

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

January 9, 2018

I. President Laudenslager called the meeting to order at 6:43 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Absent
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Absent
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

**OTHERS**

Sarah DeSantis of "The News Item" and one member of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Reorganization and Regular Meeting, December 6, 2017 as per attached pages.

Linda Gutkowski made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell reported briefly on the complications of school delays and early dismissals due to the complexity of the bussing schedules at Line Mountain.

B. Business Administrator

Mr. Rapant reported the Proposed Budget is scheduled to be presented in March.

C. Principals

Ms. Menko reported today is day 91 and we are half way through the school year already.

D. Property Committee

Tim Lagerman presented the board members with a report and quotation from Pittsburgh, Inc. for upgrades to the theatrical equipment. After a brief discussion, the Board opted to continue by searching for alternate options for the upgrade.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Mr. Erdman reported there is a meeting tomorrow night.

I. Central Susquehanna Intermediate Unit Report

No report.

J. Tax Collection Committee

No report.

## VIII. ACTION ITEM

### A. FISCAL

PUBLIC COMMENT – None.

#### 1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all check from all funds within the Line Mountain School District for the period ending January 3, 2018 as per attached pages.

#### 2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2017 taxes as per attached page.

#### 3. **Solarwinds Maintenance and Licensing Renewal Approval**

Be it recommended the Board approve to renew the annual Maintenance and Licensing of the Solarwinds Engineer's Toolset Software from Solarwinds of Dallas, Texas at a cost of \$423. Maintenance renewal runs from 2/11/2018 through 2/11/2019.

#### 4. **Donation Acceptance Approval**

Be it recommended the Board approve a \$200.00 donation to be used toward our STEM program or science studies in honor of a former retired science teacher in our district.

#### 5. **2018 Mileage Reimbursement Rate Approval**

Be it recommended that the Board approve an increase in the district mileage reimbursement rate from \$0.535 to \$0.545 per mile effective January 1, 2018.

### RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Dennis Erdman to approve Item Numbers A1, A2, A3, A4 and A5 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

### B. PERSONNEL

PUBLIC COMMENT – None.

#### 1. **Maternity Leave Approval**

The administration recommends approval of maternity leave for employee #1785 beginning on or around February 26, 2018 through until approximately April 30, 2018. Employee will use all sick, personal, and uncompensated time during her leave.

2. **FMLA Leave Approval**  
The administration recommends approval of Family Medical Leave for employee #7586 commencing on or around February 10, 2018 through until approximately 6 to 8 weeks.
3. **FMLA Leave Approval**  
The administration recommends approval of Family Medical Leave for employee #9018 commencing on November 14, 2017 through until approximately February 19, 2018.
4. **2017-2018 Support Personnel Approval**  
The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2017-2018 school year effective July 1, 2017:  

<u>Statistician/Scorekeeper/Clock Operator</u>	<u>Game Managers</u>
Liberty Downs	Jeffrey Lagerman
Kylie Klinger	Jeffrey Roadcap
5. **2017-2018 After School Tutor Personnel Approval**  
The administration recommends approval of Jennifer Kerstetter as a tutor for the After School Tutoring program. Salary is \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day:

RECOMMENDED ACTION

That the Board of School Directors  
approve the above personnel action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve Item Numbers B1, B2, B3, B4 and B5 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**  
The administration recommends approval of the following faculty conferences for the 2017-2018 school year as per attached page.
2. **Field Trips Approval**  
The administration recommends approval of the following field trips for the 2017-2018 school year as per attached page.

3. **Homebound Instruction Approval**

The administration recommends approval to provide homebound instruction for a 7<sup>th</sup> grade student from the West Cameron area who attends Line Mountain Middle School as per the letter from the student's parents and a letter from the student's doctor at the rate of \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day.

4. **First Reading of Policy Approval**

Be it recommended to approve first reading of the following policy:

- 808, Food Services, as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Michael Bordner and seconded by Marlin Yeager, Jr. to approve Item Numbers C1, C2, C3 and C4 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel matters.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:26 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary