael Bordner seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell presented an updated school calendar reflecting the recent snow day and changes to the calendar to accommodate that day.

Vicki Starr and Jamie Shiko of The Nutrition Group gave a presentation on the highlights of the 2017-2018 school year. They also addressed the upcoming programs and events for the 2018-2019 school year meant to encourage students to participate in the lunch program, improve their diet routines and expand their food selection habits.

B. Business Administrator

No report.

C. Principals

Mrs. Menko reported the Fourth Grade will again be going to the Bryce Jordan Center to sing the national anthem.

D. Property Committee

Mr. Campbell and Mr. Wolfe reported the snow plow on one of the school trucks is out of commission. The truck and snow plow should be in operation by December 10, 2018. In the event of a snow storm, it may be necessary to sublet plowing services.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**
Be it recommended the Board approve the Treasurers Cash report and all check from all funds within the Line Mountain School District for the period ending November 20, 2018 as per attached pages.
2. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2018 taxes as per attached page.
3. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
4. **Software Subscription Renewal Approval**
Be it recommended the Board approve to renew the BrainPop and BrainPop, Jr. online software subscription for grades K to 6 from BrainPop, New York, NY at an annual cost of \$3,295.00. The subscription will run 12/22/18 through 12/21/19.
5. **ClimaCool Maintenance Renewal Approval**
Be it recommended the Board approve to enter into a two year agreement with H.C. Nye Service, Co., Harrisburg, PA for maintenance of ClimaCool units at the Line Mountain Middle High School at a cost of \$4,200.00 for the 2018-2019 school year and \$4,320.00 for the 2019-2020 school year for a total cost of \$8,520.00 as per attached pages.
6. **Musical Agreement Approval**
The administration recommends approval to execute an agreement with Musical Theatre International, New York, NY, to include rental of music and royalties for the 2018-2019 musical "Shrek" to be presented at the Line Mountain Middle High School at a cost of \$3,240.00 on February 28 and March 1 and 2, 2019.
7. **Right-To-Know Compliance Updates Approval**
Be it recommended the Board approve JMSI Environmental Corp., Swoyersville, PA to update the school district's Right-To-Know Compliance Program in accordance with PA Law 1984-159 Worker and Community Right-To-Know Act at a cost of \$1,950.00 as per attached page.

8. **Tax Collection Committee Delegate Approval**
Be it recommended the Board approve Patty Troutman as the primary voting delegate, Philip Rapant as the first alternate voting delegate, and Joanna Hovenstine as the second alternate voting delegate for the Tax Collection Committee for a term of one (1) year starting January 1, 2019.
9. **2019-20 Budget**
Motion to adopt the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index for 2019-20 as per attached pages.
10. **Stage Safety Inspection Approval**
Be it recommended the Board approve the Line Mountain Middle High School stage equipment safety inspection through Janson Industries, Canton OH at a cost of \$960.00 as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9 and A10 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **2018-2019 After School Tutor Personnel Approval**
The administration recommends approval of Heather Kieffer as a tutor for the After School Tutoring Program. Salary is \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day.
2. **Coaches/Advisors Approval**
A. The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Francine Ferster	FFA Advisor	\$3,045.00
Karrie Bowman	FBLA Advisor	\$2,685.00
Dana Brown	Musical Stage Director	\$975.00
Cheryl Ibberson	Musical Business Manager	\$2,416.00
Devon Ilgenfritz	Musical Choreographer	\$1,065.00
Harold Morgan	Musical Accompanist	\$1,425.00
Jeremy Shaffer	Volunteer Musical Assistant	\$-0-
April Shaffer	Volunteer Musical Assistant	\$-0-
Tammy Wetzel	Volunteer Musical Assistant	\$-0-
Sue Matsui	Volunteer Musical Assistant	\$-0-
Gage Sutton	Volunteer Musical Assistant	\$-0-
Kelsey Koppenhaver	Volunteer Musical Assistant	\$-0-

- B. Be it recommended for approval an additional coach (pending all required paperwork) for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Andrew Morgan	JH Boys Basketball Coach	\$2,520.00

3. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2018-2019 school year:

<u>Name</u>	<u>Certification</u>
Marie Mielke	Elementary K-6

4. **Classified Personnel Approval**

The administration recommends approval of the employment of Jennifer Billig, as a 5.25 hour cafeteria worker at the Line Mountain Middle High School at an hourly rate of \$10.00 effective November 26, 2018.

5. **2018-2019 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2018-2019 school year effective July 1, 2019:

<u>Statistician/Scorekeeper/Clock Operator</u>	<u>Game Manager</u>
Delaney Klinger	Willard Reed

6. **2018-2019 Classified Work Beyond the School Day Approval**

Be it recommended the Board approve the following classified special education classroom aides for up to 10 additional hours for work beyond the school day at their hourly rate to assist student with field trips, extracurricular activities and personal care:

<u>Name</u>	<u>Salary</u>
Nikki Kisella	\$10.00
Lisa Strahan	\$11.55
Sandra Wiest	\$ 9.25

7. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2018-2019 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2315	10/29 & 11/13 (1/2 day)	Family Necessity

8. **Substitute Classified Personnel Approval**

Be it recommended the Board approve (pending all required paperwork) the employment of Stacey Lasko as a substitute cafeteria worker at the substitute hourly rate of \$9.25 effective upon completion of all paperwork.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Michael Bordner and seconded by Ronald Neidig to approve Item Numbers B1, B2, B3, B4, B5, B6, B7 and B8 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2018-2019 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2018-2019 school year as per attached pages.

3. **Second Reading of Policies Approval**

Be it recommended the Board approve second reading of the following policies:

- 200, Enrollment in District
- 201, Admission of Beginners
- 222, Tobacco Use
- 246, School Wellness
- 626, Federal Fiscal Compliance
- 626.1, Travel Reimbursement – Federal Programs
- 802, School Organization
- 803, School Calendar
- 804, School Day
- 807, Opening Exercises-Flag Displays
- 808, Food Services

4. **Homebound Instruction Approval**

A. Per physician recommendation and parental request, the administration recommends approval to extend homebound instruction for an additional two weeks for an 11th grade student from the Sunbury area who attends Line Mountain High School. Per the Collective Bargaining Agreement, work beyond the school day will be compensated at a rate of \$25.00 per hour.

B. Per physician recommendation and parental request, the administration recommends approval to provide homebound instruction for a 9th grade student from the Dornsife area who attends Line Mountain High School. Per the Collective Bargaining Agreement, work beyond the school day will be compensated at a rate of \$25.00 per hour.

5. **Use of Facility Request Approval**

The Line Mountain Baseball Boosters request the use of the Line Mountain high school cafeteria and concession area on Saturday, February 16, 2019 from 8:00 AM to 5:00 PM with a snow make-up date of Sunday, February 17, 2019 for their annual Bingo fundraiser.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Paul Kolody and seconded by Michael Bordner to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

VIII. Public Comment – None.

Board Comment:

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel matters. An additional executive session will immediately follow the meeting to discuss personnel matters with no action to follow.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lawrence Neidig seconded the motion to adjourn the meeting at 7:06 PM.

Respectfully submitted,

Patty Troutman
Board Secretary