

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

November 15, 2016

I. President Laudenslager called the meeting to order at 7:12 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Absent
Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Absent
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Timothy Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item", Justin Strawser of "The Daily Item" and one member of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, October 25, 2016 as per attached pages.

Linda Gutkowski made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell announced Mrs. Menko will be honored as a recipient of one of the top ten educators in the state of Pennsylvania during the half time Education Appreciation Ceremonies at the Penn State football game on November 26, 2016.

B. Business Administrator

No report.

C. Principals

Mrs. Menko presented each board member with a Line Mtn. Elementary Health & PE Newsletter which is created by Mrs. Jill Yisrael. Mrs. Yisrael then gave a Power Point Presentation on the activities of Red ribbon Week. Mrs. Gutkowski thanked Mrs. Yisrael for her very successful organization of the Red Ribbon Week activities.

Mr. Lagerman reported on the upcoming parent/teacher conferences. The Middle School students are currently enjoying the rewards of visiting the Mobile Ag Unit currently located at the complex.

Mr. Roadcap reported on the recent Band performance at Martz's Game Farm in cooperation with the Wounded Warriors and National Wild Turkey Foundation in honor of Veteran's Day. He also reported on the upcoming National Honor Society fall induction ceremony and the Middle and High School Archery Program has commenced with great student participation and a busy schedule.

D. Property Committee

Mr. Lagerman reported on the progress of the stair project at the Elementary School being ninety-five percent complete. The finalization of the project, painting, may have to wait until spring and warmer weather.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report

- H. Northumberland County Career & Technology Center Report
No report.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to consult with counsel concerning litigation and to discuss personnel matters. A brief executive session will follow tonight's meeting for personnel matters with no action to follow.

Mr. Laudenslager invited Ms. Betty Reiner, teacher aide, to speak as per her request to address the Board concerning medical insurance. She asked the Board to consider the possibility of allowing the part time school year employees, teacher aides, to purchase medical insurance through the District's plan. Mr. Campbell explained the option to buy into the insurance had been part of the classified compensation plan and was removed a few years ago. Mr. Laudenslager said the Board would examine the issue and discuss the option quite possibly as soon as the next board meeting in December.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

A. Be it recommended that the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending November 9, 2016 as per attached pages.

B. Approval of additional checks attached.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2016 taxes as per attached page.

3. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Physician Training (Sports Medicine) Agreement Approval**
Be it recommended that the Board approve a five year agreement starting November 15, 2016 with Geisinger Clinic and Medical Center to establish a relationship whereby GWV Fellow Physicians (pending all required clearances) may receive training and education in sports Medicine at Line Mountain subject to the provisions of the agreement at no cost to the district as per attached pages.
5. **2016-2017 Elementary and Middle School Yearbook Approval**
Be it recommended that the Board approve 3PLTD, Halifax, PA to print the elementary and middle school yearbooks for the 2016-2017 school year with a two additional year option at no cost to the district (pending clearances) and authorize the school principals to execute the agreement as per attached pages.
6. **Fee Schedule Related to Right to Know Law Approval**
Be it recommended that the Board approve the Line Mountain School District Fee Schedule related to the Right to Know Law and Policy #801 Public Records as per attached pages.
7. **Authorized Investment Provider Approval for 403(b) Plan**
Be it recommended that the Board approve the addition of Aspire Financial Services as an authorized investment provider for 403(b) Retirement Programs. This will be at no cost to the district.
8. **Tax Collection Committee Delegate Approval**
Be it recommended that the Board approve Patty Troutman as the primary voting delegate, Philip Rapant as the first alternate voting delegate, and Joanna Hovenstine as the second alternate voting delegate for the Tax Collection Committee for a term of one (1) year starting January 1, 2017.
9. **125 Flexible Benefits Plan Adoption Agreement Amendment Approval**
Be it recommended that the Board approve the amended Section 125 Flexible Benefits Plan "General Purpose Healthcare" and "Limited Purpose Healthcare" Adoption Agreements with Kades-Margolis Corporation, Wayne, PA and authorize Administration to execute the agreements as per attached pages.
10. **2017-18 Budget**
Motion to adopt the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index for 2017-18 as per attached page.

11. **Contribution Towards Appraisal Cost Approval**

Motion to contribute 13.62%, in an amount not to exceed two thousand and forty three (\$2,043.00) dollars, toward the estimated cost of an appraisal to be conducted on behalf of the Northumberland County Board of Assessment Appeals regarding certain mineral tax parcels owned by Reading Anthracite Company captioned to Northumberland County CV-14-1824 and CV-13-2309. This motion shall be contingent upon approval by the Shamokin Area School District, Mount Carmel Area School District, Mount Carmel Township, the County of Northumberland to likewise contribute in amounts not to exceed those as set forth in the highlighted portion of the attached spreadsheet.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10 and A11 and carried by a vote of 7 yes, 0 no 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**

A. The administration recommends approval of the resignation of Danielle Koser, 8th grade Reading teacher at the Line Mountain Middle School effective November 4, 2016.

B. The administration recommends approval (pending all required paperwork) for the employment of April Shaffer, Learning Support teacher at the Line Mountain Elementary School at a prorated salary based on (MA15 Step 9) \$48,543.00 effective upon release from current employer (up to 60 days).

2. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for #1907 commencing on or around December 9, 2016 through March 15, 2017.

3. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teacher for the 2016-2017 school year:

<u>Name</u>	<u>Certification</u>
Karen McLaughlin	Emergency

4. **2016-2017 After School Tutor Personnel Approval**

The administration recommends approval of the following teachers as tutors for the After School Tutoring program. Salaries are \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day:

Crystale Straub-Moyer	Rebecca Kline	Erin Musser
Beth Reed	Barbara Klebon	Amy Hess-Sprenkle
Elizabeth Pomykalski		

5. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Douglas Fessler	Head Softball Coach	\$2,710.00
Jeffrey Heintzelman	MS Boys Basketball Coach	\$1,100.00

B. The administration recommends approval for Robert Renn to move from Jr High Wrestling Coach at a salary of \$2,515.00 to Volunteer Jr High Wrestling Coach at no salary.

Dennis Erdman thanked Robert Renn for his years of service.

C. The administration recommends approval for Joshua Phillips to move from Volunteer Jr High Wrestling Coach at no salary to Jr High Wrestling Coach at a salary of \$2,335.00.

6. **Work Beyond the School Day Approval**

Be it recommended that the Board approve Lori Brown for work beyond the school day for 1 ¼ hours for preparation on 5th grade science reading at the LMEA contracted price of \$25.00 per hour for the 2016-2017 school year.

7. **2016-2017 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2016-2017 school year effective July 1, 2016:

<u>Statistician/Scorekeeper/Clock Operator</u>	<u>Game Manager</u>
Darrell Byerly	Michael Menko
Rodney Knock	Douglas Fessler
Michael Menko	Cynthia Fessler
Maria Troutman	Jason Weller
William Maurer	Christine Bendas
Randy Schaffner	Willard Reed
Tiffany Wolfe	
Kayla Ray	
Alex Schreffler	
Cameron Gaw	
Katie Shaffer	

8. **Professional Personnel Approval**

The administration recommends approval (pending all required paperwork) for the employment of Sarah Lenig, 8th Grade Reading teacher, at the Line Mountain Middle School at a prorated salary based on (BA Step 7) \$42,985.00 effective upon release from current employer.

9. **Board Member Resignation Approval**

The administration recommends approval to accept the resignation of school board member, David S. Bartholomew, representing School Board Region III effective November 11, 2016.

Mr. Campbell thanked Mr. Bartholomew for his years of service as a board member especially during the unpopular consolidation/construction and the collective bargaining agreement issues periods.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Linda Gutkowski to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2016-2017 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2016-2017 school year as per attached page.

3. **First Reading of Policy Approval**

Be it recommended to approve first reading of the following policies:

- 004, Membership as per attached pages.
- 104, Nondiscrimination in Employment/Contract Practices as per attached pages.

4. **Second Reading of Policy Approval**

Be it recommended to approve second reading of the following policies:

- 001, Name and Classification as per attached pages.
- 105, Curriculum Development as per attached pages.

5. **Comprehensive Plan Revisions Approval**
Be it recommended that the Board approve the revisions to Line Mountain School District's Comprehensive Plan.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Marlin Yeager, Jr. and seconded by Michael Bordner to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

- IX. Public Comment - None.

Board Comment:

Solicitor Richard Roberts announced the process for the fulfilling of the school board member position. Anyone interested in the position from West Cameron and Zerbe Township should send a letter of interest to the District for consideration.

- X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:57 PM.

Respectfully submitted,

Patty Troutman
Board Secretary