

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

February 28, 2017

I. President Laudenslager called the meeting to order at 6:57 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lawrence Neidig,	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Absent
Philip S. Rapant, Jr.	Business Administrator / Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Absent
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Absent
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item", and Vicki Stahr and Alesia Hoffman of The Nutrition Group were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, January 24, 2017 as per attached pages.

Linda Gutkowski made the motion and Dennis Erdman seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Lawrence Neidig seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Vicki Stahr, Regional Manager for The Nutrition Group, Jamie Shiko and Alicia Hoffman gave a mid-year review presentation on the food service program to date. They reported on past, current and upcoming programs in the school breakfast and lunch program.

B. Business Administrator

No report.

C. Principals

Mrs. Menko reported on the combined Elementary and Secondary Joint Heart Health Fair Program. She commended Jill Yisrael and Heather Kieffer for their input making the Fair a great success for the students. She also reported there are forty-five students signed up for Kindergarten Registration at this point.

Mr. Lagerman reported on the Read Across America program taking place this week. The Pennsylvania State Police will be presenting their Camp Cadet Program to the Middle School students next week. Finally, the Hoops for Hearts Program will take place in three weeks.

Mr. Roadcap reported on the multiple student activities and accomplishments in education, music and sports events. He also thanked Mrs. Zartman for her contribution to the Program of Studies.

D. Property Committee

Tim Lagerman reported on the two options for upgrading or replacing the driveway lighting fixtures. Additional quotes are expected prior to making a request for the final project. There will also be a temporary repair to the potholes at the bottom of the driveway until later this spring when permanent repairs will be made.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report
No report.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel matters.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – No report.

1. **Treasurer's Report**

A. Be it recommended that the Board approve the Treasurers Cash report and all check from all funds within the Line Mountain School District for the period ending February 22, 2017 as per attached pages.

This Item Was Voted On Separately.

B. Additional checks for approval as per attached sheets.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Marlin Yeager, Jr. to approve Item Number A1B and carried by a vote of 7 yes, 0 no 1 abstentions on roll call vote with Troy Laudenslager abstaining.

2. **Budget Transfers**

The administration recommends approval of the 2016-2017 budget transfers as per attached pages.

3. **Power Contactor Replacement Approval**

Be it recommended that the Board approve K & N Electric, Sunbury, PA to replace middle high school wood shop and metal shop power contactors at a cost of \$15,650.00.

4. **CIPA Web Filter and Reporting System Approval**
Be it recommended that the Board approve to purchase a CIPA-certified (Children's Internet Protection Act) Web Filter and Reporting System from CIPAFilter of East Moline, IL at an annual cost of \$4,936 for 5-years at a total cost of \$24,680.00, and to have the contract executed by the Superintendent. The CIPAFilter system will replace an End Of Life and no longer CIPA-certified system from Trustwave (M86). The annual cost for the Trustwave system was \$5,082.
5. **PDQ Software Approval**
Be it recommended that the Board approve to renew the PDQ Software Deployment software from Admin Arsenal, Inc. of Salt Lake City, Utah at a cost of \$225.00. The subscription runs from March 1, 2017 through March 1, 2018.
6. **Video Surveillance Camera Purchase and Installation Approval**
Be it recommended that the Board approve to have a digital networked video surveillance camera installed in the High School Gymnasium by NRG Controls North, Inc. of Selinsgrove, PA at a cost of \$2,470.
7. **Dell Workstation Purchase Approval**
Be it recommended that the Board approve to purchase a Dell T3620 Workstation with specifications that meet the requirements of the High School TV Studio's morning news broadcast at a cost of \$1,406.71 from Dell, Inc. of Round Rock, Texas off of Costars Hardware Contract COSTARS003-051
8. **PowerLite Projector Purchase Approval**
Be it recommended that the Board approve to purchase an Epson PowerLite 2245U LCD Projector for use in the AutoCad and Art Design classroom to display wide screen CAD drawings on their whiteboard. The cost of the projector is \$1,229.00 from CDW of Vernon Hills, IL off of CoStars Hardware Contract: COSTARS-003-32.
9. **Educational Assembly Approval**
Be it recommended that the Board approve an assembly (pending clearances) entitled "Arithemtickles" through Arts Echo, West New York, NJ at the Line Mountain Elementary School on April 3, 2017 at a cost of \$1,590.00 to be paid by the Entrepreneur Club and authorize the administration to execute the contract.

10. **2016-2017 Summer School Approval**

The high school administration is seeking approval for a summer school program to run June 12, 2017 – June 30, 2017, Monday through Friday, two sessions each day from 8:00am - 10:00am and 10:00am -12:00pm. The purpose of the program is to provide remedial instruction to students who obtained a failing grade between a 50% and 69% in a required English and or mathematics course. Approximate cost to the district for the program is \$5,000 to cover the cost of one English teacher, one mathematics teacher, and one instructional aide. Summer school would be provided at no cost to the students.
11. **2016 Single Audit Report**

Be it recommended that the Board approve the 2015-2016 Single Audit Report prepared by Wagner, Dreese, Elsasser & Associates, PC.
12. **2017-18 CSIU Budget**

Be it recommended that the Board approve the preliminary 2017-2018 General Operating Budget for the Central Susquehanna Intermediate Unit in the amount of \$1,119,823.
13. **2016-2017 Elementary Prime Time Speaker Agreement Approval**

The administration recommends approval of the Appearance Agreement with Daryl Cobb Productions, Annandale, NJ for the Prime Time Reading event on May 11, 2017 at the Line Mountain Elementary School at a cost of \$1,591.00 and authorize the Superintendent to execute the contract as per attached pages.
14. **Summer Elementary Library Program Approval**

The administration recommends approval to operate a Summer Library Program at the Line Mountain Elementary School, Tuesdays 6:00 – 8:00 PM and Thursdays 10:00 – 12:00 AM starting July 10th through August 11, 2017. The operational cost for two teachers and two teacher aides to run the program not to exceed \$2,500.00.
15. **Scoreboard Purchase Approval**
 - A. Be it recommended that the Board approve the purchase of a field hockey/softball scoreboard at the Line Mountain High School through DeMans Team Sports, Brookville, PA at a cost of \$6,100.00 with the field hockey boosters and the softball boosters contributing \$3,050.00 as per attached pages.
 - B. Be it recommended that the Board accept a donation from the field hockey boosters and the softball boosters in the amount of \$3,050.00 for the purchase of the scoreboard.

Dennis Erdman thanked the Boosters for their donation.

16. **2017-2018 School Picture Program Contact Approval**
Be it recommended that the Board approve (pending clearances) entering into a contract with Colleen & Co., Halifax, PA to photograph the school and sport photos at no cost to the district as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Lawrence Neidig to approve Item Numbers A1A, A2, A3, A4, A5, A6, A8, A9, A10, A11, A12, A13, A14, A15 and A16 and carried by a vote of 8 yes, 0 no 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Day to Day Substitute Teachers Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2016-2017 school year:

<u>Name</u>	<u>Certification</u>
Jennifer Sholley	Elementary 1 – 8
Cinda Grimm	School Nurse

2. **Substitute Classified Personnel Approval**

The administration recommends approval (pending all required paperwork) for the following substitute classified personnel starting with the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Cody Snyder	Substitute Cafeteria Worker	\$9.25
Jennifer Billig	Substitute Teacher Aide & Substitute Cafeteria Worker	\$9.25
Kim Dewalt	Substitute Secretary & Substitute Teacher Aide	\$9.70 \$9.25

3. **Uncompensated Leave Approval**

A. The administration recommends approval of uncompensated leave for employee #1907, at the Line Mountain Middle School effective March 10, 2017 through April 6, 2017 for child rearing.

B. The administration recommends approval of uncompensated leave for employee # 6609, at the Line Mountain Middle School effective February 27, 2017 through March 10, 2017 for health restoration.

C. The administration recommend approval of ½ day uncompensated leave for employee #8758, at the Line Mountain Elementary School on February 20, 2017 for medical reasons.

4. **Professional Personnel Retirement Approval**
A. The administration recommends approval of the resignation for the purposes of retirement of Lon Balum, Guidance Counselor, Line Mountain High School effective June 30, 2017.

Dennis Erdman thanked Lon Balum and Rebecca Kline for their years of service.

- B. The administration recommends approval of the resignation for the purpose of retirement of Rebecca Kline, 3rd grade teacher, Line Mountain Elementary School effective at the end of the 2016-2017 school year (tentative date June 2, 2017 pending any school calendar changes).

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve Item Numbers B1, B2, B3 and B4 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2016-2017 school year as per attached page.
2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2016-2017 school year as per attached page.
3. **Use of Facility Approval**
 - A. The Line Mountain Soccer Boosters request the use of the Line Mountain Middle High School Athletic Fields, Stadium Concession stand, and Middle School bathrooms on Saturday, June 24, 2017 with a rain date of Sunday, June 25, 2017 from 7:00 AM until 8:00 PM for their annual soccer tournament.
 - B. The Line Mountain Archery Boosters request the use of the Line Mountain Middle High School Gyms, Cafeteria, and Room 503 on Saturday February 3, 2018 with a snow date of February 4, 2018 from 7:00 AM until 7:00 PM for their high school archery tournament.

4. **Program of Studies Approval**
The administration recommends approval of the new Program of Studies for the high school effective with the start of the 2017-2018 school year.
5. **2017-2018 School Calendar Approval**
The administration recommends approval of the tentative 2017-2018 school calendar with the official start of school date of August 23, 2017 as per attached.

There was a brief discussion about the school calendar. Dennis Erdman requested that the Administration make arrangements for the faculty to visit the Career and Technology Center as part of an in-service day program.
6. **Homebound Instruction Approval**
The administration recommends approval to provide homebound instruction for a 12th grade student from the Trevorton area who attends Line Mountain High School as per the letter from the student's parents and pending a letter from the student's doctor at the rate of \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to approve
Item Numbers C1, C2, C3, C4, C5 and C6 and carried by a vote of 8 yes, 0 no
and 0 abstentions on roll call vote.

- IX. Public Comment – None.

Board Comment:

Ronald Neidig requested that a banner be placed in the Middle School gymnasium recognizing the Junior High Wrestling team which had an undefeated season this year. Mr. Roadcap announced Mr. Balum, the wrestling coach, was named District IV Coach of the Year.

- X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:40 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

