

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

September 27, 2016

I. President Laudenslager called the meeting to order at 6:37 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Michael Bordner	Present
Dennis Erdman, Vice President	Absent
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Timothy Lagerman	Director of Plant Operations	Absent
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item", and several professional staff members were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to consult with counsel on a litigation matter and discuss personnel issues.

V. Approval of Minutes:

Regular Meeting, August 23, 2016 as per attached pages.

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda

Lauren Hackenburg made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell introduced the three school guidance counselors, Lon Balum, Jennifer Heitzman and Carol Kruskie, who provided a Power Point presentation on the K-12 School Counseling Program linked to Chapter 339. They have been working on the Program since May of 2012. The Plan addresses the importance of career planning for all students related to the labor market projections and workforce needs. There are four major components of the Plan; Career Awareness and Planning, Career Acquisition, Career Retention and Entrepreneurship. Community members, Line Mountain School District Administration, staff and students make up the Line Mountain Advisory Council which works with the guidance counselors on the plan.

B. Business Administrator

No report.

C. Principals

Mr. Roadcap reported on the activities of Spirit Week at the High School. Homecoming is scheduled for Friday night and there will be a Homecoming Dance on Saturday night.

Mr. Skelton reported on the upcoming celebration which will honor Glenn Ressler during the Homecoming Football game. The NFL has provided Mr. Ressler and Line Mountain School District with a commemorative Golden Football as part of the NFL's 50th Super Bowl celebration. The District's Golden Football will be displayed in the trophy case after the game.

Mr. Lagerman reported on the success of the recent Book Fair with the students far surpassing the goals which were in place. There will also be a Middle School pep rally on Friday for the Middle School sports teams.

Mrs. Menko introduced Carol Kruskie, Jill Lundy, Melinda Masser and Autumn Walshaw who explained the aspects of the Project Team Program. The Program rewards students for positive actions and encourages helping others, positive change, anti-bullying, problem solving and conflict resolution, resiliency and leadership. Students are rewarded with Teamwork Tickets to encourage participation in the Program. The students will be rewarded upon attaining their goal of amassing 75,000 tickets.

- D. Property Committee
No report.
- E. Policy Committee
No report.
- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
No report.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

A. Be it recommended that the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending September 21, 2016 as per attached pages.

B. Additional checks as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Lauren Hackenburg to approve Item Number A1 and carried by a vote of 6 yes, 0 no 2 abstentions on roll call vote with Troy Laudenslager and Marlin Yeager, Jr. abstaining.

2. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2016 taxes as per attached page.
3. **Laptop Purchase Approval**
Be it recommended that the Board approve to replace (9) 7-year old faculty laptops at a total cost of \$8,730.09 through CDWG, Chicago, IL off Costars Contract #003-32. Laptops to be paid from the technology budget.
4. **Used Textbook Disposal Approval**
Be it recommended that the Board approve the disposal of non-sellable unused textbooks to be coordinated by the administration as per attached page.
5. **Gym Floor Refinishing Approval**
Be it recommended that the board approve Mastercraft Sports Flooring, Lima, PA to refinish the gym floors at the Line Mountain High and Middle Schools at a cost of \$7,000.00 as per attached page.

There was a brief discussion on the need to have the gym floors refinished. Regularly refinishing the floors maintains the life expectancy of the floors.
6. **Special Education Programs and Services for 2016-2017 Approval**
Be it recommended that the Board approve the Terms and Conditions with the CSIU for Service Delivery for special education programs and services for the 2016-17 school year and authorize Administration to execute the agreements per attached pages.
7. **Dental Screening Agreement**
Be it recommended that the Board approve Dr. John Horn of Hegins, PA to provide dental screenings for students in Kindergarten or First Grade, as well as Third and Seventh grades for the 2016-2017 school year at a cost of \$2.00 per student.
8. **ACT 1 Application Outsourcing Approval**
Be it recommended that the Board approve a contract with Berkheimer OneSource, Bangor, PA for printing and mailing of the 2016 Line Mountain Homestead Farmstead (ACT 1) Applications.

Cost:
Printing, mailing, forms and envelopes \$0.324 each
Current estimated postage \$0.42
9. **2016-2017 School Bus Contract Approval**
Be it recommended that the board approve the execution of Contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA for the 2016-2017 school year for the transportation of school pupils at an estimated price of \$1,369,048.50 as per attached pages.

10. **2015-2016 School Bus Contract Approval**
Be it recommended that the board approve the 2015-16 finalized transportation contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA at a price of \$1,369,048.50.
11. **Section 125 Flexible Benefits Plan Adoption Agreement Amendment Approval**
Be it recommended that the Board approve the amended Section 125 Flexible Benefits Plan “General Purpose Healthcare” and “Limited Purpose Healthcare” Adoption Agreements with Kades-Margolis Corporation, Wayne, PA and authorize the Superintendent to execute the agreements as per attached pages.
12. **Wiest-Wehry Friendship Memorial Scholarship Recipient Payment Approval**
Be it recommended that the Board approve the Wiest-Wehry recipient payments in the amount of \$1,000.00 each listed below:

Kaylan Haight – Shamokin	Noah Karge – Shikellamy
Madison Walter – Shikellamy	Jake Miller – Shikellamy
Erin White – Shikellamy	Erika Cimino – Shikellamy
Makayla Lorenz – Line Mountain	Cheyenne Weiser – Line Mountain
Jonathan Lenker – Line Mountain	Celsie Long – Line Mountain
Brendan Renn – Line Mountain	Raiden Wiest – Line Mountain
Morgan Hunsberger – Line Mountain	Brock Phillips – Line Mountain

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Lauren Hackenburg to approve Item Numbers A2, A3, A4, A5, A6, A7, A8, A9, A10, A11 and A12 and carried by a vote of 8 yes, 0 no 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**
 - A. The administration recommends approval for the employment of Amanda Bogetti, 8th grade Reading teacher at the Line Mountain Middle School at a prorated salary based on (BA Step 1) \$33,338.00 effective September 26, 2016.

This Item Was Removed.
 - B. The administration recommends approval for the employment of _____ Special Education teacher at the Line Mountain Elementary School at a prorated Salary based on (B __ Step __) \$_____ effective _____.

2. **Maternity Leave Approval**

The administration recommends approval of maternity leave for employee #1785 beginning on or around October 14, 2016 with an approximate return date of January 9, 2017. Employee will use all sick and personal time.

3. **Day to Day Substitute Teachers**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2016-2017 school year:

<u>Name</u>	<u>Certification</u>
Stacy Sprenkel	Elementary K-6
Anna Wolochuk	Grades PK-4

4. **Substitute Classified Personnel Approval**

A. The administration recommends approval (pending all required paperwork) for the following classified personnel for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Brandi Kerstetter	Substitute Teacher Aide	\$7.25
Alexandra Yordy	Substitute Teacher Aide	\$7.25
Shallon Tomlinson	Substitute Secretary	\$7.70

B. The administration recommends approval of the resignation of Caroline Blasius as a substitute teacher aide effective August 24, 2016.

5. **Coaches/Advisors**

A. The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Sharon Styer	PMEA Vocal Director	\$2,710.00
Todd Wenrich	Assistant Football Coach	\$1,840.00
Jason Weller	MS Archery Advisor	\$1,065.00
Bridgette Kieffer	Head Winter Cheerleading Advisor	\$1,450.00
Lon Balum	JH Wrestling Coach	\$2,875.00

B. The administration recommends approval of the following coaches/advisors salaries for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dana Brown	Marching Band Advisor	\$2,530.00
Damien Hojnacki	Asst. Football Coach	\$3,580.00
Willard Reed	MS Girls Basketball Coach	\$1,370.00
Brad Sgrignoli	Asst. Boys Soccer Coach	\$1,300.00
Michael Buriak	HS Archery Advisor	\$1,155.00
Willard Reed	MS Boys Basketball Coach	\$1,370.00
Marcy Walshaw-Miller	Elementary OM Advisor	\$ 615.00
Robert Renn	JH Wrestling Coach	\$2,515.00
Michael Martz	Co Head Boys Wrestling	\$3,085.00
Charles Johnson	Co Head Boys Wrestling	\$2,635.00

6. **Work Beyond the School Day Approval**

Be it recommended that the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2016-2017 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Paula Schick	Summer School	30
Lori Brown	Moving Classroom	18.75
Lydia Bomgardner	Moving Classroom	17.75
Crystale Straub-Moyer	Moving Classroom	22.5
Joanne Snyder	Immunizations Requirements	5.5
Candace Adams	Immunizations Requirements	8
Lydia Bomgardner	Kid Writing Parent Training	1.5
Peggy Long	Kid Writing Parent Training	1.5
Barbara Klebon	Kid Writing Parent Training	1.5
Beth Reed	Kid Writing Parent Training	1.5

7. **Classified Personnel Approval**

The administration recommends approval of the new working hours for the following Line Mountain Middle High School cafeteria workers effective August 24, 2016:

<u>Name</u>			
Debra Bordner	5.75 hours	Danielle Minnier	5.50 hours
Lana Reed	5.50 hours	Brenda Schadel	5.50 hours
Linda Derck	4.25 hours	Karen Masser	5.50 hours

8. **Volunteer Approval**

The administration recommends approval (pending all required paperwork) for habilitation counselor, Jessica Odorizzi from Sentry Services and Supports to support Lucas Hoffman as a volunteer cafeteria worker at the Line Mountain Middle High School.

9. **Mentor Teacher Approval**

The administration recommends approval of the following teacher as a mentor teacher for the Middle High School for the 2016-2017 school year at a rate of \$500.00 as per the collective bargaining agreement:

Jason Weller with Amanda Bogetti

10. **2016-2017 After School Tutor Approval**
The administration recommends approval of the following teachers as tutors for the After School Tutoring program. Salaries are \$25.00 per hour as per the Collective Bargaining Agreement for work beyond the school day:

Jared Haas Joseph Kahl

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Linda Gutkowski to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8, B9 and B10 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2016-2017 school year as per attached page.
2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2016-2017 school year as per attached page.
3. **Second Reading of Policy Approval**
Be it recommended to approve second reading of the following policies:
 - 216, Student Records, as per attached pages.
 - 800, Records Management, as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by David Bartholomew and seconded by Ronald Neidig to approve Item Numbers C1, C2 and C3 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote

IX. Public Comment - None.

Board Comment:

Mr. Campbell reported he has been approached by someone asking to have the steps that are being removed from the Elementary School donated to the town to make benches. The Board suggested they contact the demolition team to secure possession of the steps.

Mr. Bartholomew asked the Board to address the rate of \$7.25 being paid to substitute teacher aides. Mr. Campbell provided assurance that he will provide information to the board members to address his request.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lauren Hackenburg made the motion and Michael Bordner seconded the motion to adjourn the meeting at 7:34 PM.

Respectfully submitted,

Patty Troutman
Board Secretary