

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

May 23, 2017

I. President Laudenslager called the meeting to order at 6:34 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lawrence Neidig,	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item", Justin Strawser of "The Daily Item", Vicki Stahr and Mary Filler of The Nutrition Group and six members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, April 25, 2017 as per attached pages.

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell introduced Mr. Ryan and Coach Stehman who were present to provide information on two Line Mountain School District veterans who were recipients of the Congressional Medal of Honor award. Mr. Ryan is asking the District to establish an honorary memorial to be dedicated to the two recipients, Norman Ressler and Freeman Horner, both former members of the United States Army.

B. Business Administrator

Mr. Rapant provided a budget worksheet and final budget documents to the board members. Mr. Rapant also introduced Richard Stover of Central Credit Audit who spoke briefly regarding the implementation of an attorney letter program to hopefully produce increased percentages of delinquent tax collection monies for the District.

C. Principals

Mrs. Menko reported on the success of the Kids Reading Program. She thanked Jamie Shiko for the end of the year reading program luncheon.

Mr. Lagerman reported on the final field trips for the Middle School students and the 4th Grade students visited the Middle School complex today.

Mr. Roadcap reported on the Line Mountain School District and Northumberland County Career & Technology Center graduation activities. He also reported he and Lon Balum attended Susquehanna University last evening to recognize the students receiving the Young American Awards.

D. Property Committee

Mr. Lagerman reported on the proposed driveway repair project, LED light improvements and renovations to the soccer and softball fields. He also reported on the fuses supporting the geo thermal system which were struck by lightning recently.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report
Mr. Erdman reported on the recent interviews for a Director at the Technology Center. Two candidates will be reinterviewed on June 14, 2017.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

Solicitor Richard Roberts reported there was an executive session prior to tonight's meeting to discuss personnel issues.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending May 17, 2017 as per attached pages.

2. **Budget Transfers**

The administration recommends approval of the 2016-2017 budget transfers as per attached page.

3. **Access PA/Power Library Support Fee Renewal Approval**

Be it recommended the Board approve to renew the Access PA/Power Library Technology Support Fee from Health Sciences Libraries Consortium of Philadelphia, PA at an annual cost \$525. The agreement runs July 1, 2017 through July 1, 2018.

4. **Paws In Jobland Software Renewal Approval**

Be it recommended the Board approve to renew the Paws In Jobland software subscription from Bridges Transitions of Culver City, CA for use in the Elementary Guidance Department at an annual cost of \$200. The agreement runs July 30, 2017 through July 30, 2018.

5. **All The Right Type License Renewal Approval**

Be it recommended the Board approve to renew the All The Right Type version 4 Online License from Ingenuity Works of Vancouver, BC at an annual cost of \$450. The license runs from June 1, 2017 through May 31, 2018.

6. **eRate Services Renewal Approval**
Be it recommended the Board approve to renew the annual eRate services provided by the CSIU of Milton, PA for the 2017-2018 school year at a cost of \$3,800.
7. **Middle School Computer Purchase Approval**
Be it recommended the Board approve to purchase (32) student workstations to replace the computers in the Middle School computer lab from Dell, Inc. of Round Rock, Texas at a total cost of \$14,719.68 through CoStars Hardware Contract: COSTARS003-051.
8. **Elementary School Computer Purchase Approval**
Be it recommended the Board approve to purchase (16) student workstations to replace the computers in Elementary Reading, Grade 2, and Grade 3 from Dell, Inc. of Round Rock, Texas at a total cost of \$7,359.84 through CoStars Hardware Contract: COSTARS003-051.
9. **High School Computer Purchase Approval**
Be it recommended the Board approve to purchase (25) student laptop computers for the High School Library from Dell, Inc. of Round Rock, Texas at a total cost of \$16,580.75 through CoStars Hardware Contract: COSTARS003-051.
10. **Faculty Laptop Computer Purchase Approval**
Be it recommended the Board approve to purchase (20) Hewlett Packard faculty laptop computers and docking stations from CDWG of Vernon Hills, IL at a total cost of \$21,880.40 through CoStars Hardware Contract: COSTARS003-032.
11. **Veritas Backup Software Renewal Approval**
Be it recommended the Board approve to renew Support and Maintenance of the Veritas Network Backup Software at an annual cost of \$1,426 from CDWG of Vernon Hills, IL. Support dates April 14, 2017 through April 13, 2018.
12. **Student and Faculty Laptop Recycling Approval**
Be it recommended the Board approve to send a total of 63 student and faculty laptops to recycling which have reached 8 years end of life. Laptops to be disposed of by Upcycle LLC of Fairfield, NJ at no cost to the district and in accordance with all applicable Federal, State, and Local Rules and Regulations. A detailed list with serial numbers will be provided to the District Office before disposal of equipment.
13. **Student Workstation Laptop Recycling Approval**
Be it recommended the Board approve to send a total of 47 student workstations laptops to recycling which have reached 8 years end of life. Laptops to be disposed of by Upcycle LLC of Fairfield, NJ at no cost to the district and in accordance with all applicable Federal, State, and Local Rules and Regulations. A detailed list with serial numbers will be provided to the District Office before disposal of equipment.

14. **Symprex Email Signature Software Renewal Approval**
 Be it recommended the Board approve to renew the Symprex Email Signature software maintenance and support from Symprex of Richmond, United Kingdom at a 1-year cost of \$399. Dates of the maintenance are April 21, 2017 through April 21, 2018.
15. **Dell Hardware Maintenance Approval**
 Be it recommended the Board approve to extend Dell Hardware Maintenance on (2) Dell PowerEdge Servers and (2) Dell PowerVault Disk Arrays at a cost of \$2,211 from Dell, Inc. of Round Rock, Texas. Maintenance period would extend to June 2, 2018.
16. **2017-2018 Mobile Ag Ed Science Lab Agreement Approval**
 Be it recommended the Board grant permission for Administration to execute Agreements with Pennsylvania Friends of Agriculture Foundation, of Camp Hill, PA for the Mobile Ag Ed Science Lab Program (pending clearances) a sper attached pages.
- | | | |
|---------------------------------|------------------------|------------|
| Line Mountain Middle School | 10/02/17 thru 10/06/17 | \$2,500.00 |
| Line Mountain Elementary School | 9/25/17 thru 9/29/17 | \$2,500.00 |
17. **CSIU #16 Workshop Approval**
 Be it recommended the Board approve the CSIU #16 to provide a professional development workshop on Google Docs at the Line Mountain Middle School on May 31, 2017 at a cost of \$500.00 as per attached page.
18. **New Story ESY Contract**
 The administration recommends the approval of the agreement with New Story for extended school year services (ESY) and authorizes the superintendent to execute the agreement as per attached pages.
19. **Exterior Light Replacement Approval**
 Be it recommended the Board approve the upgrade of exterior site lighting to LED fixtures to include 35 pole lights, 46 wall lights, and 6 canopy lights through Optilumen, Inc., Pillow, PA at a cost of \$15,839.25.
20. **2017-2018 Food Service Management Approval**
 Be it recommended that the Board approve the 2017-2018 contract with Nutrition, Inc to provide food service management services as stated below:
- Guaranteed savings - \$1,165.80
 - Administrative cost - \$14,041.45
 - Management fee - \$10,094.45

Vicki Stahr reported on the planned change from a three lunch operation to a two lunch operation reducing labor costs to allow for the bulk of the change in the guaranteed savings to the District. Most of the food prices will remain the same.

21. **2017-2018 Food Service & A La Carte Price List**
Be it recommended that the Board approve the 2017-2018 Food Service meal prices & A La Carte Price List as per attached page.
22. **2017-2018 Appointment of Depositories**
The district recommends the appointment of the following depositories for the 2017-2018 fiscal year:
- | | | |
|---------------------|-------------|-------------------------|
| Gratz National Bank | PLGIT | Swineford National Bank |
| Mid Penn Bank | PLGIT / ARM | Riverview Bank |
23. **2017-2018 Solicitor Appointment**
Be it recommended that the Board approve the appointment of Richard J. Roberts Jr. of Leavens and Roberts, Shamokin, PA as Solicitor for the 2017-2018 fiscal year at an hourly rate of \$125.00.
24. **2017-2018 Appointment of Treasurer**
Be it recommended that the Board approve Philip S. Rapant, Jr. as the Treasurer of the Board for the 2017-2018 fiscal year.
25. **School Board Secretary Approval**
Be it recommended that the Board approve Patty Troutman as Board Secretary effective July 1, 2017 to June 30, 2021 at a salary of \$1,500.00 per year.
26. **2017-2018 School Vehicle Contractors**
Be it recommended that the Board approve the following school vehicle contractors for the 2017-2018 school year at a rate of \$1.60 per approved daily miles:
- Linda Derck – Shamokin, PA
 - Janet Schwartz – Trevorton, PA
 - Jim Schwartz – Trevorton, PA
 - Jana Schwartz – Trevorton, PA
 - Gail Harris – Dornsife, PA
 - Ken Harris – Dornsife, PA
27. **2017-2018 Northumberland County Career & Tech Center Budget Approval**
Be it recommended that the Board approve the 2017-2018 NCCTC school budget of \$2,228,305 of which Line Mountain's estimated share is \$155,836.

28. **Tax Bill Printing**

Be it recommended that the Board approve Berkheimer Outsourcing, Bangor, PA to print the Line Mountain School District Real Estate and Per Capita Bills as follows effective July 1, 2017:

Real Estate Bills	\$ 0.333/each
Per Capita Bills	\$ 0.333/each
Blank Bills	\$ 0.214/each
Tax Assessment Books	\$17.41
Tax Register RE/per page over 250	\$ 0.139
Tax Register PC/per page over 250	\$ 0.096

29. **2017-2018 Insurance Coverage Approval**

Be it recommended that the board approve the 2017-2018 insurance policy renewal with Liberty Mutual through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$71,681 annually which includes Property, General Liability, School Leaders Professional, Crime, Inland Marine, Cyber, Business Auto, and Umbrella coverage.

30. **2017-2018 Worker's Compensation Insurance Coverage Approval**

Be it recommended that the board approve the 2017-2018 Worker's Compensation insurance policy renewal with PICS through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$33,448 annually.

31. **2017-2018 Sports Accident/Student Accident Insurance Coverage Approval**

Be it recommended that the board approve the 2017-2018 Insurance policy renewal with Axis through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$11,000 annually which includes the Sports Accident Insurance.

Voluntary Student Accident insurance is offered to parents at a rate of \$30 for school time or \$116 for 24-hour coverage per student to be paid for by the parent if they choose it.

This Item Was Voted On Separately.

32. 2017-2018 General Fund Budget

A motion to adopt a resolution adopting the 2017-2018 General Fund Budget in a stated amount of \$19,462,037.00.

RESOLVED, that the annual budget of the Line Mountain School District (the "District") for the fiscal year beginning July 1, 2017, as was proposed at a meeting of the Board of School Directors of the District ("the Board") held April 11, 2017, (revised and amended as indicated), be and the same is hereby adopted as the annual budget of the Line Mountain School District for the fiscal year beginning July 1, 2017.

BE IT FURTHER RESOLVED, that the appropriation and expenditure of funds as itemized in said budget during the fiscal year beginning the first day of July, 2017, is hereby authorized. Necessary revenue for the same shall be provided by:

- (1) A real estate transfer tax of one percent (1%);
- (2) A five dollar (\$5.00) per capita tax;
- (3) A one percent (1%) tax on earned income;
- (4) A four hundred thirty percent (430%) occupation tax; all of which were adopted pursuant to the Local Tax Enabling Act, 53 PS. Section 6901, et seq., and all of which, also pursuant to said Act, are continuing in nature;
- (5) A Five (\$5.00) Dollar per capita tax which is hereby levied and assessed pursuant to Section 679 of the Public School Code of 1949, as amended; and
- (6) A school tax on real estate which is hereby levied and assessed at the rate of 74.91 mills on each dollar of assessed valuation, i.e., at the rate of \$7.491 on each \$100.00 of assessed valuation, of all property taxable for school purposes.

BE IT FURTHER RESOLVED, that all resolutions and motions inconsistent herewith are hereby rescinded.

RESOLVED this 23rd day of May 2017.

Mr. Campbell presented a spreadsheet showing property assessments and the effect of 0 mill increase to 2.5 mill increase to the real estate tax bills. The Board opted to proceed with a 2.53 mill increase.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action

Moved by Lawrence Neidig and seconded by Dennis Erdman to approve Item Number A32 and carried by a vote of 6 yes, 1 no and 0 abstentions on roll call vote with Marlin Yeager, Jr. casting the negative vote.

This Item Was Voted On Separately.

33. 2017 Homestead and Farmstead Exclusion Resolution

Be it recommended the Board approve the 2017 Homestead and Farmstead Exclusion Resolution as per attached page.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action

Moved by Ronald Neidig and seconded by Lawrence Neidig to approve Item Number A33 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

34. Driveway Repair Approval

Be it recommended the Board approve repair and replacement of damaged areas of the driveway at the Line Mountain Middle High School through G & R Charles Excavating, Ltd, Port Trevorton, PA at a cost of \$2,525.00 as per attached.

35. Central Credit Audit Attorney Letter Approval

Be it recommended the Board approve the authorization of Central Credit Audit / Statewide Tax Recovery to have their council send a collection letter at no cost to the District.

36. Stone Valley Seeders Renovation Approval

Be it recommended the Board approve renovation of the soccer and softball fields by Stone Valley Seeders at a cost of \$9,995.00 as per the attached page with funds to come from the Capital Reserve Fund.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Marlin Yeager, Jr. to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20, A21, A22, A23, A24, A25, A26, A27, A28, A29, A30, A31, A34, A35 and A36 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT

1. **Extended School Year (ESY) Special education Personnel Approval**

A. The administration recommends approval of the following personnel as ESY Instructors and Social Worker for the ESY program at the Collective Bargaining Agreement rate of \$25.00 per hour. Salary expenses to be paid through the IDEA grant.

Heather Troutman	Up to 70 hours	Sandra Kase	Up to 30 hours
Tracy Supsic	Up to 30 hours	Erin Musser	Up to 70 hours

B. The administration recommends approval of the following ESY classroom aides and ESY personal care aides at their regular hourly rates not to exceed 60 hours each. Salary expenses to be paid through the IDEA grant.

<u>Name</u>	<u>Salary</u>	<u>Name</u>	<u>Salary</u>
Vicki Jones	\$14.20	Lisa Wren	\$12.40
Betty Jean Reiner	\$15.25	Christine Leader	\$15.25
Jaymie Lenker	\$10.60	Gertrude Masser	\$15.25
Faith Leiser	\$10.00		

Pending approval of program see C 6

2. **Coaches/Advisors**

A. The administration recommends approval of the resignation of Kam Traugh, Head Girls Basketball Coach for the Line Mountain High School effective May 9, 2017.

B. The administration recommends approval of the resignation of Lori Hackenberg, Assistant Girls Basketball Coach for the Line Mountain High School effective May 10, 2017.

C. The administration recommends approval of the following advisors for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Courtlyn Trautman	Band Major Instructor	\$1,245.00
Dana Brown	Marching Band Advisor	\$2,710.00
Cheryl Ibberson	Assistant Marching Band Advisor	\$2,830.00
Karrie Bowman	FBLA Advisor	\$2,595.00
Francine Ferster	FFA Advisor	\$2,204.00
Sharon Styer	Vocal Director	\$3,280.00
Dana Brown	Instrumental Director	\$2,170.00
Bridgette Kieffer	Fall Head Cheerleading Coach	\$1,990.00
Harold Morgan	Musical Accompanist	\$1,335.00
Cheryl Ibberson	Musical Business Manager	\$2,384.00
Aaron Ferster	Musical Choreographer	\$ 975.00
Dana Brown	Musical Director	\$1,695.00
Dana Brown	Musical Stage Director	\$ 885.00
Michael Buriak	Archery Advisor	\$1,605.00
Jason Weller	Archery Advisor	\$1,515.00
Marcy Walshaw Miller	Elementary OM Advisor	\$ 975.00
Theresa York	High School OM Advisor	\$1,965.00

3. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for #7737 commencing on May 1, 2017 as needed.

4. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2016-2017 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#8758	April 11 and 21, 2017	Health & Personal
#4880	April 10 through April 24, 2017	Health
#2315	April 28, May 1 and 8, 2017	Travel & Family Leave

5. **Work Beyond the School Day Approval**

A. Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2016-2017 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Laura Scandle	Professional Development Meeting	3
Lori Brown	Reading Interview & Professional Develop.	2.25
Kim Poltonavage	English Summer School Teacher	60
Paula Schick	Mathematics Summer School Teacher	60

B. Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour including hours worked during the remainder of the 2016-2017 and the 2017-2018 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Carol Kruskie	Guidance	40
Joanne Snyder	Medical File reviews for new students	15
Jill Yisrael	Project Team	4
Jill Lundy	Project Team	4
Autumn Walshaw	Project Team	4
Melinda Masser	Project Team	4
Kristin Knock	Project Team	4
Crystale Moyer	Project Team	4
Sara Paulson	Writing Project	8
David McCracken	Writing Project	8
Autumn Spotts	Writing Project	8
Amy Young	Writing Project	8
Amy Hess-Sprenkle	Writing Project	8
Connie Savidge	Summer Library & Office Work	60
Lori Brown	Study Island	13
Candace Adams	Summer Nurse Duties	25

C. Be it recommended the Board approve an additional 380 hours for the Middle School and High School guidance counselors at the Collective Bargaining Agreement rate of \$25.00 per hour effective for the 2017-2018 school year.

D. Be it recommended the Board approve the following classified personnel for work beyond the school day for the 2016-2017 school year:

<u>Name</u>	<u>Purpose</u>	<u>Salary</u>	<u>Hours</u>
Betty Jean Reiner	Field Trip	\$15.25	6
Gertrude Masser	Field Trip	\$15.25	3
Vicki Jones	Field Trip	\$14.20	3
Linda Long	Field Trip	\$11.90	6
Nancie Miller	Field Trip	\$10.00	9
Jennifer Frye	Field Trip	\$10.00	2
Christine Leader	Summer School	\$15.25	60

6. **Part-Time Employment Approval**

Be it recommended the board approval part-time employment for the following persons in the Information Technology Department at a cost of \$9.25 per hour not to exceed 300 hours collectively for the period June 1, 2017 through August 31, 2017:

Kurt Mace Kyle Harro

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve Item Numbers B1, B2, B3, B4, B5 and B6 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2016-2017 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2016-2017 school year as per the attached page.

3. **Approval of the Class of 2017**

The administration recommend approval of the Class of 2017 for graduation, pending final grades as per the attached page.

4. **Safety Net Counseling, Inc. Agreement Approval**
Be it recommended the Board approves to enter into an agreement with Safety Net Counseling, Inc., Mount Carmel, PA, for a partial hospitalization program if needed for the 2017-2018 school year with the price to be determined at a later date and authorize the superintendent to execute the agreement as per the attached pages.
5. **Homebound Instruction Approval**
The administration recommends approval to provide homebound instruction for a kindergarten student from the Klingerstown area who attends Line Mountain Elementary School as per the letter from the student's parents and a letter from the student's doctor at the rate of \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day.
6. **Extended School Year (ESY) Program Approval**
The administration recommends approval to conduct the special education Extended School Year Program (ESY) from July 11, 2017 through August 10, 2017 on Tuesdays and Thursdays from 8:00am – 3:00pm at Line Mountain Elementary School and Line Mountain Middle/High School. Salary and transportation expenses will be paid through the IDEA grant.
7. **First Reading of Policy**
Be it recommended to approve first reading of the following policy:
 - 246, School Wellness as per the attached pages.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Lawrence Neidig and seconded by Linda Gutkowski to approve Item Numbers C1, C2, C3, C4, C5, C6 and C7 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

This Item Was Voted On Separately.

8. **2017-2018 Revised School Calendar Approval**
The administration recommends approval of the revised 2017-2018 school calendar as per attached.

There was a brief board discussion on the changes to the school calendar. Linda Gutkowski expressed her concerns regarding the timeline of the Keystone Exams coinciding with the last two weeks of school.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Number C8 and carried by a vote of 5 yes, 2 no and 0 abstentions on roll call vote with Linda Gutkowski and Marlin Yeager, Jr. casting the negative votes.

IX. Public Comment - None.

Board Comment – None.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lawrence Neidig made the motion and Dennis Erdman seconded the motion to adjourn the meeting at 8:35 PM.

Respectfully submitted,

Patty Troutman
Board Secretary