

## LINE MOUNTAIN SCHOOL DISTRICT

### MINUTES

#### BOARD OF SCHOOL DIRECTORS MEETING

January 24, 2017

I. President Laudenslager called the meeting to order at 6:03 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

#### **BOARD DIRECTORS**

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lawrence Neidig,	Present
Ronald Neidig (arrived 6:09)	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

#### **ADMINISTRATION**

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Absent

#### **OTHERS**

Sarah DeSantis of "The News Item", and Justin Strawser of "The Daily Item" were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, December 7, 2016 as per attached pages.

Lauren Hackenburg made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Linda Gutkowski made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by Acclamation.

President Laudenslager announced there was an executive session prior to tonight's meeting to discuss personnel matters.

VII. Administrative Reports

A. Superintendent

Mr. Campbell communicated his concern regarding the possibility of the real estate taxes being eliminated. He encouraged everyone to contact their state representatives and voice their apprehensions of the property taxes being eliminated. Mr. Campbell expressed his belief in the fiscal responsibility of the board members versus the state officials.

B. Business Administrator

Mr. Rapant presented the 2015-2016 Audit Report to the board members. The Report will be on the next agenda for approval.

C. Principals

Mrs. Menko reported the 4<sup>th</sup> grade class will be traveling to the Bryce Jordan Center to sing the National Anthem on February 7, 2017.

Mr. Lagerman reported Chris Gallagher, a motivational speaker, will be presenting an assembly at the Middle High School on February 17, 2017. He will be doing a second presentation on February 18, 2017 which will be open to the entire community.

Mr. Roadcap reported on the accomplishments of High School students at the Pennsylvania Farm Show, FBLA State Leadership Conference and the Archery Club activities.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

- G. Personnel Committee  
No report.
- H. Northumberland County Career & Technology Center Report  
No report.
- I. Central Susquehanna Intermediate Unit Report  
No report.
- J. Tax Collection Committee  
No report.

## VIII. ACTION ITEMS

### A. FISCAL

PUBLIC COMMENT – None.

#### 1. **Treasurer's Report**

Be it recommended that the Board approve the Treasurers Cash report and all check from all funds within the Line Mountain School District for the period ending, January 18, 2017 as per attached pages.

#### 2. **Renewal of Solarwinds Maintenance and Licensing Approval**

Be it recommended that the Board approve to renew the annual Maintenance and Licensing of the Solarwinds Engineer's Toolset Software from Solarwinds of Dallas, Texas at a cost of \$423. Maintenance renewal runs from 2/11/2017 through 2/11/2018.

#### 3. **Vision Insurance Contract Extension through 12-31-2018**

Be it recommended that the Board approve the extension of the current contract rates for vision insurance with Capital Blue through December 31, 2018.

#### 4. **Appointment of Financial Auditors**

Be it recommended that the Board approve the appointment of Wagner, Dreese, Elsasser & Associates, P.C., Certified Public Accountants of Selinsgrove, PA as financial auditors with a three year contract to meet the requirements of generally accepted auditing standards of the Pennsylvania Department of Education and single Audit Act of 1982 at a fee of \$15,500.00 for the 2016-2017 school year, \$15,500.00 for the 2017-2018 school year, and \$15,500.00 for the 2018-2019 school year. Any additional work performed will be charged at the standard hourly rate as follows:

Partner \$150

Staff Accountant \$ 90

Clerical \$ 65

5. **2017 Mileage Reimbursement Rate Approval**  
Be it recommended that the Board approve a decrease in the district mileage reimbursement rate from \$0.54 to \$0.535 per mile effective January 1, 2017.
6. **Budget Transfers**  
The administration recommends approval of the 2016-2017 budget transfers as per attached pages.

**This Item Was Voted On Separately.**

7. **Tax Collector Resolution**  
Be it recommended that the Board approve the following Local Tax Collection Law Resolution:

WHEREAS, Section 36.1 of the Local Tax Collection Law, 72 P.S. §5511.36a, authorizes a taxing authority to either raise or reduce the compensation for the office of an elected tax collector by adopting a resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of School Directors of the Line Mountain School District (the "School District") that, effective January 1, 2018, the compensation rate for elected tax collectors shall be \$2.60 per bill collected and remitted to the School District for real estate, per capita and occupation tax bills; provided, however, that such rate shall be \$1.20 per installment real estate bill collected and remitted to the School District where the taxpayer has elected to pay the real estate tax in installments; and, provided further, however, that such rate shall be \$5.00 per bill collected and remitted to the School District for new taxables (i.e., additions to the tax duplicate) if and only if the new taxables are identified by the tax collector, submitted to the proper tax assessor and subsequently collected and remitted to the School District. New taxables added to the tax duplicate which are not a direct result of action by the tax collector do not qualify for this higher rate of compensation.

ADOPTED this 24<sup>th</sup> day of January, 2017.

**RECOMMENDED ACTION**

That the Board of School Directors  
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Linda Gutkowski to approve Item Number A7 and carried by a vote of 7 yes, 0 no 1 abstention on roll call vote with Lauren Hackenburg abstaining.

8. **2016 Bulk Exonerations for Local Tax Collectors**  
The administration recommends approval of the 2016 bulk exonerations for the local tax collectors as per attached pages.
9. **Delinquent Tax Exonerations**  
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
10. **Memorial Garden Pesticide Treatment Approval**  
Be it recommended that the Board approve Bartlett Tree Experts, Centre Hall, PA to perform a foliage treatment to the memorial garden at the Line Mountain Middle High School at a cost of \$417.00 as per attached pages.
11. **2017 Memorial Garden Maintenance Approval**  
Be it recommended that the Board approve Shaffer Landscapes, Inc., Middleburg, PA to perform Spring 2017 maintenance at a cost of \$1,868.00 and Fall 2017 maintenance at a cost of \$850.00 as per attached pages.

There was a brief discussion regarding the maintenance and current condition of the Memorial Garden.

12. **Divider Curtain Replacement Approval**  
Be it recommended that the Board approve Degler-Whiting, Inc., Frazer PA to replace the Divider Curtain in the Line Mountain High School gym at a cost of \$9,600.00 as per attached page.  
  
There was a brief discussion on the need for the divider curtain being replaced. Degler-Whiting, Inc. recommended the curtain be replaced rather than repaired.
13. **Basketball Backstop Maintenance and Replacement Approval**  
Be it recommended that the Board approve Degler-Whiting, Inc., Frazer PA to complete safety inspections and maintenance on 6 basketball backstops in the Line Mountain High School gym at a cost of \$1,900.00 as per attached page.
14. **IDEA Agreement Approval**  
Be it recommended that the Board approve the agreements with the CSIU pertaining to IDEA Section 619 Pass Through Funds for \$1,874.00 and IDEA-B Section 611 Pass Through Funds for \$186,216.46 for the 2016-17 school year and authorize the superintendent to execute the agreements as per attached pages.

15. **Rental Agreement Approval**

Be it recommended that the Board approve a rental agreement (pending solicitor approval) between the Greater Susquehanna Valley YMCA and the Line Mountain School District for the High School Life Skills students to participate in swim sessions at the YMCA in Sunbury, PA at a special rate of \$30.00 plus transportation per session at various dates throughout the school year as per attached and authorize the superintendent to execute the agreement.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Lauren Hackenburg to approve Item Numbers A1, A2, A3, A4, A5, A6, A8, A9, A10, A11, A12, A13, A14 and A15 and carried by a vote of 8 yes, 0 no 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Superintendent's Contract Approval**

Motion to elect David M. Campbell to the position of District Superintendent for a five (5) year term beginning July 1, 2017, and ending June 30, 2022, at an initial annual salary of \$125,892.00 and to approve a contract with him for such position.

2. **Substitute Classified Personnel Approval**

The administration recommends approval (pending all required paperwork) for the following substitute classified personnel starting with the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Helen Vandervoort	Substitute Teacher Aide	\$9.25
Nikki Kisella	Substitute Cafeteria Worker	\$9.25
Bethany Lahr	Substitute Teacher Aide	\$9.25
Rebecca Shingara	Substitute Teacher Aide & Substitute Cafeteria Worker	\$9.25
Kristy Roig	Substitute Teacher Aide & Substitute Secretary	\$9.25 \$9.70

3. **2016-2017 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2016-2017 school year effective July 1, 2016:

<u>Statistician/Scorekeeper/Clock Operator</u>	<u>Game Managers</u>
Katie Mace	Willard Reed
Kayla Ray	Michael Menko
	Jason Weller

4. **Coaches/Advisors Approval**

A. The administration recommends approval of the resignation of Margaret as JH Field Hockey Coach effective January 24, 2017.

B. The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dana Brown	Musical Director	\$1,515.00
Cheryl Ibberson	Musical Business Manager	\$2,114.00
Dana Brown	Musical Stage Director	\$ 705.00
Harold Morgan	Musical Accompanist	\$1,065.00
Aaron Ferster	Musical Choreographer	\$ 885.00
Kevin Brown	Musical Volunteer	\$ -0-
Darlene Brown	Musical Volunteer	\$ -0-
Christine Gessner	Musical Volunteer	\$ -0-
Benjamin Gessner	Musical Volunteer	\$ -0-
Margaret Fessler	Assistant Softball Coach	\$1,570.00
Sam Strauss	Assistant Softball Coach	\$1,570.00
Madeline Reed	Volunteer Softball Coach	\$ -0-
Kyle Mace	Volunteer Baseball Coach	\$ -0-
Adrian Bordner	Volunteer Baseball Coach	\$ -0-
David Reiner	Volunteer Baseball Coach	\$ -0-
Tiffany Wolfe	JH Field Hockey Coach	\$1,190.00

5. **Work Beyond the School Day**

Be it recommended that the Board approve Erin Musser for work beyond the school day for 6 hours to complete the Alternate Eligible Content (PASA) training at the LMEA contracted price of \$25.00 per hour for the 2016-2017 school year.

6. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for #5870 commencing on or around February 23, 2017 through May 19, 2017.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Dennis Erdman to approve Item Numbers B1, B2, B3, B4, B5 and B6 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2016-2017 school year as per attached page.

2. **Field Trips Approval**

A. The administration recommends approval of the following field trips for the 2016-2017 school year as per attached page.

B. Additional field trips for approval for the 2016-2017 school year as per attached.

3. **Use of Facility**

A. The Line Mountain Field Hockey Boosters request the use of Line Mountain Middle and High School gyms and Room 503 for their indoor field hockey tournament on Saturday, February 25, 2017 from 8:00 AM until 10:00 PM with a snow make-up date of Sunday, February 26, 2017.

B. The Line Mountain Archery Club request the use of Line Mountain Middle and High School gyms for their State Qualifying Meet on Saturday, February 4, 2017 from 9:00 AM until 5:00 PM with a snow make-up date of Sunday, February 5, 2017.

4. **Assembly Program Approval**

The administration recommends approval (pending clearances) for motivational speaker, Chris Gallagher to present an assembly on his life's experiences to the Line Mountain Middle High School students at no cost to the district.



5. **American Red Cross Agreement Approval**  
Be it recommended that the board approve entering into an agreement with the American Red Cross for the use of facilities of the Line Mountain Elementary, and Middle High School as a mass care shelter in the event of a disaster or emergency at no charge to the American Red Cross and authorize the superintendent to sign the agreements as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Michael Bordner and seconded by Lauren Hackenburg to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

- IX. Public Comment – None.

Board Comment:

Mr. Campbell reported the Board should anticipate an upcoming request for a storage shed facility and an upgrade to the softball backstop.

Dennis Erdman requested that something be done to enhance the illumination of the driveway lights. Tim Lagerman has been researching the possibility of replacing the lights with LED bulbs. President Laudenslager requested additional information on the possibility of a conversion to LED light bulbs.

Mr. Campbell reported there will be an upcoming request for an entrance numbering system to be coordinated with the surveillance camera system. This recommendation will ensure compliance with the safe schools program. The system is also recommended by the Pennsylvania State Police.

- X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 6:35 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary

