

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

August 23, 2016

I. President Laudenslager called the meeting to order at 6:50 PM at the Line Mountain Jr/Sr High School Cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Absent
Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lawrence Neidig	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal 7:03	Absent
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Absent
Bradley Skelton	Dean of Students/Athletic Director 7:03	Absent
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Timothy Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item", Justin Strawser of "The Daily Item", and four members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel issues and to consult with counsel concerning litigation issues

V. Approval of Minutes:

Regular Meeting, July 19, 2016 as per attached pages.

Ronald Neidig made the motion and Michael Bordner seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda

Marlin Yeager, Jr. made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Superintendent Campbell thanked Sarah DeSantis and Justin Strawser for their presence and coverage of the presentation of the honorary diploma to Ralph Long.

Mr. Campbell reported on the opening day of school being tomorrow and the past two in-service days being very successful. He also reported on the growth in the statistics despite the obstructions to the student schedules last year.

Mr. Campbell also reported the professional contract should be finalized tomorrow and it will be posted to the website after it is received.

B. Business Administrator

No report.

C. Principals

Mrs. Menko thanked Tim Lagerman and Keith Harro and their respective staff for their completion of the summer tasks during the shortened summer break. She also thanked Amy Dunn for her organization of the summer educational activities.

Mr. Campbell reported that Jeff Lagerman and Jeff Roadcap are in the building conducting the 5th grade orientation.

D. Property Committee

Tim Lagerman presented a tabulation of quotes for the stair removal project at the Line Mountain Elementary School. J. H. Rissinger was the lowest quote at \$19,200.00. Superintendent Campbell recommended moving forward with Rissinger's low quote. An agenda item was added as such.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
No report.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

A. Be it recommended that the Board approve the Treasurers Cash report and all check from all funds within the Line Mountain School District for the period ending August 17, 2016 as per attached pages.

B. Be it recommended to approve additional checks as per attached.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2016 taxes as per attached page.

3. **Recycle Approval**

Be it recommended that the Board approve to recycle 31 CRT Computer Monitors with Upcycle, LLC of Fairfield, NJ at a cost of \$10.00 per unit with a total cost of \$310.00.

4. **Guidance Subscriptions Renewal Approval**

Be it recommended that the board approve the renewal of the Choices Planner and Choices Explorer subscriptions through Bridges of Culver City, CA at an annual cost of \$1,139.00. Subscription runs 10/30/2016 through 10/30/2017 and is used in the High School Guidance Department.

5. **CSIU Guest Teacher Program**

The administration recommends approval to enter into an agreement between the CSIU and Line Mountain to provide services for participating in the Central Susquehanna Regional Guest Teacher Training Consortium for the 2016-2017 school year. The cost of the training will be divided by the number of participating consortium members with the cost not to exceed \$500.00.

6. **Justice Works Youth Care Agreement Approval**
Be it recommended that the Board approve an agreement with Justice Works Youth Care for Alternative Education for disruptive youths from August 1, 2016 through July 31, 2017 at a daily rate of \$73.00 for regular services and \$81.00 for special education services and authorize the superintendent to execute the agreement on behalf of the district as per attached pages.
7. **2016-2017 Additional School Vehicle Contractor**
Be it recommended that the Board approve the following additional school vehicle contractor for the 2016-2017 school year at a rate of \$1.60 per approved daily miles:
 - Jana Schwartz – Trevorton, PA
8. **CSIU Food Service Agreements Approval**
Be it recommended that the Board approve the 2016-17 food service agreement between the Line Mountain School District and CSIU for the Northumberland Area Head Start Program and the Pre-K Counts Program.
9. **Toshiba Managed Print Services Agreement Approval**
Be it recommended that the Board approve a Managed Print Services Agreement with Toshiba Business Solutions of Pittsburgh, PA for office and classroom printer toner cartridges and maintenance located at all buildings at an annual cost of \$7,116 from 8/1/16 through 7/31/17 and authorize Administration to execute the agreement as per attached pages.
10. **PFM Financial Advisors Engagement Letter Approval**
Be it recommended that the Board approve the Engagement Letter with PFM Financial Advisors LLC of Harrisburg, PA and authorize Administration to execute the agreement as per attached pages.
11. **New Story Agreement Approval**
The administration recommends approval (pending solicitor review) of the 2016-2017 school year agreement with New Story School, Selinsgrove, PA and authorizes the superintendent to execute the agreement as per attached pages.
12. **Autistic Support Placement Agreement Approval**
The administration recommends approval of the agreement with Warrior Run School District to provide an Autistic Support Placement and authorizes the superintendent to execute the agreement as per attached pages.
13. **BAYADA Home Health Care Agreement Approval**
Be it recommended that the Board approve (pending solicitor approval) the agreement for In School Nursing Services with BAYADA Home Health Care, Inc. at a cost of \$47.04 per hour and authorize the Superintendent to execute the agreement as per attached pages.

14. **Sports Officials Payment Approval**

The administration recommends the suggested payment for Sports Officials beginning with the start of the 2016-17 school year:

Varsity Sports

Baseball (2 officials)	\$80.00
Suspended Games	\$10 per inning
Basketball (2 officials)	\$70.00
(3 officials)	\$67.00
Field Hockey (2 officials)	\$100.00 JV&V
Football (6 officials)	\$75.00
Soccer (2 officials)	\$70.00
	\$100.00 JV&V
Softball (2 officials)	\$70.00
JV/Varsity	\$110.00
Suspended Game	\$10 per inning
Wrestling (1 official)	\$80.00

Junior Varsity

Baseball (2 officials)	\$60.00
Basketball (2 officials)	\$57.00
Field Hockey (2 officials)	\$50.00
Football (5 officials)	\$54.00
Soccer (2 officials)	\$50.00
Softball (2 officials)	\$55.00

Junior High / Middle School

Basketball (2 officials)	\$45.00 (1 game)
	\$65.00 (2 games)
	\$85.00 (3 games)
Field Hockey (2 officials)	\$50.00 (1 game)
	\$70.00 (2 games)
Wrestling (1 official)	\$55.00

15. **ACCESS SBAP IEP Review Approval**

The administration recommends approval for Dr. Dempsey of the Family Practice Center, Herndon, PA to review students' IEPs for the ACCESS SBAP program at a cost of \$15.00 per IEP.

16. **WVIA Scholar Program Approval**

The administration recommends approval for Line Mountain High School students to participate in the WVIA Enhanced Scholar Program for the 2016-2017 school year at cost of \$1,200.00.

17. **Website Service Fee Approval**

Be it recommended that the Board approve to pay an annual \$500.00 service fee to Blast IU17, Canton, PA to host the www.linemountain.com website. The start date of service was June 1, 2014 and last through the life of the website; no contract or subscription is needed.

18. **Tape Backup System Purchase Approval**
Be it recommended that the Board approve the purchase of a PowerVault TL2000 Tape Backup System and 3 year Next Business Day Support through Dell, Inc., Round Rock, TX at a cost of \$6,549.99 through COSTARS 003051 to replace current tape drive that has reached end of life and has expired all its warranty.
19. **Food Service Agreement Approval**
Be it recommended that the Board approve a food service agreement for 2016-2017 school year between Line Mountain School District and Shamokin Area School District for the Northumberland County Career & Technology Center and authorize Administration to execute the agreement as per attached pages.
20. **Stair Removal Approval**
Be it recommended that the Board approve hiring J. H. Rissinger to do the stair removal project at the Line Mountain Elementary School at the quoted price of \$19,200.00.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Dennis Erdman to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19 and A20 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**
 - A. Be it recommended that the Board approve the resignation of Lindsey Scholl, 4th grade teacher at the Line Mountain Elementary School effective July 20, 2016.
 - B. Be it recommended that the Board approve the resignation of Sarah Lenig, 8th grade reading teacher at the Line Mountain Middle School effective to be determined.
 - C. Be it recommended that the Board approve the resignation of Lindsey Connolly, Learning Support Teacher at the Line Mountain Elementary School effective to be determined.
 - D. Be it recommended that the Board approve the maternity/child rearing leave of Nicole Hickoff for the entire 2016-2017 school year. She will use all 19 days of her sick and personal leave with the remainder of the year to be uncompensated leave.

2. **Classified Personnel Approval**

A. Be it recommended that the Board approve the resignation of Donna Mattern, personal care aide at the Line Mountain Middle School effective August 1, 2016.

B. Be it recommended that the Board approve the resignation of Cassandra Paul, cafeteria worker at the Line Mountain Middle High School effective August 3, 2016.

C. Be it recommended that the Board approve the resignation for the purpose of retirement of Kim Dewalt, Line Mountain Middle High School secretary effective December 31, 2016.

D. The administration recommends approval of the employment of Bridgette Kieffer as a part time school year (185 day) employee at the Line Mountain Middle High School at a rate of \$14.00 per hour effective August 24, 2016.

3. **Day to Day Substitute Teachers**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2016-2017 school year:

<u>Name</u>	<u>Certification</u>
Amanda Bogetti	Grades 4-8 (All subjects 4-6, English Language Arts and Reading 7-8)
Lorna Gray-Wiley	Grades PK-4 & Special Education PK-8

<u>Name</u>	<u>Certification</u>	<u>Name</u>	<u>Certification</u>
Courtney Campbell	Health & Phy Ed.	Rosanne Carson	Elementary
Roy Casey	Elementary	Michelle Cortelyou	PreK - 4
Sarah Degnitz	Music	David Deppen	Elementary
Alicia Eisenhauer	Elementary	Mills Eure	Social Studies
Heather Feese	Elementary	Margaret Haverovich	Elem. & Reading
Cheryl Ibberson	Home Economics	Whitney Jones	Biology
Samantha Kaminskie	Elementary	Barbara Kaskie	Elementary
Jenna Kerstetter	Elementary	Christina Lahr	Spec. Ed. & Elem.
Harold Morgan	Social Studies	Tiffany Myers	English
Susan Rothermel	Accounting	Lindsay Shaffer	Chemistry
Barbara Spotts	Special Education	MaryAnn Taxi	Reading
Brooke Tressler	Elementary	Shannon Witmer	Social Studies
Meagen Brosius	Emergency	Tara Buriak	Emergency
Bonita Campbell	Emergency	Barbara Eure	Emergency
Jennifer Feliciano	Emergency	Margaret Fessler	Emergency
Stanley Hojnacki	Emergency	Lawrence Kaskie	Emergency-Nurse
Tara Smith	Emergency	Richard Vanslavie	Emergency

4. **Substitute Classified Personnel Approval**

The administration recommends approval (pending all required paperwork) for the following classified personnel for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Cheryl Weaver	Substitute Secretary	\$7.70
Brandi Kerstetter	Substitute Cafeteria Worker	\$7.25
Cynthia Hornberger	Sub Cafeteria Worker&Custodian	\$7.25

5. **Coaches/Advisors**

The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Tiffany Wolfe	Volunteer Field Hockey Coach	\$ -0-
Heather Kieffer	Volunteer Field Hockey Coach	\$ -0-
Jill Yisrael	Volunteer Field Hockey Coach	\$ -0-
Sarah Snyder	Volunteer Boys Soccer Coach	\$ -0-

This Item Was Voted On Separately.

6. **2016-2017 Work Beyond the School Day Approval**

A. Be it recommended that the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Lon Balum	Alternative Ed. Report	8
Lon Balum	Summer School	22
Amy Zartman	Summer School	30
Michael Hayner	Summer School	40

B. Be it recommended that the Board approve 20 summer school hours for Christine Leader at the hourly rate of \$14.87.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Ronald Neidig and seconded by Marlin Yeager, Jr. to approve Item Number B6 and carried by a vote of 7 yes, 0 no and 1 abstentions on roll call vote with Linda Gutkowski abstaining.

7. **Substitute Rate Approval**
A. Be it recommended that the Board approve increasing the substitute teacher rate to \$100.00 per day effective August 24, 2016.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Dennis Erdman to approve Item Numbers B1, B2, B3, B4, B5 and B7 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2016-2017 school year as per attached page.
2. **Field Trips Approval**
A. The administration recommends approval of the following field trips for the 2016-2017 school year as per attached page.

B. The administration recommends additional field trips for approval as per attached page.
3. **First Reading of Policy Approval**
Be it recommended to approve first reading of the following policies:
 - 216, Student Records, as per attached pages.
 - 800, Records Management, as per attached pages.
4. **Second Reading of Policy Approval**
Be it recommended to approve second reading of the following policies:
 - 801, Public Records, as per attached pages.

This Item Was Voted On Separately.

5. **Use of School Facilities Approval**

A. The Line Mountain Baseball Boosters request the use of the Line Mountain High School cafeteria and lobby on Sunday, February 12, 2017 with a snow date of Sunday, February 19, 2017 from 9:00 AM (setup) until 6:00 PM (clean up) for a Bingo fundraiser.

There was a brief discussion regarding Sunday use of facilities.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to approve Item Number C5A and failed to carry by a vote of 1 yes, 7 no and 0 abstentions on roll call vote with Marlin Yeager, Jr. casting the affirmative vote.

This Item Was Voted On Separately.

B. The Line Mountain Technology Education Boosters request the use of the Line Mountain High School rear and side parking lots and the middle school restrooms on Saturday, May 6, 2017 with a rain date of Sunday, May 7, 2017 from 8:00 AM (setup) to 3:00 PM (clean up) for a car show fundraiser. The event runs 9:00 to 2:30.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Lauren Hackenburg and seconded by Marlin Yeager, Jr. to approve Item Number C5B and carried by a vote of 7 yes, 1 no and 0 abstentions on roll call vote with Lawrence Neidig casting the negative vote.

6. **International Exchange Student Approval**

Be it recommended that the Board approve enrollment of an international exchange student from Spain through Cultural Homestay International to stay with a family in our district for the 2016-2017 school year.

7. **School District Volunteer Group Approval**

Be it recommended that the Board approve the following groups as sanctioned school district volunteer groups for the 2016-2017 school year:

Line Mountain Elementary PTO	Line Mountain Arts Council
Line Mountain Band Boosters	Line Mountain Baseball Boosters
Line Mountain Basketball Boosters	Line Mountain Drama Boosters
Line Mountain Field Hockey Boosters	Line Mountain Football Boosters
Line Mountain Soccer Boosters	Line Mountain Softball Boosters
Line Mountain Wrestling Boosters	Line Mountain Cheerleader Boosters
Line Mountain Archery Boosters	Line Mountain Technical Education Boosters

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Ronald Neidig and seconded by Lauren Hackenburg to approve
Item Numbers C1, C2, C3, C4, C6 and C7 and carried by a vote of 8 yes, 0 no
and 0 abstentions on roll call vote

IX. Public Comment:

David Moore representing the Football Boosters addressed the Board concerning
concessions at the upcoming football games. There was a brief discussion regarding
changes to the vendors and set up of their facilities. Brad Skelton will be responsible
for the layout plan of the vendor's trucks or trailers.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lawrence Neidig
made the motion and Dennis Erdman seconded the motion to adjourn the
meeting at 7:38 PM.

Respectfully submitted,

Patty Troutman
Board Secretary