

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

October 25, 2016

I. President Laudenslager called the meeting to order at 7:00 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Timothy Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item" and no members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, September 27, 2016 as per attached pages.

Dennis Erdman made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Approval of the Agenda:

Dennis Erdman made the motion and Ronald Neidig seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell gave a PSSA Power Point Presentation after the action items.

B. Business Administrator

No report.

C. Principals

Mrs. Menko reported on the recent MTSS writing training Line Mountain Elementary staff, Mr. Makowski and Mrs. Menko attended. The training was very motivational and hopefully will be effective in improving the writing skills of the students and their PSSA writing scores.

Mr. Jeffrey Lagerman reported on the Mobile Ag Lab coming to the District in November.

Mr. Roadcap and Mr. Skelton reported on the close of the fall sports events with field hockey and girls soccer advancing to playoffs. Maggie Morgan, Jesse Morgan and Dillan Brown have qualified for the District 8 Chorus Festival. Fourteen Art students have prepared six canvas paintings that will be entered into an exhibit at the Steamtown National Historic Site in Scranton. Practice for winter sports will begin November 18th.

D. Property Committee

Mr. Laudenslager expressed his concerns about the grass seed recently planted on the bank in front of the Middle High School complex. He asked Tim Lagerman to monitor the situation closely with the impending frost expected tonight which will hinder growth of the grass.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

- I. Central Susquehanna Intermediate Unit Report
Mr. Lawrence Neidig presented copies of the "CSIU 45 Years of Service Programs & Services Manual". He reported on the evolution, progression and longevity of the CSIU over the past forty-five years.
- J. Tax Collection Committee
No report.

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel issues.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

Be it recommended that the Board approve the Treasurers Cash report and all check from all funds within the Line Mountain School District for the period ending October 19, 2016 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Linda Gutkowski to approve Item Number A1 and carried by a vote of 8 yes, 0 no and 1 abstention on roll call vote with Marlin Yeager, Jr. abstaining.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2016 taxes as per attached page.

3. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Continuum Security Upgrades Approval**

Be it recommended that the Board approve to upgrade Continuum (Door and Key Fob System) to the latest software revision and hardware firmware revisions from NRG North of Selinsgrove, PA. Job will include installation and training of new software. The total one-time cost of project is \$1,600.00 as per the attached page.

5. **2016-2017 High School Musical Approval**
Be it recommended that the Board approve a contract and licensing fee for an amateur production of "Oklahoma" with R & H Theatricals, New York, NY for a total amount of \$1,968.50 and authorize the Administration to execute the contract as per attached pages.

6. **Title I Services Agreement Approval**
The administration recommends approval of the Letter of Agreement with Central Susquehanna Intermediate Unit (CSIU) to provide Title I services to Our Lady of Lourdes Regional School for the 2016-2017 school year and authorize the superintendent to execute the agreement as per attached pages.

Mrs. Dunn explained the necessity of the approval of the Letter of Agreement with the CSIU to provide Title I services to Our Lady of Lourdes Regional School.

- This Item Was Tabled.**

7. **AgroLiquid Donation Approval**
Be it recommended that the Board accept a donation to the Line Mountain School District general fund from AgroLiquid, St. Johns, MI, in the amount of \$1,300.00 to purchase agriculture textbooks within the 2016-2017 school year.

8. **CSIU Food Service Agreement Approval**
Be it recommended that the Board approve the revised 2016-17 food service agreement between the Line Mountain School District and CSIU for the Northumberland Area Head Start Program.

9. **2015-16 Food Service Exonerations**
Be it recommended that the Board approve the exonerations of outstanding student food service balances for the 2015-2016 school year in the amount of \$57.50 by students who left the district.

Mr. Erdman questioned if there were any students who issued complaints about the portions of the food being served. The administrators reported they had no knowledge of students being unhappy about the food service in general. At present, students have more options than ever before.

10. **Medical Insurance Rate Approval effective 1-1-2017 through 12-31-2017**
Be it recommended that the Board approve the rate sheets for medical insurance with Capital Blue and authorize Administration to execute the same as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Lawrence Neidig to approve Item Numbers A2, A3, A4, A5, A6, A8, A9 and A10 and carried by a vote of 9 yes, 0 no 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **FMLA Leave Approval**

A. The administration recommends approval of Family Medical Leave for #7445 commencing on November 16, 2016 through until January 3, 2016 plus various days for follow-up appointments.

B. The administration recommends approval of Family Medical Leave for #4979 commencing on August 22, 2016 through November 12, 2016.

2. **Coaches/Advisors**

A. The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Travis Erdman	Volunteer Wrestling Coach	\$ -0-

3. **Work Beyond the School Day Approval**

Be it recommended that the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2016-2017 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Kim Poltonavage	Summer School	11
MaryAnn Troutman	Moving Classroom	13 ½
Trisha Herb	5 th Grade Curriculum	2
Elizabeth Pomykalski	5 th Grade Curriculum	10
Holly Scheib	5 th Grade Curriculum	12 ½
Lori Brown	Reading Interviews	1 ½
Christine Shearn	Reading Interviews	3

4. **2016-2017 After School Tutor Personnel Approval**

The administration recommends approval of the following teachers as tutors for the After School Tutoring program. Salaries are \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day:

Lori Brown	Amanda Dempsey	Michael Hayner
Kelly Heim	Trisha Herb	Kim Poltonavage
Laura Scandle	Dylan Yoder	Alan Zelnick
Kam Traugh	Holly Scheib	

This Item Was Voted On Separately.

5. **2016-2017 After School Detention Personnel Approval**

The administration recommends approval of the following teachers as tutors for After School Detention. Salaries are \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day:

Michael Hayner
Lori Brown

Shelley Herb-Fausey
Jaymi Sejuit

Kelly Heim
Amy Zartman

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Dennis Erdman to approve Item Number B5 and carried by a vote of 8 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

6. **Uncompensated Leave Approval**

The administration recommends approval of uncompensated leave for employee #8758, teacher aide, at the Line Mountain Elementary School for November 11, 2016, and November 14, 2016 through November 17, 2016 for travel.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Linda Gutkowski and seconded by David Bartholomew to approve Item Numbers B1, B2, B3, B4 and B6 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2016-2017 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2016-2017 school year as per attached page.

3. **Homebound Instruction Approval**

A. The administration recommends approval to provide homebound instruction for an 8th grade student from the Dalmatia area who attends Line Mountain Middle School as per the letter from the student's doctor and parents at the rate of \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day.

B. The administration recommends approval to provide homebound instruction for a 10th grade student from the Herndon area who attends Line Mountain High School as per the letter from the student's doctor and parents at the rate of \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day.

4. **Second Reading of Policy Approval**

Be it recommended to approve second reading of the following policies:

- 100, Comprehensive Plan as per attached pages.
- 101, Mission Statement/Vision Statement/Shared Values as per attached pages.

5. **Student Disciplinary Agreements Approval**

Motion to ratify three (3) agreements pertaining to student disciplinary matters.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by David Bartholomew and seconded by Michael Bordner to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment :

Mr. Campbell gave a 2016 PSSA & Keystone Power Point Presentation. He reviewed goals, plans, highlights, School Performance Profiles and latitudinal and longitudinal scores for the entire District. In summary, he expressed his pleasure in the score improvements with the challenges our students faced in the most recent past years with construction, new math and reading series, and conflicts to the school year schedule. Mr. Campbell expressed his anxiety looking forward to future PSSA scores.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lawrence Neidig seconded the motion to adjourn the meeting at 8:08 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

