

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

May 24, 2016

I. President Laudenslager called the meeting to order at 6:43 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Troy Laudenslager, President	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Timothy Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item", Justin Strawser of "The Daily Item", Duane Good of "The Upper Dauphin Sentinel" and six members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss collective bargaining issues. In addition there will be a brief executive session immediately following tonight's meeting to discuss collective bargaining issues with no action to follow.

V. Approval of Minutes:

Regular Meeting, April 26, 2016 as per attached pages.
Special Meeting, May 11, 2016 as per attached pages.

Ronald Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

There was a brief discussion regarding the early start date of August 24th as the first day of school for the 2016-2017 school year. The superintendent explained various reasons for the early start date as coordinating with the Career and Technology Center calendar and having school days scheduled prior to PSSA and Keystone testing. In addition many students are already committed to returning to school in the middle of August for sport and band activities.

Dennis Erdman made the motion and Lawrence Neidig seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

David Campbell presented a superintendent's report regarding budget issues, class size, steps on the salary schedule and the injunction. He reviewed the estimated state funding and local revenue amounts versus PSERS and health care expenses and the budget struggle between the two amounts. He explained the Line Mountain statistic of fourth best out of eighteen area schools regarding class size. Mr. Campbell also reviewed charts on the salary schedule and presented a timeline and documents related to the strike and injunction.

B. Business Administrator

Philip Rapant presented a 2016-2017 Final Budget Worksheet. He reviewed the projected expenditures and revenues as compared to the 2015-2016 numbers. His proposal for the budget is to increase mills 2.37.

C. Principals

No report.

D. Property Committee

No report.

E. Policy Committee

No report.

- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
No report.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report Approval**
Be it recommended that the Board approve all the checks from all funds within the Line Mountain School District for the period ending May 18, 2016 as per attached pages.
2. **Delinquent Tax Exonerations Approval**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
3. **Budget Transfer Approval**
The administration recommends approval of the 2015-2016 budget transfers as per attached pages.
4. **Line Mountain Middle High School Yard Maintenance Approval**
Be it recommended that the Board approve Stone Valley Seeders, Dalmatia, PA to remove shrubbery, add top soil, and hydro seed the front bank at the Line Mountain Middle High School at a cost of \$4,999.00 from the Capital Reserve Fund as per attached page.
5. **Roller Shade Purchase Approval**
Be it recommended that the Board approve the purchase and installation of 126 manual roller shades for the Line Mountain High School through Jackson's Window Shoppe, Inc., Lancaster, PA from the Capital Reserve Fund at a cost of \$19,000.00.

6. **Trustwave Web Filter Approval**
Be it recommended that the Board approve to renew the Trustwave Web Filter and Reporting subscription and Hardware extended warranty at a cost of \$2,541 from Micro Technology Group of Bensalem, PA. Dates of the renewals are May 16, 2016 through November 15, 2016.
7. **Online Typing Program Approval**
Be it recommended that the Board approve to renew the All The Right Type online typing program at a cost of \$450 from Ingenuity Works of Vancouver, BC. Dates of renewal are June 1, 2016 through May 31, 2017.
8. **PennTeleData Contract Approval**
Be it recommended that the Board approve to renew a 3-year contract with PenTeleData for District-wide Internet access at a monthly pre-eRate cost of \$2,239.42. Internet bandwidth doubles from 50 Mbps to 100 Mbps and includes all necessary hardware and support. Monthly cost is \$600 less than previous contract. Contract will run from 7/1/2016 through 6/30/2019 and to be executed by the Superintendent.
9. **Laptop Computer Purchase Approval**
Be it recommended that the Board approve to purchase 4 Hewlett Packard laptop computers for the High School Reading program from CDW at a cost of \$3,171.88 off of CoStars Contract 003-32.
10. **Dell Desktop Computer Purchase Approval**
Be it recommended that the Board approve to purchase 22 Dell Desktop computers for the Line Mountain Elementary School Computer Lab at a cost of \$11,439.78 from Dell Computer of Austin, Texas off of CoStars Contract: 003-151 (78ADB) to replace End of Life systems.
11. **High School Apple iPad Purchase Approval**
Be it recommended that the Board approve to purchase 30 Apple iPad-Air 2 tablets and one mobile charging cart from Apple Education for the High School Math Department to replace a mobile cart which has reached End of Life. Total cost of iPads and mobile charging cart is \$13,419.95 and is Per PEPPM Pricing 2016.
12. **Middle School Apple iPad Purchase Approval**
Be it recommended that the Board approve to purchase 30 Apple iPad-Air 2 tablets from Apple Education for the Middle School Math Department. Total cost of iPads is \$11,220 and is Per PEPPM Pricing 2016.
13. **Elementary School Apple iPad Purchase Approval**
Be it recommended that the Board approve to purchase 30 Apple iPad-Mini 2 tablets and three charging stations from Apple Education for the Line Mountain Elementary School to replace a computer lab which has reached End of Life. Total cost of the iPad Minis and charging stations is \$11,219.85 and is Per PEPPM Pricing 2016.

- 14. **Kidswork Therapy Center Contract Approval**
The administration recommends the approval of the Kidswork Therapy Center School Based Contract for the 2016-2017 school year and the authorization for the Superintendent to execute the contract as per attached pages.

- 15. **School Picture Program Contact Approval**
Be it recommended that the Board approve (pending clearances) entering into a contract with Colleen & Co., Halifax, PA to photograph the school and sport photos at no cost to the district as per attached pages.

- 16. **2016-2017 Appointment of Treasurer**
Be it recommended that the Board approve Philip S. Rapant, Jr. as the Treasurer of the Board for the 2016-2017 fiscal year.

- 17. **Board Treasurer Bond**
Be it recommended that the Board approve the Board Treasurer Bond effective 7/1/16 for three (3) years at a premium of \$319.00 with Penn National Insurance through Deibler, Straub, & Troutman, Inc., Elizabethville, PA as agent.

- 18. **Board Secretary Bond**
Be it recommended that the Board approve the Board Secretary Bond effective 7/1/16 for three (3) years at a premium of \$319.00 with Penn National Insurance through Deibler, Straub, & Troutman, Inc., Elizabethville, PA as agent.

- 19. **Student Activities Coordinator Bond**
Be it recommended that the Board approve the Student Activities Coordinator Bond effective 7/1/16 for three (3) years at a premium of \$427.00 with Penn National Insurance through Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent.

- 20. **Tax Bill Printing**
Be it recommended that the Board approve Berkheimer Outsourcing, Bangor, PA to print the Line Mountain School District Real Estate and Per Capita Bills as follows effective July 1, 2016:

Real Estate Bills	\$ 0.323/each
Per Capita Bills	\$ 0.323/each
Blank Bills	\$ 0.208/each
Tax Assessment Books	\$16.90
Tax Register RE/per page over 250	\$ 0.135
Tax Register PC/per page over 250	\$ 0.093

- 21. **2016-2017 Northumberland County Career & Tech Center Budget Approval**
Be it recommended that the Board approve the 2016-2017 NCCTC school budget of \$2,145,510 of which Line Mountain's estimated share is \$552,981.

22. **Dell Desktop Computer Purchase Approval**

Be it recommended that the Board approve to purchase 6 Dell Desktop computers for the Line Mountain Middle High School Math Department at a cost of \$3,719.88 from Dell Computer of Austin, Texas off of CoStars Contract: 003-151 (78ADB).

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20, A21 and A22 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

This Item Was Voted On Separately.

Assign Amount To PSERS

23. Motion to assign \$200,000.00 of the unassigned fund balance to the amount committed for PSERS increases.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Dennis Erdman to approve Item Number A23, and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

This Item Was Voted On Separately.

24. **2016 Homestead and Farmstead Exclusion Resolution**

Be it recommended that the Board approve the 2016 Homestead and Farmstead Exclusion Resolution as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by David Bartholomew and seconded by Marlin Yeager, Jr. to approve Item Number A24, and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

This Item Was Voted On Separately.

25. **2016-2017 General Fund Budget**

A motion to adopt a resolution adopting the 2016-2017 General Fund Budget in a stated amount of \$19,959,489.00.

RESOLVED, that the annual budget of the Line Mountain School District (the "District") for the fiscal year beginning July 1, 2016, as was proposed at a meeting of the Board of School Directors of the District ("the Board") held April 12, 2016, (revised and amended as indicated), be and the same is hereby adopted as the annual budget of the Line Mountain School District for the fiscal year beginning July 1, 2016.

BE IT FURTHER RESOLVED, that the appropriation and expenditure of funds as itemized in said budget during the fiscal year beginning the first day of July, 2016, is hereby authorized. Necessary revenue for the same shall be provided by:

- (1) A real estate transfer tax of one percent (1%);
- (2) A five dollar (\$5.00) per capita tax;
- (3) A one percent (1%) tax on earned income;
- (4) A four hundred thirty percent (430%) occupation tax; all of which were adopted pursuant to the Local Tax Enabling Act, 53 PS. Section 6901, et seq., and all of which, also pursuant to said Act, are continuing in nature;
- (5) A Five (\$5.00) Dollar per capita tax which is hereby levied and assessed pursuant to Section 679 of the Public School Code of 1949, as amended; and
- (6) A school tax on real estate which is hereby levied and assessed at the rate of 72.38 mills on each dollar of assessed valuation, i.e., at the rate of \$7.238 on each \$100.00 of assessed valuation, of all property taxable for school purposes.

BE IT FURTHER RESOLVED, that all resolutions and motions inconsistent herewith are hereby rescinded.

RESOLVED this 24th day of May 2016.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Dennis Erdman to approve Item Number A25, and carried by a vote of 5 yes, 3 no and 0 abstentions on roll call vote with David Bartholomew, Michael Bordner and Marlin Yeager, Jr. casting the negative votes.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Tenure Approval**

The administration recommends approval of tenure for Jared Haas effective March 1, 2016. He has met the requirements and will receive a Professional Employee contract.

2. **Coaches/Advisors Approval**

A. Be it recommended that the Board approve the resignations of the following personnel effective May 24, 2016:

<u>Name</u>	<u>Position</u>
Darin Keim	JH Wrestling Coach
Ian Lundy	JH Girls Basketball Coach
Adam Zigner	Head Boys Soccer Coach
Jeffrey Zigner	Assistant Boys Soccer Coach
Ted Pietkewicz	Assistant Football Coach

B. Be it recommended that the Board approve (pending all required paperwork) the following personnel for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Darin Keim	Volunteer Asst. Wrestling Coach	\$-0-
Ian Lundy	Volunteer Asst. Boys Basketball Coach	\$-0-
Ted Pietkewicz	Volunteer Asst. Football Coach	\$-0-

C. Be it recommended that the Board approve the resignation of Holly Scheib as Head Softball Coach effective at the completion of all end of season responsibilities.

Dennis Erdman thanked the coaching staff for their time involved with the students.

3. **Day to Day Substitute Teacher Approval**

Be it recommended that the Board (pending all required paperwork) approve employment of Alexis Wasko certified in Early Education and Special Education as a day to day substitute teacher for the 2015-2016 school year.

4. **Substitute Classified Personnel Approval**

Be it recommended that the Board approve (pending all required paperwork) employment of the following substitute personnel effective May 25, 2016:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dillon London	Substitute Custodian	\$7.25
Destiny Latsha	Substitute Custodian	\$7.25
Christian Kern	Substitute Custodian	\$7.25

5. **Extended Work Hours Approval**

A. Be it recommended that the Board approve additional work hours for the 2015-2016 school year for the following personnel during extended day field trips, class trips and the prom at their regular hourly rates:

<u>Name</u>	<u>Hours</u>	<u>Salary</u>
Nina Lenker	4	\$12.56
Betty Jean Reiner	6	\$14.47
Holly Renninger	12	\$10.07
Michele McRae	10	\$10.07
Susan Reed	15	\$ 9.51
Vicki Jones	1	\$13.14
Gertrude Masser	1	\$14.47
Donna Mattern	1	\$13.05

B. Be it recommended that the Board approve additional summer hours for the 2016-2017 school year for the following personnel at \$22.00 per hour as per the LMEA collective bargaining agreement:

<u>Name</u>	<u>Hours</u>	<u>Purpose</u>
Carol Kruskie	60	Screen incoming new students
Joanne Snyder	10	Screen new students' health records

C. Be it recommended that the Board approve 60 additional summer hours for the 2015-2016 school year for Connie Savidge for elementary office work at the hourly rate of \$7.70 per hour.

6. **Part-Time Employment Approval**

Be it recommended that the board approval part-time employment for the following persons in the Information Technology Department at a cost of \$7.25 per hour not to exceed 300 hours collectively for the period June 1, 2016 through August 31, 2016:

Kurt Mace Kyle Harro

7. **Uncompensated Leave Approval**

The administration recommends approval of uncompensated leave for the following personnel for the 2015-2016 school year:

<u>Name</u>	<u>Dates</u>	<u>Purpose</u>
Michael Hayner	5/27 (1/2 day) & 5/31/16	Family Necessity
Karrie Bowman	5/27/16	Travel
Donna Mattern	6/3/16 through 6/30/16	Medical

8. **FMLA Leave Approval**
 - A. Be it recommended that the Board approve the extension of Family Medical Leave for #0941 until June 6, 2016.
 - B. Be it recommended that the Board approve the extension of Family Medical Leave for #7967 until June 7, 2016.
 - C. Be it recommended that the Board approve Family Medical Leave for #4745 commencing on May 20, 2016 through until July 7, 2016.
9. **Professional Personnel**

Be it recommended that the Board the resignation of Lindsey Gallinot, 5th grade Language Arts teacher at the Line Mountain Middle School effective July 7, 2016.
10. **Deny Grievance**

Motion to deny grievance #15-16-01.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Ronald Neidig and seconded by Marlin Yeager, Jr. to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8, B9 and B10 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Field Trips Approval**
 - A. The administration recommends approval of the following field trips for the 2015- 2016 school year as per attached page.
 - B. The administration recommends approval for the 4th and 8th grade classes, and a selection of 9th grade students, teachers and aides to attend the Great STEM Adventure Camp, Bloomsburg, PA on June 20 through June 24, 2016 at a cost of \$7,600.00 to the District for transportation.
 - C. The administration recommends approval for a selection of Middle School and High School students to travel to the elementary school on June 9th to assist with STEM day at the elementary school at a cost of \$110.00 to the District for transportation.
2. **Bloomsburg University Memorandum of Understanding Approval**

Be it recommended that the Board approve a five year Memorandum of Understanding with Bloomsburg University for the ACE program as per attached pages.

3. **Second Reading of Policy**
Be it recommended to approve second reading of the following policy:
 - 823, Naloxone as per attached pages.
4. **Approval of the Class of 2016**
The administration recommends approval of the Class of 2016 for graduation, pending final grades as per attached page.
5. **2016-2017 School Calendar Approval**
The administration recommends approval of the 2016-2017 school calendar, please note local school district holidays (Pursuant to section 1502) as per attached page.
6. **2015-2016 Revised School Calendar Approval**
The administration recommends approval of the revised 2015-2016 school calendar as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve
Item Numbers C1, C2, C3, C4, C5 and C6 and carried by a vote of 8 yes, 0 no
and 0 abstentions on roll call vote

IX. Public Comment – None.

Board Comment:

Dennis Erdman commended the three students, Jacob Rice, Seth Roadcap and Jacob Wise, who recently passed the Elysburg Welder Evaluation test and have been offered employment with Great Dane Trailers after graduation.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Ronald Neidig seconded the motion to adjourn the meeting at 8:55 PM.

Respectfully submitted,

Patty Troutman
Board Secretary