

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

August 14, 2018

I. President Laudenslager called the meeting to order at 6:42 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Absent
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Treasurer	Absent
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Absent
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Andy Heintzelman of "The News Item" and one member of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting, July 17, 2018 as per attached pages.

Linda Gutkowski made the motion and Lauren Hackenburg seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Lauren Hackenburg seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell presented the Board with a 2018-2019 District At A Glance report. He reviewed major education subsidies, district characteristics and 2016-2017 sources of revenue percentages. He also presented a compilation of 2012-2013 through 2018-2019 revenues and reviewed the numbers with the Board. Additional information will be accessible on the district website in the near future.

Jamie Shiko spoke to the Board regarding the requirement of purchasing sneeze guards for the elementary cafeteria and the possibility of upgrading the hot wells. The sneeze guards are necessary to be compliant with food safety regulations. After Board discussion the Board opted to proceed with Option #2.

B. Business Administrator

No report.

C. Principals

Mrs. Menko reported Kindergarten Orientation will take place on Thursday night.

Mr. Lagerman reported 5th Grade Open House will occur tomorrow night.

Mr. Lagerman and Mr. Roadcap reported on the successful and productive In-Service Day today.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Dennis Erdman reported after a staff resignation, the carpentry and HVAC classes have been combined to one course at the technical center.

- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending August 8, 2018 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Linda Gutkowski to approve Item Number A1 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2018 taxes as per attached page.

3. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **2018-2019 MTSS Math Stipend Approval**

Be it recommended the Board approve a stipend of \$10,000.00 through PaTTAN for the Line Mountain Elementary School to participate in their 2018-2019 MTSS Math Cohort Training Series as per attached pages.

5. **2018-2019 Box Out Bullying Assembly Approval**

Be it recommended the Board approve for administration to execute an agreement with Box Out Bullying, Jackson Heights, NY for an assembly at the Line Mountain Elementary School in October at a cost of \$1,350.00 (pending clearances) as per attached pages.

6. **CSIU Food Service Agreements Approval**
Be it recommended the Board approve the 2018-19 food service agreements between the Line Mountain School District and CSIU for the Northumberland Area Head Start Program and the Pre-K Counts Program and authorize the Superintendent to execute the agreements
7. **2018-2019 School Vehicle Additional Contractor**
Be it recommended the Board approve the following additional school vehicle contractor for the 2018-2019 school year at a rate of \$1.65 per approved daily miles:
 - Gina Snyder – Millersburg, PA
8. **2018-2019 Warrior Run School district Agreement Approval**
The administration recommends approval of an Agreement with Warrior Run School District for Special Education Services at a cost of \$207.73 per day with a total cost of \$37,392.57 and the authorization for the Superintendent to execute the agreement as per attached pages.
9. **2018-2019 Kidswork Therapy Center Approval Agreement**
The administration recommends approval of the Kidswork Therapy Center School Based Contract at an hourly rate of \$80.00 plus \$20.00 per hour for travel between buildings and the authorization for the Superintendent to execute the contract as per attached pages.
10. **2018-2019 New Story Agreement Approval**
The administration recommends approval of the New Story Tuition Agreement for the 2018- 2019 School Year at \$270.00 per day based on enrollment and the authorization for the Superintendent to execute the agreement as per attached pages.
11. **CSIU Service Delivery Agreement Approval**
The administration recommends approval of the Terms and Conditions of Service Delivery agreement between the CSIU and Line Mountain School District for the period of July 1, 2018 to June 30, 2019 and authorize the superintendent to execute the agreement as per attached pages.

12. **Food Service Equipment Approval**

Be it recommended that the Board approve the following purchase from Singer-Duke Manufacturing of Elverson, PA for the elementary school building per Costars contract #4400011918 pending solicitor approval:

Option #1

Mountable Sneeze Guards on existing equipment at a price of \$1,895.12.

Option #2

Mountable Sneeze Guards on existing equipment at a price of \$1,895.12 and 2 New Hot Wells at a price of \$15,429.98 for a total cost of \$17,325.10.

Option #3

2 New Hot Wells at a price of \$15,429.98 and 2 New Frost Top Units with display Case and sneeze guards at a price of \$19,452.2 for a total cost of \$34,882.18.

The Board opted to proceed with Option #2.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Michael Bordner to approve Item Numbers A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, and A12 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. **PERSONNEL**

PUBLIC COMMENT – None.

1. **Personnel Resignations Approval**

- a. Be it recommended the Board approve the resignation of Timothy Lagerman, Director of Plant Operations and Maintenance effective September 14, 2018.
- b. Be it recommended the Board approve the resignation of Jennifer Kerstetter, Elementary teacher effective July 23, 2018.
- c. Be it recommended the Board approve the resignation for the purposes of retirement of Julie Nevin, middle high school Special Education teacher effective May 25, 2018.
- d. Be it recommended the Board approve the resignation of Nicole Hood, elementary teacher aide effective July 11, 2018.

Dennis Erdman thanked the resigning persons for their years of service.

2. **Maternity Leave Approval**

The administration recommends approval of maternity leave for employee #0851 beginning on August 15, 2018 through until September 26, 2018. Employee will use all sick time during her leave.

3. **Sabbatical Leave Approval**

Be it recommended that the board approve a sabbatical leave for Randall Weiser, middle school social studies teacher, intended for health restoration for the first half of the 2018-2019 school year.

4. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2018-2019 school year:

<u>Name</u>	<u>Certification</u>	<u>Name</u>	<u>Certification</u>
LeeAnn Bobb	Elementary	Rosanne Carson	Elementary
Roy Casey	Elementary	Sarah Degnitz	Music
David Deppen	Elementary	Andrew Ditty	Social Studies
Mills Eure	Soc.Studies & TE	Heather Feese	Elementary
Lorna Gray-Wiley	Spec Ed. & Elem.	Cinda Grimm	Nurse
Margaret Haverovich	Elem. & Reading	Nicole Hickoff	Elementary
Cheryl Ibberson	Home Economics	Barbara Kaskie	Elementary
Rebecca Kline	Elementary	Timothy McKimm	Health & PE
Harold Morgan	SS & German	Jenna Mowery	Chemistry & GS
Susan Rothermel	Accounting	Lindsay Shaffer	Chemistry
Jennifer Sholley	Elementary	Barbara Spotts	Special Ed.
MaryAnn Taxis	Reading	Brooke Tressler	Elementary
Paul Witmer	Health & PE	Shannon Witmer	Social Studies
Tara Buriak	Emergency	Barbara Eure	Emergency
Margaret Fessler	Emergency	Stanley Hojnacki	Emergency
Lawrence Kaskie	Emergency-Nurse	Tara Smith	Emergency
Tanae Traister	Emergency-Nurse	Richard Vanslavie	Emergency
Brian Jeremiah	CSIU Emergency		

5. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dana Brown	Marching Band Advisor	\$2,800.00
Cheryl Ibberson	Asst. Marching Band Advisor	\$2,920.00
Courtlyn Trautman	Band Majorette Instructor	\$1,335.00
Kaitlyn Troutman	Volunteer Marching Band Assistant	\$-0-
Beverly Kline-Lash	Musical Director	\$1,515.00
Sharon Styer	Vocal Director	\$3,309.00

6. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2018-2019 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Carol Kruskie	Mini Thon Training	8
Crystale Straub-Moyer	Mini Thon Training	8
Candace Adams	Summer Nursing Duties	13
Wesley Wagner	Room Preparation	15
CarolLynn Kahler	Room Preparation	15

7. **2017-2018 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2017-2018 school year effective July 1, 2017:

Game Manager

Caitlin Keim

8. **ESY Classroom Aides (Revised Salary Rates to Reflect raises as of 7/1/18)**

The administration recommends approval of the following ESY classroom aides and ESY personal care aides at their 2018-2019 regular hourly pay rates not to exceed 50 hours each. Salary expenses will be paid through the IDEA grant

Vicki Jones	\$ 15.10	Christine Leader	\$ 16.15
Gertrude Masser	\$ 16.15	Lisa Wren	\$ 13.30
Betty Jean Reiner	\$ 16.15	Nina Lenker	\$ 14.65
Faith Leiser	\$ 10.90	Jennifer Leitzel	\$ 11.50
Lisa Strahan	\$ 11.55		

9. **Professional Personnel Approval**

- a. The administration recommends approval (pending all required paperwork) for the employment of Madison Hollenbach as a Special Education teacher at the Line Mountain Elementary School at a salary based on (BA Step 1) \$34,338.00 effective August 14, 2018.
- b. The administration recommends approval (pending all required paperwork) for the employment of Briana Wagner as a Special Education teacher at the Line Mountain Middle High School at a salary based on (BA Step 1) \$34,338.00 effective August 14, 2018.
- c. The administration recommends approval (pending all required paperwork) for the employment of Michelle Cortelyou as a 1st grade teacher at the Line Mountain Elementary School at a salary based on (BA Step 3) \$37,514.00 effective August 14, 2018.

10. **Classified Personnel Approval**
 - a. The administration recommends approval (pending all required paperwork) for the employment of Bethany Lahr as a teacher aide for 6 ½ hours per day at a salary of \$10.00 per hour at the Line Mountain Middle High School effective August 14, 2018
 - b. The administration recommends approval (pending all required paperwork) for the employment of Nikki Kisella as a teacher aide for 6 ½ hours per day at a salary of \$10.00 per hour at the Line Mountain Elementary School effective August 14, 2018.

11. **Mentor Teacher Approval**

The administration recommends approval of the following teachers as mentor teachers for the 2018-2019 school year at a rate of \$500.00 as per the collective bargaining agreement:

Sandra Kase with Madison Hollenbach at the elementary school.
Rebecca Mausteller with Briana Wagner at the middle high school.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Linda Gutkowski to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8, B9, B10 and B11 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

- a. The administration recommends approval of the following faculty conferences for the 2018-2019 school year as per attached page.
- b. Additional faculty conferences for approval as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2018-2019 school year as per attached page.

3. **2018-2019 Bus Schedules and Drivers Approval**

The administration recommends approval of the bus driver list and bus schedules (schedules in board packets) for the 2018-2019 school year as per attached page.

4. **School District Volunteer Group Approval**

Be it recommended that the Board approve the following groups as sanctioned school district volunteer groups for the 2018-2019 school year:

Line Mountain Elementary PTO	Line Mountain Arts Council
Line Mountain Band Boosters	Line Mountain Baseball Boosters
Line Mountain Basketball Boosters	Line Mountain Drama Boosters
Line Mountain Field Hockey Boosters	Line Mountain Football Boosters
Line Mountain Soccer Boosters	Line Mountain Softball Boosters
Line Mountain Wrestling Boosters	Line Mountain Cheerleader Boosters
Line Mountain Archery Boosters	Line Mountain Technical Education Boosters

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Lawrence Neidig and seconded by Marlin Yeager, Jr. to approve Item Numbers C1, C2, C3 and C4 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel matters and a possible land acquisition. There will be an executive session immediately following tonight's meeting to discuss personnel matters and a possible land acquisition with no action to follow.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:27 PM.

Respectfully submitted

Patty Troutman
Board Secretary