

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

April 12, 2016

I. President Laudenslager called the meeting to order at 6:33 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Absent
Jane Wolfe, Acting Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Absent
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Timothy Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item", Shawn Hughes of BSI Corporate Benefits, LLC, Vicky Stahr of Nutrition, Inc. and about seven members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

President Laudenslager introduced Michael Bordner as the individual interested in the school board vacancy position. He briefly explained his personal history and his interest in the position.

Motion To Appoint Board Member.

Lauren Hackenburg made a motion and Dennis Erdman seconded the motion to appoint Mr. Bordner to the Region I board position. The motion carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

Jacquelyn Bonawitz, secretary to the superintendent, swore Michael Bordner to his new position as board member and he assumed his position with the Board. Board members introduced themselves to Mr. Bordner.

Solicitor Richard Roberts announced there was an executive session prior to the meeting to consult with counsel and discuss collective bargaining issues.

V. Approval of Minutes:

Regular Meeting, March 22, 2016 as per attached pages.

Marlin Yeager, Jr. made the motion and Lawrence Neidig seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell introduced Mr. Buriak, Jeremy Smith and Blake Rickert as members of the Archery Team. They thanked the Board for the opportunity to participate in the archery program and gave a brief presentation on their recent competition.

Shawn Hughes of BSI Corporate Benefits, LLC gave a brief overview of their proposed recommendation for Line Mountain School District to proceed with the change from Highmark Blue Shield to Capital Blue Cross. He also clarified the change from United Concordia dental insurance to Delta Dental. Mr. Hughes explained they are still considering a change in the life insurance coverage for the District.

B. Business Administrator

Mr. Rapant presented information on the 2016-2017 Proposed Final Budget. He reviewed the expected changes in expenditures and revenues from the 2015-2016 budget. Mr. Campbell reviewed expenses reported on the Annual Financial Report.

C. Principals

Mrs. Menko reported that PSSA testing will begin April 19. Mr. Campbell acknowledged Mrs. Bobb for her thirty-nine years of service.

Mr. Roadcap reported on recent PMEA Band activities. The Line Mountain High School Theater Department will be presenting Rodgers & Hammerstein's production of "Cinderella" on April 21, 22 and 23. The Prom will be held at Masser's on May 14th. He also reported on the Hoops for Hearts Middle School fundraiser.

D. Property Committee

Tim Lagerman presented a list of upcoming projects for 2016 which include speed limit signs at LME, a fence project at the HS, window blinds at the HS, clock tower structure repair at LME, re-shingle ticket booth roof at Glenn Ressler Field, replace two sets of steps at LME auditorium, seal coat and repaint HS parking area and upgrade the front embankment at the HS. The funds for these projects are to be taken from the Capital Projects Fund. Mr. Lagerman requested permission to advertise to sell used kitchen equipment. He will provide a list of the equipment.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

I. Central Susquehanna Intermediate Unit Report

No report.

J. Tax Collection Committee

No report.

VIII. **ACTION ITEMS**

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

Be it recommended that the Board approve the Treasurers Cash reports and all checks from all funds within the Line Mountain School District for the period ending April 6, 2016 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Marlin Yeager, Jr. to approve Item Number A1 and carried by a vote of 6 yes, 0 no and 2 abstentions on roll call vote with Michael Bordner and Troy Laudenslager abstaining.

2. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **2016-2017 Food Service Management Approval**

Be it recommended that the Board approve the 2016-2017 contract with Nutrition, Inc to provide food service management services as stated below:

Guaranteed savings - \$14,214.33
Administrative cost - \$13,752.64
Management fee - \$ 9,886.83

4. **2016-2017 Food Service Prices**

Be it recommended that the Board approve the following 2016-2017 breakfast, lunch, and A La Carte Price List. This price list reflects no changes from the 2015-2016 as per attached page.

Elementary Breakfast	\$0.95
Middle/High School Breakfast	\$1.00
Elementary Lunch	\$1.65
Middle/High School Lunch	\$1.90
Adult Breakfast	\$1.40
Adult Lunch	\$2.90
Milk	\$0.45

5. **Health Insurance Coverage for the 2016-2017 School Year**

Be it recommended that the Board approve BSI's recommended change in provider from Highmark Blue Shield for Health and Vision Insurance coverage to Capital BlueCross and from United Concordia for Dental Insurance coverage to Delta Dental at the following rates and authorize Administration to execute the agreements:

<u>Capital BlueCross</u>	<u>Traditional</u>	<u>Rx</u>
Single	\$ 638.46	\$159.62
H/W	\$1,543.66	\$385.91
P/C	\$1,419.30	\$354.83
P/Children	\$1,508.05	\$377.01
Family	\$1,632.19	\$408.05

	<u>PPO</u>	<u>Rx</u>
Single	\$ 626.93	\$156.73
H/W	\$1,515.77	\$378.94
P/C	\$1,393.67	\$348.42
P/Children	\$1,480.81	\$370.20
Family	\$1,602.44	\$400.61

<u>Vision Coverage</u>	
Single	\$ 4.38
Family	\$12.70

<u>Delta Dental Coverage</u>	
Composite	\$50.62

6. **2016-17 Business Administrator Bond Approval**

Be it recommended that the Board approve the 2016-17 Business Administrator Bond for Philip S. Rapant, Jr. at a cost of \$100.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Ronald Neidig to approve Item Numbers A2, A3, A4, A5 and A6 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Michael Bordner abstaining.

This Item Was Voted On Separately.

7. **Proposed Final Budget Approval**

Be it recommended that the Board approve the Proposed Final Budget in the amount of \$19,746,508.00. A copy of the Proposed Final Budget will be available for inspection on April 18, 2016 at the District Office for 30 days.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve the Proposed Final Budget and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Michael Bordner abstaining.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for #3129 commencing on or around June 6, 2016 through until approximately the end of the 2015-2016 school year.

2. **2015-2016 Work Beyond The School Day Approval**

The administration recommends approval of both Jared Haas and Joseph Kahl for 2 ½ hours each Wednesday and Thursday until the end of the 2015-2016 school year as needed for work beyond the school day at the LMEA contracted rate of \$22.00 per hour:

3. **2015-2016 Support Personnel Approval**

The administration recommends approval (pending working papers) of the following support personnel for the 2015-2016 school year:

Scorekeeper/Clock Operator

Alex Schreffler

4. **Uncompensated Leave Approval**

The administration recommends approval of uncompensated leave for the following personnel for the 2015-2016 school year:

<u>Name</u>	<u>Dates</u>	<u>Purpose</u>
Vicki Jones	4/15, 18, 19, 20, 21, 22/2016	Travel

5. **Externship Approval**
The administration recommends approval (pending clearances) for Jenna Yarger, student at Susquehanna University to complete a 40 hour externship from May 16 through May 20, 2016 with Mrs. Herb-Fausey at the Line Mountain Middle High School.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Denis Erdman and seconded by Marlin Yeager, Jr. to approve Item Numbers B1, B2, B3, B4 and B5 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Michael Bordner abstaining.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2015-2016 school year as per attached page.
2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2015-2016 school year as per attached page.
3. **Homebound Instruction Approval**
The administration recommends approval to provide homebound instruction for an 8th grade student from the Leck Kill area who attends Line Mountain Middle School as per the letter from the student's doctor and parents.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Lauren Hackenburg and seconded by Linda Gutkowski to approve Item Numbers C1, C2 and C3 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Michael Bordner abstaining.

IX. Public Comment:

Valissa Masser presented each board member with a letter regarding her concerns with the choral program at Line Mountain. Mr. Campbell responded to her concerns and explained the issues presented to the District in fulfilling coach and advisor positions.

LeeAnn Bobb reported on the enthusiasm of her students participating in the writing program offered by the "Upper Dauphin Sentinel".

Board Comment:

Lauren Hackenburg thanked the Administration for the reports that were provided on student activities. She requested information on Administration's responsibilities to report on negative student activities. Mr. Roadcap reported if an action is in policy as a crime it is necessary to report it to the state police. Sarah DeSantis of "The News Item" explained the state police provide the newspapers with a press release on school criminal activity.

Mr. Roadcap requested a brief executive session immediately following the meeting to consult with counsel on a disciplinary issue with no action to follow.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 8:38 PM.

Respectfully submitted,

Jane Wolfe
Acting Board Secretary

Patty Troutman
Board Secretary

