

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

September 25, 2018

I. President Laudenslager called the meeting to order at 7:01 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Paul Kolody	Present
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Treasurer	Absent
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Absent
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Richard J. Roberts, Jr.	Solicitor	Absent

**OTHERS**

Mark Gilger of "The News Item" and two members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

President Laudenslager announced there was an executive session prior to tonight's meeting to discuss personnel matters.

V. Motion to Approve the Minutes:

Regular Meeting, August 14, 2018 as per attached pages.

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Lawrence Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell reported on the process of interviewing for the position of Director of Plant Operations and Maintenance. After a long process of interviewing eleven individuals the Board arrived at the decision to hire Douglas Wolfe.

B. Business Administrator

No report.

C. Principals

Mrs. Menko reported on the Elementary Mini Thon taking place this week.

Mr. Lagerman reported on the success of the Book Fair with students purchasing approximately \$3700.00 in reading material.

Mr. Roadcap reported on the busy schedule for the High School students including the homecoming football game and the Art Department participating in the Art Exhibit at the Gratz Fair with a second place and monetary award. Three students also took first place awards. The High School Band will be travelling to the Bloomsburg Fair on Thursday.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report  
No report.
- I. Central Susquehanna Intermediate Unit Report  
Lawrence Neidig reported on the CSIU making use of drone technology and the numerous applications to be considered in the future with the use of the available technology.
- J. Tax Collection Committee  
No report.

## VIII. ACTION ITEM

### A. FISCAL

PUBLIC COMMENT – None.

#### 1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending September 19, 2018 as per attached pages.

B. Additional checks for approval as per attached page.

#### 2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2018 taxes as per attached page.

#### 3. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

#### 4. **Dell Hardware Maintenance Renewal Approval**

Be it recommended the Board approve to renew hardware maintenance on three Dell Servers and Storage Arrays through Dell, Inc., Round Rock, TX at a total cost of \$1,694.04. Maintenance period runs August 7, 2018 through August 6, 2019.

#### 5. **Study Island Software Renewal Approval**

Be it recommended the Board approve to renew the Study Island online curriculum software from Edmentum of Minneapolis, MN. The products include reading, math, and science for grades K-12 at an annual cost of \$14,715.00. Subscription runs September 23, 2018 through September 22, 2019.

#### 6. **Hyena Active Directory Renewal Approval**

Be it recommended the Board approve to renew the Hyena Active Directory integration software subscription from System Tools of La Vernia, TX at an annual cost of \$183.00. Software maintenance runs October 1, 2018 through September 30, 2019.

7. **MathSeeds Subscription Renewal Approval**  
Be it recommended the Board approve to renew the MathSeeds online software subscription from BLAKE eLearning of New York NY at an annual cost of \$2,300.00. Software is used in grades K-2 and software maintenance runs September 23, 2018 through September 22, 2019.
8. **Dell Laptop Purchase Approval**  
Be it recommended the Board approve to purchase (4) Dell Latitude 5590 laptop computers and docking stations from Dell, Inc. of Round Rock, TX at a total cost of \$3,968.00 through CoStars Contract: COSTARS 003-051 to replace faculty laptops which have reached end of life (pending solicitor approval).
9. **Spring Math Software Purchase Approval**  
Be it recommended the Board approve to purchase Spring Math software for the Line Mountain Elementary School through TIES Depot, St. Paul, MN at a cost of \$2,583.00 starting September 26, 2018 through June 30, 2019 as per attached pages pending solicitor approval and authorize the superintendent to execute the agreement.
10. **Finance Lease Agreement Approval**  
Be it recommended the Board approve a Lease Agreement with First Choice Systems & Solutions, Inc., West Pittston, PA for a Pitney Bowes DM400C Automatic Mailing System at \$152.00 per month for a total of 63 months and authorize Administration to execute the agreement.
11. **Dell Laptop Purchase Approval**  
Be it recommended the Board approve to purchase (4) Dell Latitude 5590 laptop computers and docking stations from Dell, Inc. of Round Rock, TX at a total cost of \$3,968.00 through CoStars Contract: COSTARS 003-051 to replace Title I faculty laptops which have reached end of life. Money to be expended from Title I funds (pending solicitor approval).
12. **Dell Workstations and Monitors Purchase Approval**  
Be it recommended the Board approve to purchase (3) Dell Optiplex 5060 Small Form Factor CAD workstations and 24 inch monitors from Dell, Inc., Round Rock, TX at a total cost of \$2,670.00 through CoStars Contract: COSTARS 003-051 to replace workstations which have reached end of life and not functional (pending solicitor approval).
13. **Workstations Purchase Approval**  
Be it recommended the Board approve to purchase (3) Dell Optiplex 3050 Small Form Factor workstations from Dell, Inc., Round Rock, TX at a total cost of \$1,569.00 through CoStars Contract: COSTARS 003-051 for additional workstations in the elementary library computer lab (pending solicitor approval).

14. **Sports Officials Payment Approval**

The administration recommends the suggested payment for Sports Officials beginning with the start of the 2018-19 school year:

Varsity Sports

Baseball (2 officials)	\$82.00
Suspended Games	\$10 per inning
Basketball (2 officials)	\$77.00
(3 officials)	\$72.00
Field Hockey (2 officials)	\$102.00 JV&V
Football (6 officials)	\$77.00
Soccer (2 officials)	\$87.00
	\$122.00 JV&V
Softball (2 officials)	\$77.00
JV/Varsity	\$118.00
Suspended Game	\$10 per inning
Wrestling (1 official)	\$82.00

Junior Varsity

Baseball (2 officials)	\$62.00
Basketball (2 officials)	\$64.00
Field Hockey (2 officials)	\$51.00
Football (5 officials)	\$57.00
Soccer (2 officials)	\$80.00
Softball (2 officials)	\$57.00

Junior High / Middle School

Basketball (2 officials)	\$46.00 (1 game)
	\$67.00 (2 games)
	\$87.00 (3 games)
Field Hockey (2 officials)	\$51.00 (1 game)
	\$72.00 (2 games)
Wrestling (1 official)	\$57.00

15. **Dental Screening Agreement**

Be it recommended the Board approve Dr. John Horn of Hegins, PA to provide dental screenings for students in Kindergarten or First Grade, as well as Third and Seventh grades for the 2018-2019 school year at a cost of \$2.00 per student.

16. **ACT 1 Application Outsourcing Approval**

Be it recommended the Board approve a contract with Berkheimer OneSource, Bangor, PA for printing and mailing of the 2018 Line Mountain Homestead Farmstead (ACT 1) Applications.

Cost:

Printing, mailing, forms and envelopes	\$0.3383 each
Current estimated postage	\$0.465

17. **Fire Police Agreement Approval**

Be it recommended the Board approve an agreement with Lower Augusta Volunteer Fire Department, Inc. used for services rendered (traffic control and security) for the 2018-2019 home football games at a cost of \$12.50 per man hour and an apparatus fee of \$35.00 per unit and authorize Administration to execute the agreement as per attached page.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16 and A17 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Business Administrator's Contract Approval**

Be it recommended the Board approve Philip S. Rapant, Jr. to a five (5) year contract for the position of Business Administrator beginning July 1, 2018, and ending June 30, 2023.

2. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for employee #2232 commencing on August 20, 2018 through until September 19, 2018.

3. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2018-2019 school year:

<u>Name</u>	<u>Certification</u>
Tiffany Shade	Emergency CSIU Guest Teacher
Amanda Jones	Emergency CSIU Guest Teacher
Aaron Ferster	Emergency

4. **2018-2019 School Health Clinical Experience Approval**

Be it recommended the Board approve (pending clearances) the following student nurses to work with Joanne Snyder at the Line Mountain Elementary School for school health clinical experience:

<u>Name</u>	<u>Dates</u>
Mia Walters	October 1, 2, 15, and 16, 2018
Jessalyn May	October 8, 9, 22, and 23, 2018

5. **Coaches/Advisors Approval**

A. The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Adam Straub	Assistant Football Coach	\$2,520.00
Todd Wenrich	Volunteer Assistant Football Coach	\$ -0-
Willard Reed	JH Boys Basketball Coach	\$2,520.00
Willard Reed	JH Girls Basketball coach	\$2,520.00

B. The administration recommends approval of the resignation of Jeffrey Heintzelman as JH Boys Basketball Coach effective September 7, 2018.

6. **School Safety and Security Coordinator Approval**

Be it recommended the Board approve David Campbell as the School Safety and Security Coordinator effective August 31, 2018.

7. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2018-2019 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Peggy Long	MTSS Math Training	6
Julie Masser	MTSS Math Training	6
Autumn Walshaw	MTSS Math Training	6

8. **2018-2019 Classified Work Beyond the School Day Approval**

A. Be it recommended the Board approve the following classified special education classroom aides for up to 25 hours additional hours for work beyond the school day at their hourly rate to assist student with field trips, extracurricular activities and personal care:

<u>Name</u>	<u>Salary</u>	<u>Name</u>	<u>Salary</u>
Jennifer Frye	\$10.50	Bethany Lahr	\$10.00
Gertrude Masser	\$16.15	Vicki Jones	\$15.10
Susan Reed	\$12.33	Jennifer Leitzel	\$11.50
Jaymie Lenker	\$11.50	Faith Leiser	\$10.90

B. Be it recommended the Board approve the following classroom aides for up to 3 hours additional hours for work beyond the school day at their regular hourly rate to assist with late school bus duties:

<u>Name</u>	<u>Salary</u>	<u>Name</u>	<u>Salary</u>
Faith Leiser	\$10.90	Jennifer Leitzel	\$11.50
Marie Long	\$10.90	Jody Rebuck	\$11.20
Connie Savidge	\$16.80		

C. Be it recommended the Board approve Connie Savidge, library aide, 2 additional hours for work beyond the school day at her hourly rate of \$16.80 to assist with Kindergarten orientation.

9. **2018-2019 After School Tutor Personnel Approval**

The administration recommends approval of the following teachers as tutors for the After School Tutoring Program. Salaries are \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day:

Lori Brown	Hannah Campbell	Amanda Dempsey
Cynthia Fessler	Jenna Fisher	Michael Hayner
Kelly Heim	Trisha Herb	Shelley Herb-Fausey
Matthew Masters	Kim Poltonavage	Laura Pomykalski
Laura Scandle	Christine Shearn	Stacy Sprengel
Kam Traugh	Dylan Yoder	Alan Zelnick
Briana Wagner	Jared Haas	Joseph Kahl

10. **Substitute Classified Personnel Approval**

The administration recommends approval of the following substitute personnel for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jennifer Rissinger	Substitute Teacher Aide	\$9.25
Julie Ebersole	Substitute Teacher Aide	\$9.25
Kristen Mitch	Substitute Teacher Aide & Substitute Secretary	\$9.25 \$9.70
Kathleen Mirarchi	Substitute Teacher Aide	\$9.25
Shari Benick	Substitute Teacher Aide	\$9.25
	Substitute Cafeteria Worker	\$9.25
Aundrea Henson-Romberger	Substitute Teacher Aide	\$9.25
	Substitute Secretary	\$9.70

11. **2018-2019 Band Volunteer Approval**

Be it recommended the board approve (pending clearances) the following list of parents as Band Volunteers for the 2018-2019 school year:

<u>Name</u>	<u>Name</u>	<u>Name</u>
Debbie Baumert	Amy Brosious	Darlene Brown
Kevin Brown	Aaron Ferster	Donald Ferster
Francine Ferster	Benjamin Gessner	Sherri Keefer
Amanda Kisella	Melody Latsha	Jill Lundy
Melinda Masser	Jane Michetti	Meechel Sanzotto
Billy Jo Seedor	Michelle Stiely	Brigitte Styer
Courtlyn Trautman	Kaitlyn Troutman	Andreia Walshaw
Cheryl Weaver	David Weaver	Ray Keefer

12. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2018-2019 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2315	8/27 through 8/31/2018	Family Necessity
#2315	9/11 through 10/23/18	Family Necessity
#9312	10/02 through 10/05/18	Travel



13. **Administrative Personnel**

The administration recommends (pending clearances) employment of Douglas Wolfe as Director of Plant Operations and Maintenance at a salary of \$58,500.00, to be a 12 month employee subject to the terms of the District's Act 93 Plan effective October 22, 2018.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11, B12 and B13 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

A. The administration recommends approval of the following faculty conferences for the 2018-2019 school year as per attached page.

B. See additional faculty conferences for board approval as per attached page.

2. **Field Trips Approval**

A. The administration recommends approval of the following field trips for the 2018- 2019 school year as per attached pages.

B. Approve correction to field trip and additional trip as per attached page.

3. **Use of Facility**

The Line Mountain Technology Education Boosters request the use of Line Mountain Middle High School back and side parking lots, restrooms, health room, and tech ed rooms on Saturday, May 11, 2019 with a rain date of Sunday, May 12, 2019 from 6:00 AM until 4:30 PM for their annual car show.

4. **SAP Agreement Letter Approval**

Be it recommended the Board approve a Letter of Agreement between the Line Mountain School District and the Northumberland County Behavior and Intellectual/Development Services to provide services for the Student Assistance Program for the 2018-2019 school year and authorize the superintendent to execute the agreement as per attached pages.

**This Item Was Tabled.**

5. **Co-Curricular Activity Club Approval**

The administration recommends approval of the Line Mountain Travel Club to be added to the co-curricular activity clubs.

6. **Homebound Instruction Approval**  
Per physician recommendation and parental request, the administration recommends approval to provide homebound instruction for a 12<sup>th</sup> grade student from the Dalmatia area who attends Line Mountain High School. Per the Collective Bargaining Agreement, work beyond the school day will be compensated at a rate of \$25.00 per hour.
7. **2018-2019 School Calendar Changes Approval**  
The administration recommends approval of the following changes to the 2018-2019 school calendar:
  - A. Change Act 80 full day from January 14, 2019 to January 21, 2019.

RECOMMENDED ACTION

That the Board of School Directors approve  
the above policy and program action.

Moved by Paul Kolody and seconded by Ronald Neidig to approve  
Item Numbers C1, C2, C3, C4, C6 and C7 and carried by a vote of 7 yes, 0 no  
and 0 abstentions on roll call vote.

VIII. Public Comment – None.

Board Comment:

There was a discussion regarding the possibility of expanding the extracurricular activities to include Middle School Soccer teams. The Board discussed the pros and cons of additional athletic teams. Athletic activities for today's youth is general thought to be a positive experience overall. Securing coaching staff, ample opponent prospects, student participation and finances were some of the negative concerns expressed. The Board will seek further input from Bradley Skelton on the issue.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lawrence Neidig seconded the motion to adjourn the meeting at 7:32 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary

