

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

April 10, 2018

I. President Laudenslager called the meeting to order at 6:45 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

| | |
|---------------------------------------|---------|
| Michael Bordner | Present |
| Dennis Erdman, Vice President | Present |
| Linda Gutkowski | Present |
| Lauren Hackenburg | Present |
| Paul Kolody | Present |
| Troy Laudenslager, President | Present |
| Lawrence Neidig | Present |
| Ronald Neidig | Present |
| Marlin Yeager, Jr. | Present |
| Patty Troutman, Secretary, Non-Member | Present |

ADMINISTRATION

| | | |
|-------------------------|------------------------------------|---------|
| David M. Campbell | Superintendent | Present |
| Philip S. Rapant, Jr. | Business Administrator / Treasurer | Present |
| Jeffrey S. Roadcap | Secondary School Principal | Present |
| Jeanne Menko | Elementary School Principal | Present |
| Jeffrey Lagerman | Middle School Principal | Present |
| Bradley Skelton | Dean of Students/Athletic Director | Present |
| Jamie Shiko | Food Service Director | Absent |
| Amy Dunn | Director of Special Education | Present |
| Keith Harro | Network Administrator | Present |
| Tim Lagerman | Director of Plant Operations | Absent |
| Richard J. Roberts, Jr. | Solicitor | Present |

OTHERS

There were no members of the general public or media present.

IV. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting, March 20, 2018 as per attached pages.

Marlin Yeager, Jr. made the motion and Ronald Neidig seconded the motion to approve the above minutes.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Ronald Neidig seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

- A. Superintendent
No report.
- B. Business Administrator
Mr. Rapant presented the proposed final budget and reviewed the beginning balance, revenues, expenditures, budget reserve and unassigned fund balance. After a brief board discussion a motion was added to approve the 2018-2019 proposed final budget.
- C. Principals
Mr. Lagerman reported PSSA testing has commenced as of today.
- D. Property Committee
No report.
- E. Policy Committee
No report.
- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Dennis Erdman reported there is a board meeting tomorrow night.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT – None.

1. **Check Report**
Be it recommended the Board approve all checks from all funds within the Line Mountain School District for the period ending April 4, 2018 as per attached pages.
2. **Email Signature Manager License and Support Approval**
Be it recommended the Board approve to renew the Email Signature Manager license and support from Symprex of Surrey, United Kingdom at an annual cost of \$399. Maintenance period: April 21, 2018 through April 21, 2019.
3. **Veritas Backup Software Maintenance Approval**
Be it recommended the Board approve to renew the Veritas Backup Software maintenance with CDW of Vernon Hills, IL at an annual cost of \$1,573.99. The maintenance period is April 14, 2018 through April 13, 2019.
4. **Budget Transfer Approval**
The administration recommends approval of the 2017-2018 budget transfers as per attached page.
5. **2018-2019 Food Service Management Approval**
Be it recommended that the Board approve the 2018-2019 contract with Nutrition, Inc to provide food service management services as stated below:

| | |
|-----------------------|-------------|
| Guaranteed savings - | \$5,000.00 |
| Administrative cost - | \$14,336.32 |
| Management fee - | \$10,306.43 |
6. **2018-2019 Food Service & A La Carte Price List**
Be it recommended that the Board approve the 2018-2019 Food Service meal prices & A La Carte Price List as per attached page.
7. **2018-2019 School Bus Contractor**
Be it recommended that the Board approve Marvin E. Klinger, Inc., Dornsife, PA as the bus contractor for the 2018-2019 school year.
8. **2018-2019 Proposed Final Budget**
Be it recommended that the Board approve the Proposed Final Budget in the amount of \$20,030,996.00. A copy of the Proposed Final Budget will be available for inspection on April 20, 2018 at the District Office for 30 days.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6, A7 and A8 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2017-2018 school year:

| <u>Employee</u> | <u>Dates</u> | <u>Reason</u> |
|-----------------|-------------------|---------------|
| #8775 | February 26, 2018 | Health |

2. **Part-Time Employment Approval**

Be it recommended that the board approval part-time employment for the following persons in the Information Technology Department at a cost of \$9.25 per hour not to exceed 300 hours collectively for the period May 29, 2018 through August 31, 2018: Kurt Mace Kyle Harro

3. **Coaches/Advisors Approval**

Be it recommended that the Board approve (pending all required paperwork) the following personnel for the 2017-2018 school year:

| <u>Name</u> | <u>Position</u> | <u>Salary</u> |
|----------------|---------------------------|---------------|
| Ronald Johnson | Volunteer Wrestling Coach | \$ -0- |

4. **Classified Personnel Retirement Approval**

The administration recommends approval of the resignation for the purposes of retirement of Glenn Pennypacker, Custodian, Line Mountain Middle High School effective April 6, 2018.

Dennis Erdman thanked Glenn Pennypacker for his years of service.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Linda Gutkowski and seconded by Michael Bordner to approve Item Numbers B1, B2, B3 and B4 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

The administration recommends approval for Patty Troutman to attend the PSERS Spring workshop at the CSIU #16 on May 18, 2018 at a cost of \$29.50.

B. See attached sheet for additional faculty conferences for the 2017-2018 school year.

2. **Field Trips Approval**

A. The administration recommends approval of the following field trips for the 2017-2018 school year:

B. Be it recommended the Board approve the Science Club and advisors to go to Zoo America and Chocolate World, Hershey, PA on April 25, 2018 at a cost of \$1,128.00 to be paid by the Science Club and students.

3. **First Reading of Policy Approval**

Be it recommended the Board approve first reading of the following policy:

- 011, Principles for Governance and Leadership, as per attached pages.

4. **2018-2019 Calendar of Board Meetings Approval**

Be it recommended that the Board approve the 2018-2019 Calendar of Board Meetings as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Lauren Hackenburg and seconded by Marlin Yeager, Jr. to approve Item Numbers C1, C2, C3 and C4 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel matters. An executive session will immediately follow tonight's meeting to meet with counsel regarding personnel matters.

Ms. Gutkowski reported Line Mountain graduate, Mike Shingara, has been inducted into the Pennsylvania Coaches Hall of Fame.

Ms. Menko reported her daughter, Abby Menko, has been invited to participate in the Special Olympics USA Games swim competition in Seattle, Washington.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lauren Hackenburg made the motion and Dennis Erdman seconded the motion to adjourn the meeting at 7:25 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

