

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

October 24, 2017

I. President Laudenslager called the meeting to order at 6:47 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Absent
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Absent
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item", Vicky Stahr of The Nutrition Group, Wesley Wagner and one member of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting, September 26, 2017 as per attached pages.

Dennis Erdman made the motion and Lawrence Neidig seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Lauren Hackenburg seconded the motion to approve the agenda. The motion passed by Acclamation.

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel matters and to consult with counsel on a potential litigation issue.

VII. Administrative Reports:

A. Superintendent

Vicky Stahr and Jamie Shiko gave a Power Point Presentation on the Special Programs At-A-Glance, Kindergarten Program, Taste the Goodness, Recipe of the Month, Farm to Fork, Tasty Specials, Tasty Bites and Wellness Wednesday Programs The Nutrition Group is using this year to encourage increased food service program participation. They also demonstrated the new menu application with enhanced nutritional information available on the Line Mountain School District website.

B. Business Administrator

Mr. Rapant reported on the bid tabulation sheets for the wrestling mats and the miscellaneous shop equipment and assorted items.

C. Principals

No report.

D. Property Committee

Mr. Tim Lagerman reported on the progress of the well drilling for the upper athletic fields. After the well is drilled quotes for the pump and electrical system will be secured.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

I. Central Susquehanna Intermediate Unit Report

No report.

J. Tax Collection Committee

No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**
Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending October 18, 2017 as per attached pages.
2. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2017 taxes as per attached page.
3. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
4. **Online Curriculum Programs Renewal Approval**
Be it recommended the Board approve to renew the BrainPOP and BrainPOP, Jr. Online Curriculum programs from BrainPOP of New York, NY at a total annual cost of \$2,395. The program is used in the Elementary and Middle Schools and the software renewal runs from 12/21/2017 through 12/20/2018.
5. **Maintenance Renewal Approval**
Be it recommended the Board approve to renew hardware maintenance on (5) Dell PowerEdge Servers from Dell, Inc. of Round Rock, Texas at a total cost of \$3,594. The service would continue through 10/20/2018.
6. **iPad Purchase Approval**
Be it recommended the Board approve to purchase (10) 32GB Apple iPads for the 2017-2018 school year with Wi-Fi from Apple Education of Austin Texas at a cost of \$2,940.00 as per PEPPM Pricing for Line Mountain Elementary Grade 4.
7. **Licenses and Technical Support Renewal Approval**
Be it recommended the Board approve to renew Scholastic Reading Counts Student Licenses, Monthly Quizzes, and Technical Support from Houghton Mifflin Harcourt of St. Charles, IL at a cost of \$3,378.00. The renewal period is from December 8, 2017 through December 7, 2018 and includes all three buildings.
8. **2017-2018 Title I Services Agreement Approval**
The administration recommends the approval of the Letters of Agreement for the CSIU to Provide Title I Services to Non-Public Schools and authorize the superintendent to execute the contracts as per attached pages.

9. **2017-2018 Elementary School Yearbook Approval**
Be it recommended the Board approve 3PLTD, Halifax, PA to print the elementary yearbooks for the 2017-2018 school year (with a two year additional option) at no cost to the district and authorize the school principal to execute the agreement as per attached pages.
10. **Middle School Yearbook Approval**
Be it recommended the Board approve 3PLTD, Halifax, PA to print the middle school yearbooks for the 2017-2018, 2018-2019, and 2019-2020 school years (with a one or two year additional option) at no cost to the district and authorize the principal to execute the agreement as per attached pages.
11. **New Well Drilling Approval**
Be it recommended the Board approve Shiffer Drilling, Inc., Herndon, PA to drill a well at the Line Mountain Middle High School at a cost of \$3,100.00 as per attached page with funds to be paid from the Capital Reserve Fund.
12. **Gym Floor Refinishing Approval**
Be it recommended that the Board approve the refinishing of the Line Mountain Middle and High School Gyms through Mastercraft Sports Flooring, Lima, PA at a total cost of \$7,200.00 as per Costars Contract #014-166 as per attached page.
13. **Substitute School Nursing Services**
The administration recommends approval of a contract for In School Nursing Services for the Line Mountain Elementary School with BAYADA Home Health Care, Inc. at a rate of \$47.04 per hour and authorize the Superintendent to execute the agreement as per attached pages.
14. **FLUency in Action Program Approval**
Be it recommended that the Board approve the FLUency in Action Program for the 2017-2018 school year at the Line Mountain Elementary School, which is a school health program to help stop the spread of classroom illness linked through the school's in-app group. Every student and staff member can receive a free Kinsa smart thermometer all through Kinsa, San Francisco, CA if they sign up for the program.
15. **2017-2018 Assembly Approval**
Be it recommended the Board grant permission for Administration to execute an Agreement with Kingdom Kidz, Inc., of Watsonstown, PA for an assembly at the Line Mountain Elementary School on April 5, 2018 at a cost of \$374.00 (pending clearances) as per attached page.

16. **Post-Employment Benefits Reporting Approval**
The Governmental Accounting Standard Board (GASB) issued Statement No. 45 in 2004. Under the new GASB No. 45 standards, school districts must account for and report the cost of post-employment benefits over the working lifetime of employees.
- Be it recommended that the Board approve a contract with Conrad Siegel Actuaries, Harrisburg, PA to account for and report the cost of post-employment benefits as per attached pages.
17. **2016-17 Food Service Exonerations**
Be it recommended that the Board approve the exoneration of outstanding student food service balances for the 2016-2017 school year in the amount of \$5.65 by students who left the district.
18. **Wiest-Wehry Friendship Memorial Scholarship Recipient Payment Approval**
Be it recommended that the Board approve the Wiest-Wehry recipient payments in the amount of \$1,000.00 each listed below:
- | | |
|------------------------------------|--------------------------------|
| Sylvia Fegley – Shikellamy | Ethan Oakes – Shikellamy |
| Tatyana Ford – Shikellamy | Claire Witmer – Line Mountain |
| Mya King – Line Mountain | Collin Klinger – Line Mountain |
| Nicole Adams – Line Mountain | Sam Ferster – Line Mountain |
| Abigail Hetzendorf – Line Mountain | Joelle Snyder – Line Mountain |
| Angelica Masser – Lourdes | Kaitlyn Schrader – Shamokin |
| Haley Stehr – Tri-Valley | Aurora Frouz – Mt. Carmel |
| Sierra Meredith – Mt. Carmel | Bailey Romberger – Tri-Valley |
19. **Wrestling Mats Bid Approval**
Be it recommended that the Board approve the issuance of a Notice of Intent to award the Wrestling Mats Bid for the Middle/High School to Resilite Sports Products of Northumberland, PA at a price of \$24,251.50.
20. **iPad Purchase Approval**
Be it recommended the Board approve the purchase of 41 Apple iPads for the 2017-2018 school year from Apple Education of Austin, Texas at a total cost of \$12,938 per PEPPM pricing with the following distribution: (10) Elementary Reading, (10) Middle School Reading, (10) High School Reading, (11) Special Education and Life Skills. iPads will be purchased with Title I funds and from the Special Education budget.
21. **Laptop Purchase Approval**
Be it recommended the Board approve the purchase of (5) Dell laptop computers for the 2017-2018 school year from Dell, Inc. of Round Rock, Texas at a cost of \$3,463.31 off of COSTARS Contract 003-051 for High School Reading. Laptops are to be paid with Title I funds.

22. **Apple Purchase Approval**

Be it recommended the Board approve the purchase of one Apple iPad Pro and one Apple Pencil for student use in the High School Graphics Art Department. The price, as per PEPPM, from Apple Education of Austin, Texas is \$1,028.00 to be paid from the technology budget (this purchase was approved on September 26, 2017 at \$978.00 but there was a subsequent price increase).

23. **2017-2018 High School Wall Mural Project Approval**

Be it recommended the Board approve the instructor and students of the Art Department permission to create an Anamorphic Wall Mural painting on the connecting hallway between the 300 wing and 400 wing. The cost of \$546.00 for materials and supplies will be incurred by the Line Mountain Arts Council. Mr. Wagner will request 18 hours of work beyond the school day at a cost of \$25.00 per hour and any additional time will be donated by him.

Wesley Wagner addressed the Board and presented images of the mural to be painted in the school. He explained the concept of the Anamorphic Wall Mural and expressed interest in additional art projects for the future.

24. **Shop Equipment Award**

Be it recommended the Board approve to award the sale of items as indicated on the attached Tabulation Sheet.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lauren Hackenburg to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20, A21, A22, A23 and A24 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Employment Approval**

Be it recommended the Board approve the employment under the teachers' contract of Candace Adams, Middle High School Nurse at the Line Mountain Middle School at a 2017-2018 salary based on (BA Step 6) \$41,778.00 effective July 1, 2017.

2. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2017-2018 school year:

<u>Name</u>	<u>Certification</u>
Elizabeth Pomykalski	Grades PK-4 plus Grades 4-8 (All subjects 4-6, English and Reading 7-8) plus English 7-1

3. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2017-2018 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Wesley Wagner	Gratz Fair Art Exhibit Set-Up and Tear Down	8

4. **Coaches/Advisors**

The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Lori Hackenberg	Assistant Girls Basketball Coach	TBD
Brett Schadel	Volunteer Wrestling Coach	\$ -0-

5. **Classified Work Beyond the School Day Approval**

The administration recommends approval of up to 20 additional hours each (at their regular hourly rate) for the following classroom aides to assist with field trips and special student events throughout the school year:

Kathleen Spotts \$13.80 Tammy Wetzel \$12.30

6. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for employee #2289 starting on or around December 10, 2017 through approximately January 22, 2018 on an as needed basis.

7. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for employee #6276 starting October 17, 2017 through to November 6, 2017.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Lawrence Neidig and seconded by Michael Bordner to approve Item Numbers B1, B2, B3, B4, B5, B6 and B7 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

A. The administration recommends approval of the following faculty conferences for the 2017-2018 school year as per attached page.

B. The administration recommends approval of the additional dates and revised costs listed in red on the attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2017-2018 school year as per attached page.

3. **Homebound Instruction Approval**

The administration recommends approval to provide homebound instruction for a kindergarten student from the Dornsife area who attends Line Mountain Elementary School pending the letter from the student's parents and letter from the student's doctor at the rate of \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Ronald Neidig and seconded by Marlin Yeager, Jr. to approve Item Numbers C1, C2 and C3 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Richard Roberts announced there will be an executive session on October 30, 2017 at 5:30 to discuss personnel matters.

President Laudenslager announced there will be an executive session immediately following tonight's meeting to discuss personnel matters with no action to follow.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lawrence Neidig seconded the motion to adjourn the meeting at 7:35 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

