

LINE MOUNTAIN SCHOOL DISTRICT  
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

September 26, 2017

I. President Laudenslager called the meeting to order at 6:41 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

**OTHERS**

Sarah DeSantis of "The News Item", Jamie Doyle of PFM Financial Advisors, Benjamin Ried of Rhoads & Sinon LLP, Michele Cortelyou and no members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting, August 15, 2017 as per attached pages.

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Marlin Yeager, Jr. made the motion and Dennis Erdman seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell acknowledged Michele Cortelyou, Third Grade teacher, in attendance as per her contract requirement and commended her on her professional performance to date.

Mr. Campbell introduced Jamie Doyle, of PFM Financial Advisors, LLC who presented and reviewed the Bond Sale Document for the General Obligations Bonds, Series of 2017. Mr. Ried, of Rhoads & Sinon LLP, presented the Resolution for the bond refunding. A motion was added to the agenda as such for the bond refunding.

B. Business Administrator

No report.

C. Principals

Mrs. Menko reported on the elementary activities to date including, Vehicular Career Day, Mobile Ag Lab, Intruder Alert Drill, Bus & Walker Safety Programs and the Step Up To Writing Program. She also invited the board members to visit the school and experience the classroom activities.

Mr. Lagerman reported on the successful Book Fair last week. The Mobile Ag Lab will be moving to the Middle School next week after completing the Elementary School Program this week.

Mr. Roadcap reported on the success of the change to a six period day enabling longer periods of instruction. He also reported on the activities of the Band, Art Department and FFA students participating in exhibits and activities at the Gratz Fair.

Mr. Skelton reported on the upcoming Homecoming activities. On October 11, 2017 Dynamite Sports will be holding a recruiting seminar for any interested students considering a collegiate level education.

- D. Property Committee  
Mr. Lagerman presented a list of capital improvement suggestions for Board consideration. The list included replacing the rubber roof and upgrading the insulation at the High School, replacing carpet in the High School office, library and auditorium, upgrading the rigging in the High School auditorium, drilling an irrigation well and replacing the back yard barns on the upper athletic fields, replacing bleachers on the home side 50 yard line in the football stadium, black top stone area from ticket booth to the track of the stadium, replacing the plywood sign at the stadium, and replacing lights in the auditorium and the High School gymnasium. The Board briefly discussed each proposal and Mr. Lagerman will proceed with collecting information on each project for Board consideration next month.
  
- E. Policy Committee  
No report.
  
- F. Fiscal Committee  
No report.
  
- G. Personnel Committee  
No report.
  
- H. Northumberland County Career & Technology Center Report  
Dennis Erdman reported on the progression of the paving project at the Technology Center.
  
- I. Central Susquehanna Intermediate Unit Report  
Lawrence Neidig reported on the renewal of Dr. Singer's contract.
  
- J. Tax Collection Committee  
No report.

## VIII. ACTION ITEM

### A. FISCAL

PUBLIC COMMENT – None.

#### 1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending September 20, 2017 as per attached pages.

#### 2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2017 taxes as per attached page.

3. **Delinquent Tax Exonerations**  
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
4. **CSIU Guest Teacher Program**  
The administration recommends approval to enter into an agreement between the CSIU and Line Mountain to provide services for participating in the Central Susquehanna Regional Guest Teacher Training Consortium for the 2017-2018 school year. The cost of the training will be divided by the number of participating consortium members with the cost not to exceed \$500.00.
5. **High School Guidance Subscription Renewal Approval**  
Be it recommended the Board renew the Choices Planner and Choices Explorer Online Subscription for the High School Guidance Department from Bridges Transitions of Culver City, CA at an annual cost of \$1,253.00. The subscription will run from October 31, 2017 through October 30, 2018.
6. **Elementary Math Subscription Renewal Approval**  
Be it recommended the Board renew the MathSeeds Online Math subscription for Line Mountain Elementary from Blake eLearning of New York, NY at an annual cost of \$2,190.00. The subscription will run from September 23, 2017 through September 22, 2018.
7. **Apple Purchase Approval**  
Be it recommended the Board approve to purchase one Apple iPad Pro and one Apple Pencil for student use in the High School Graphics Art Department. The price, as per PEPPM, from Apple Education of Austin, Texas is \$978.00 to be paid from the technology budget.
8. **Fire Police Agreement Approval**  
Be it recommended the Board approve an agreement with Lower Augusta Volunteer Fire Department, Inc. used for services rendered (traffic control and security) for the 2017-2018 home football games at a cost of \$12.50 per man hour and an apparatus fee of \$35.00 per unit and authorize Administration to execute the agreement as per attached page.
9. **Elementary Tutoring Program Approval**  
Be it recommended the Board approve the elementary tutoring program for the 2017-2018 school year at a cost of \$13,750.00 as per attached page.
10. **Dental Screening Agreement**  
Be it recommended the Board approve Dr. John Horn of Hegins, PA to provide dental screenings for students in Kindergarten or First Grade, as well as Third and Seventh grades for the 2017-2018 school year at a cost of \$2.00 per student.

11. **ACT 1 Application Outsourcing Approval**  
Be it recommended the Board approve a contract with Berkheimer OneSource, Bangor, PA for printing and mailing of the 2017 Line Mountain Homestead Farmstead (ACT 1) Applications.
- Cost:  
Printing, mailing, forms and envelopes \$0.330 each  
Current estimated postage \$0.46
12. **Special Education Programs and Services for 2017-2018 Approval**  
Be it recommended the Board approve an agreement with the Central Susquehanna Intermediate Unit to the Terms and Conditions for Service Delivery for special education programs and services for the 2017-2018 school year and authorize the Superintendent to execute the agreement as per attached pages.
13. **Replacement Projector Purchase Approval**  
Be it recommended the Board approves to purchase (4) replacement Epson PowerLite X27 XGA projectors from CDW of Vernon Hills, IL at a total cost of \$1,664.00 through COSTARS IT Hardware Contract 003-32.
14. **Wrestling Mats Bid Approval**  
Be it recommended the Board approve advertising to bid for replacement wrestling mats at the Middle/High School for the 2017-2018 school year.
15. **Sports Officials Payment Approval**  
The administration recommends the suggested payment for Sports Officials beginning with the start of the 2017-18 school year:

Varsity Sports

Baseball (2 officials)	\$80.00
Suspended Games	\$10 per inning
Basketball (2 officials)	\$70.00
(3 officials)	\$67.00
Field Hockey (2 officials)	\$100.00 JV&V
Football (6 officials)	\$75.00
Soccer (2 officials)	\$86.00
	\$121.00 JV&V
Softball (2 officials)	\$75.00
JV/Varsity	\$115.00
Suspended Game	\$10 per inning
Wrestling (1 official)	\$80.00

Junior Varsity

Baseball (2 officials)	\$60.00
Basketball (2 officials)	\$57.00
Field Hockey (2 officials)	\$50.00
Football (5 officials)	\$55.00
Soccer (2 officials)	\$68.00
Softball (2 officials)	\$55.00

Junior High / Middle School

Basketball (2 officials)	\$45.00 (1 game)
	\$65.00 (2 games)
	\$85.00 (3 games)
Field Hockey (2 officials)	\$50.00 (1 game)
	\$70.00 (2 games)
Wrestling (1 official)	\$55.00

16. **Line Mountain Student Activity Clubs Closure Approval**

A. Be it recommended the Board approve to close the following student activity clubs and transfer the balances from each club to the general fund:

<u>Name</u>	<u>Amount</u>
Conservation Club	\$304.69
LM Choir Ensemble (Formally Leather & Lace)	\$ 0.99
MS Hunter & Trapper Club	\$197.17
HS Hunter & Trapper Club	\$132.36
Ski Club	\$679.10
Weight Lifting Club	\$123.92

The Ski Club was withdrawn from the list as students expressed interest in activating the Ski Club again.

B. Additional student activity clubs to close and transfer balances to General Fund:

<u>Name</u>	<u>Amount</u>
Builders Club	\$991.76
Peer Helpers	\$849.77

17. **Request Overpayment From NCCTC**

Motion to request the overpayment of \$34,636.16 from the Northumberland County Career & Technology Center to Line Mountain School District.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16 and A17 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

**This Item Was Voted On Separately.**

18. **Bond Resolution**

Motion to adopt Resolution advertised, presented and summarized by Benjamin Ried of Rhoads & Sinon LLP as per final sheets presented at the meeting.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Dennis Erdman to approve Item Number A18 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Mentor Teacher Approval**

The administration recommends approval of the following teacher as a mentor teacher at the Elementary School for the 2017-2018 school year at a rate of \$500.00 as per the collective bargaining agreement:

Jackie Kelley with Michelle Cortelyou

2. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2017-2018 school year:

<u>Name</u>	<u>Certification</u>
Timothy Moore	Health & Physical Education
Tonya Scott	Grades PK-4
Tanae Traister	Emergency – School Nurse

3. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2017-2018 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Beth Reed	Kid Writing training	1.5
Peggy Long	Kid Writing training	1.5
Barbara Klebon	Kid Writing training	1.5
Heather Troutman	ESY classes	2.0
Gertrude Masser	ESY classes	2.0
April Shaffer	Moving of classroom	5.0

4. **Classified Work Beyond the School Day Approval**

The administration recommends approval of up to 20 additional hours each (at their regular hourly rate) for the following classroom aides to assist with field trips and special student events throughout the school year:

Jennifer Frye \$10.00	Gertrude Masser \$15.65	Vicki Jones \$14.60
Marie Long \$10.40	Jaymie Lenker \$11.00	Faith Leiser \$10.40
Jennifer Laudenslager-Leitzel \$11.00		

5. **Coaches/Advisors**

The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Adam Kritzer	Volunteer Wrestling Coach	\$ -0-
Brad Skelton	Yearbook Club Advisor	\$ TBD

6. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for employee #0941 starting September 5, 2017 through October 18, 2017.

7. **Substitute Classified Personnel Approval**

The administration recommends approval (pending all required paperwork) for the following substitute classified personnel starting with the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Susan Wilkinson	Substitute Cafeteria Worker	\$9.25
Abby Menko	Substitute Custodian	\$9.25
Donna Wilkinson	Substitute Secretary	\$9.70

8. **2017-2018 After School Tutor Personnel Approval**

The administration recommends approval of the following teachers as tutors for the After School Tutoring program. Salaries are \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day:

Amanda Dempsey	Laura Scandle	Jaymi Sejuir
Kim Poltonavage	Lori Brown	Matthew Masters
Alan Zelnick	Dylan Yoder	Trisha Herb
Cynthia Fessler	Shelly Herb-Fausey	Kelly Heim
Christine Shearn	Michael Hayner	Laura Pomykalski



9. **2017-2018 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2017-2018 school year effective July 1, 2017:

Statistician/Scorekeeper/Clock Operator

Randy Schaffner  
Darrell Byerly  
Maria Troutman  
Tiffany Wolfe  
Laura Sgrignoli

Game Managers

Denise Gonsar  
Douglas Fessler  
Willard Reed  
Christina Bendas

RECOMMENDED ACTION

That the Board of School Directors  
approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Ronald Neidig to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

The administration recommends approval of the following faculty conferences for the 2017-2018 school year as per attached page.

2. **Field Trips Approval**

A. The administration recommends approval of the following field trips for the 2017-2018 school year as per attached page.

B. The administration recommends approval of the Class of 2018 and advisors to visit Pocono Valley Resort on May 21, 2018 for their senior class trip with all costs to be paid by the Class of 2018.

3. **Use of Facilities Approval**

A. The Line Mountain Archery Boosters request use of the Line Mountain Middle School Gym and Hallways between the gyms and cafeteria on Friday, February 2, 2018 from 5:00 PM to 9:00 PM for set up and Saturday, February 3, 2018 from 7:00 AM to 7:00 PM (Snow make-up date Sunday, February 4, 2018) to hold an Archery Tournament.

C. The Line Mountain Baseball Boosters request use of the Line Mountain Middle High School Cafeteria and Concession Stand on Saturday, February 24, 2018 (Snow make-up date Sunday, February 25, 2018) from 9:00 AM to 6:00 PM to hold a Bingo fundraiser.

4. **Memorandum of Understandings Approval**  
Motion to approve Memorandum of Understandings between Zerbe Township Police Department, Lower Mahanoy Township Police Department, Pennsylvania State Police and the Line Mountain School District.
5. **Spreading Antlers Swim Program Approval**  
The administration recommends approval for the Line Mountain second grade class to participate in the Spreading Antlers Children's Foundation swim program for the 2017-2018 school year to be held at the YMCA, Sunbury, PA at no cost to the district.
6. **Lackawanna College Additional Course Approval**  
Be it recommended the Board approve the addition of an Anatomy and Physiology course to the 2017-2018 list of Dual Enrollment Course Offerings for Line Mountain High School students through Lackawanna College.

RECOMMENDED ACTION

That the Board of School Directors approve  
the above policy and program action.

Moved by Linda Gutkowski and seconded by Marlin Yeager, Jr. to approve Item Numbers C1, C2, C3, C4, C5 and C6 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

- IX. Public Comment – None.

Board Comment:

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel matters.

- X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Marlin Yeager, Jr. seconded the motion to adjourn the meeting at 7:59 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary

