

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

June 27, 2017

I. Vice President Erdman called the meeting to order at 6:34 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Absent
Lawrence Neidig,	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Treasurer	Absent
Jeffrey S. Roadcap	Secondary School Principal	Absent
Jeanne Menko	Elementary School Principal	Absent
Jeffrey Lagerman	Middle School Principal	Absent
Bradley Skelton	Dean of Students/Athletic Director	Absent
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item" and no members of the general public were present.

IV. Vice President Erdman recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, May 23, 2017 as per attached pages.

Linda Gutkowski made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Lauren Hackenburg made the motion and Michael Bordner seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

No report.

B. Business Administrator

No report.

C. Principals

Amy Dunn reported on the Extended School Year program scheduled to begin July 11, 2017.

D. Property Committee

Tim Lagerman reported on the options of fixed or fluctuating price for propane gas. He suggested the Board approve the fixed price option. He also reported on his research to have the athletic fields watered by local fire companies. He suggested utilizing Dalmatia Fire Company to water the athletic fields and a motion was added as such. Mr. Lagerman also reported on the updated quote for the Carolina Carport storage shed. A motion was also added to proceed with Renco ACE Hardware to erect the storage shed.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

I. Central Susquehanna Intermediate Unit Report

Mr. Neidig reported on the purchase of a lot near the current CSIU facility for future expansion to develop an industrial park. He also reported there are 48 out of the 50 states currently using CSIU software.

J. Tax Collection Committee

No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending June 21, 2017 as per attached pages.

2. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **Support Renewal Approval**

Be it recommended the Board approve to renew support with Kimono, LLC for our Active Directory, Destiny Library, and Student Information System synchronization software. Annual support runs from August 1, 2017 through July 31, 2018 at a cost of \$1,393.47.

4. **Scholastic Software Renewal Approval**

Be it recommended the Board approve to renew the Scholastic Reading Counts software subscription with Houghton Mifflin Harcourt of St. Charles, IL at a cost of \$977.76. Subscription runs July 3, 2017 through December 2, 2017.

5. **VISION CAMPUS Maintenance Renewal Approval**

Be it recommended the Board approve to renew maintenance for the VISION CAMPUS computer lab monitoring software from NETOP of Portland, OR at an annual cost of \$800.00. Expiration date will be July 27, 2018.

6. **Library Catalog System Renewal Approval**

Be it recommended the Board approve to renew the High School and Elementary Destiny Library Catalog system from Follett of Chicago, IL at an annual cost of \$1,400. Dates of the renewal are July 1, 2017 through June 30, 2018.

7. **Inkjet Printer Purchase Approval**

Be it recommended the Board approve to purchase a Canon imagePROGRAF iPF770 36 inch Large-Format Inkjet Printer for the Graphics Art and Technology Education department from B&H of New York, NY at a cost of \$2,499.00.

8. **Propane Gas Approval**
Be it recommended the Board approve the 2017-2018 propane pricing effective July 1, 2017 to June 30, 2018 from Kopyy's Propane, Inc., Williamstown, PA at a:
- A. Fixed price of \$1.275 per gallon
 - OR
 - B. Fluctuating price of \$1.175 per gallon as of 5-31-17

The Board opted to proceed with the fixed price for propane gas.

9. **Capital Project Fund**
Be it recommended the Board approve to close the Capital Project Fund and transfer the balance to the General Fund.
10. **Budget Transfer Approval**
The administration recommends approval of the 2016-2017 budget transfers as per attached page.
11. **License and Maintenance Renewal Approval**
Be it recommended the Board approve the renewal of the software maintenance and licenses for the IEPWriter Special Education software with Leader Services, Hazleton, PA starting July 1, 2017 through June 30, 2018 at a cost of \$5509.00 as per attached pages.
12. **Kidswork Contract Approval**
The administration recommends approval of the Kidswork Therapy Center School Based Contract for the 2017-2018 school year and authorize the Superintendent to execute the contract as per attached pages.
13. **New Story 2017-2018 School Year Contract**
The administration recommends approval of the agreement with New Story for the 2017-2018 school year and authorize the superintendent to execute the agreement as per attached pages.
14. **IDEA Agreement Approval**
Be it recommended the Board approve the IDEA-B Agreement and authorize the Superintendent to execute the agreement which includes the following documents as per attached pages:
- IDEA-B Agreement for the Distribution of funds for the Fiscal Year 2015-16 for the IDEA allocation of \$173,561.
 - The Notice of Adoption of Policies, Procedures and Use of Funds by School Districts
 - Use of IDEA Pass Through Funds Assurance Form

15. **Meadows Psychiatric Center Agreement Approval**
Be it recommended the Board approve a Letter of Agreement with The Meadows Psychiatric Center, Centre Hall, PA at a rate of \$65.00 per day for educational services if needed for the 2017-2018 school year and authorize the superintendent to execute the agreement as per attached page.
16. **2017-2018 School Bus Contract Approval**
Be it recommended that the board approve the execution of Contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA for the 2017-2018 school year for the transportation of school pupils at an estimated price of \$1,385,665.75 as per attached pages.
17. **2016-2017 School Bus Contract Approval**
Be it recommended that the board approve the 2016-17 finalized transportation contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA at a price of \$1,385,665.75.
18. **2017-2018 High School Musical Approval**
Be it recommended the Board approve a licensing fee for an amateur production of "The Addams Family" with TRW (Theatrical Rights Worldwide), New York, NY not to exceed \$3,000.00. Upon approval to purchase the rights to the play, TRW will send a contract and exact pricing to be approved by the board at a later date.
19. **2017-2018 High School Prom Approval**
Be it recommended the Board approve holding the high school prom at Silver Moon, Lewisburg, PA on April 28, 2018 from 6:30 to 10:30 PM. Cost to be determined at a later date with the funds to be taken from the junior class.
20. **Student Laptop Purchase Approval**
Be it recommended the Board approve to replace the (24) Dell Student Laptop computers previously approved on May 23, 2017 with Hewlett Packard Student Laptop computers due to the unavailability of the Dell laptops. The total cost of the HP laptops is \$18,877.68; an increase of \$2,296.93 which will be purchased through CDW of Vernon Hills, IL via CoStars Hardware Contract: COSTARS003-032.
21. **2017-2018 Private Bus Companies Approval**
Be it recommended that the Board approve the following private bus companies to provide transportation for field trips and athletic events as requested by teachers and coaches, pending clearances and certificates of insurance for the 2017-2018 school year:
 - Catawese Coach Company
 - Rohrer Bus Company

22. **2017-2018 Extra-Curricular Transportation Contract Agreement**
Be it recommended that the Board approve the extra-curricular transportation contract with Marvin E. Klinger, Inc., Dornsife PA for the period July 1, 2017 through June 30, 2018 at \$12.78 per driver hour (\$23.00 minimum per run) and \$1.90 per mile (\$23.00 minimum per run) under the same terms and conditions as per the 2016-2017 school year as per attached page.

This Item Was Voted On Separately.

23. **Northumberland County Career & Technology Center Director Approval**
Be it recommended that the Board approve the hiring of Dr. James Catino as the Administrative Director of the Northumberland County Career & Technology Center pursuant to the approval of the Operating Committee of the participating schools, (Line Mountain, Mount Carmel and Shamokin) at a starting salary of \$86,350.00.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Michael Bordner to approve Item Number A23 and carried by a vote of 7 yes, 0 no 0 abstentions on roll call vote.

24. **Athletic Fields Water Application Approval**
Be it recommended that the Board approve the purchase of water from the Dalmatia Fire Company on an as needed basis not to exceed \$5,400.00 to apply water on the athletic fields.
25. **Purchase of Storage Shed Approval**
Be it recommended that the Board approve the purchase of a 40W' x 24L' x 10H' steel storage building from Renco ACE Hardware, 2251 Columbia Blvd, Bloomsburg, PA 17815 at a cost of \$8,495.00 as per the quote received June 26, 2017. This purchase is in lieu of the previously approved purchase of a storage shed from Carolina Carports, Inc., 925 Bottle Road, Elysburg, PA 17824 on March 28, 2017 at a cost of \$13,435.00.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Marlin Yeager, Jr. to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20, A21, A22, A24 and A25 and carried by a vote of 7 yes, 0 no 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Tenure Approval**

The administration recommends approval of tenure for the following teachers effective July 1, 2017. They have met the requirements and will receive Professional Employee contracts:

Kam Traugh	Trisha Herb
Elizabeth Pomykalski	Kelly Heim

2. **Professional Personnel Approval**

A. Be it recommended the Board approve the resignation of Nicole Hickoff, 3rd grade teacher at the Line Mountain Elementary School effective June 30, 2017.

B. Be it recommended the Board approve the resignation of Elizabeth Pomykalski, 5th grade teacher at the Line Mountain Middle School effective July 1, 2017.

3. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for employee #9461 starting May 1, 2017 through June 2, 2017.

4. **Work Beyond the School Day Approval**

A. Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2016-2017 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Beth Reed	Professional Development Meeting	1.5
Barbara Klebon	Professional Development Meeting	1.5
Peggy Long	Professional Development Meeting	1.5
Lydia Bomgardner	Professional Development Meeting	1.5
Carol Kruskie	Professional Development Meeting	1.5

B. Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2017-2018 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Barbara Manning	Writing Project	8
Beth Reed	Report Card Updates Training	7.5
Sarah Paulson	Report Card Updates Training	7.5
Jill Lundy	Report Card Updates Training	7.5
Kristin Knock	Report Card Updates Training	7.5
Crystale Moyer	Report Card Updates Training	7.5
Peggy Long	SAP Program Updates	8
Megan Herrold	Review Student Records and Assessments	20 Title I
Autumn Spotts	Review Student Records and Assessments	20 Title I

C. Be it recommended the Board approve Connie Savidge for 60 hours of summer office work at \$9.70 per hour for the 2017-2018 school year.

D. Be it recommended that the Board approve Bridgette Kieffer for 3.5 hours to attend Use of Facility meeting at \$14.55 per hour for the 2016-2017 school year.

5. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2016-2017 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2315	May 19 and 26, 2017	Family Medical Leave
#4880	May 11 and 12, 2017	Health
#8775	May 22, 23, 24, 25, and 26, 2017	Travel

6. **2016-2017 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2016-2017 school year effective July 1, 2016:

Statistician/Scorekeeper/Clock Operator

Abigail Wolfe
Ashley Schreffler
Amanda Riehl

7. **Extended School Year (ESY) Aides Approval**

The administration recommends approval of the following ESY classroom aides and ESY personal care aides at their regular hourly rates. Salary expenses to be paid through the IDEA grant.

<u>Name</u>	<u>Salary</u>	<u>Hours</u>
Marie Long	\$10.00	60
Lisa Strahan	\$10.65	30

8. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Ian Lundy	Head Girls Basketball Coach	TBD
Zachary Latsha	Volunteer Football Coach	\$ -0-

9. **Classified Approval**

Be it recommended that the Board approve the motion to increase classified staff members at a rate of \$.40 per hour for the 2017-2018 school year to be effective July 1, 2017.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Linda Gutkowski to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2016-2017 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2016-2017 school year as per attached page.

3. **First Reading of Policy**

Be it recommended the Board approve first reading of the following policy:

- 217, Graduation Requirements as per attached pages.

4. **Second Reading of Policy**

Be it recommended the Board approve second reading of the following policy:

- 246, School Wellness as per attached pages.

5. **Autistic Support Placement Contract Approval**

The administration recommends approval of the contract with Warrior Run Area School District to provide an Autistic Support Placement and recommends authorization for the superintendent to execute the contract as per attached pages.

6. **SAP Agreement Letter Approval**

Be it recommended that the Board approve the letter of agreement between the Line Mountain School District and the Northumberland County Behavior and Intellectual/Development Services to provide services for the Student Assistance Program for the 2017-2018 school year and to authorize the superintendent to execute the agreement as per attached pages.

7. **Bloomsburg University Nursing School Agreement Approval**
The administration recommends approval to enter into a five year affiliation agreement ending June 27, 2022 with Bloomsburg University whereas Line Mountain School District will provide school health clinical experience for nursing students and authorize the superintendent to execute the agreement as per attached pages.
8. **Dual Enrollment Agreement Approval**
The administration recommends approval to enter into an agreement with Lackawanna College for a dual enrollment program at the Line Mountain High School for the 2017-2018 school year. Costs for the program to be paid by the students as per attached pages.
9. **Use of Facility Approval**
The CSIU requests the use of the Line Mountain Middle High School classroom facilities to include the gym, cafeteria, and restrooms for the CSIU's Head Start program. The program runs September 1, 2017 through August 31, 2018 normally used in conjunction with the school district calendar and authorize the superintendent to execute the agreement as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Ronald Neidig and seconded by Lauren Hackenburg to approve
Item Numbers C1, C2, C3, C4, C5, C6, C7, C8 and C9 and carried by a vote of 7
yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel matters.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lauren Hackenburg made the motion and Lawrence Neidig seconded the motion to adjourn the meeting at 6:59 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

BOARD CORRESPONDENCE

Attachments

Minutes
Fiscal Reports
Delinquent Taxes
IEPWriter Agreement
Kidswork Agreement
New story Agreement
IDEA Agreement
The Meadows Agreement
Transportation Agreement
Extra-Curricular Transportation Contract
Faculty Conferences
Field Trips
Policies
Warrior Run SD Agreement
SAP Agreement
Bloomsburg University Agreement
Lackawanna College Agreement
CSIU Head Start Agreement
Budgetary Reports