

## LINE MOUNTAIN SCHOOL DISTRICT

### MINUTES

#### BOARD OF SCHOOL DIRECTORS MEETING

January 26, 2016

I. President Laudenslager called the meeting to order at 6:30 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance.

III. Roll Call:

#### **BOARD DIRECTORS**

David Bartholomew	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

#### **ADMINISTRATION**

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Absent
Jeffrey S. Roadcap	Secondary School Principal	Absent
Jeanne Menko	Elementary School Principal	Absent
Jeffrey Lagerman	Middle School Principal	Absent
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Absent
Richard J. Roberts, Jr.	Solicitor	Present

#### **OTHERS**

Mark Gilger of "The News Item" and approximately five members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Reorganization Meeting, December 2, 2015 as per attached pages.

Regular Meeting, December 2, 2015 as per attached pages.

Ronald Neidig made the motion and David Bartholomew seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Marlin Yeager, Jr. made the motion and Ronald Neidig seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

- A. Superintendent  
Mr. Campbell reported the Community Foundations Presentation will take place at the next school board meeting.
- B. Business Administrator  
No report.
- C. Principals  
No report.
- D. Property Committee  
Mr. Erdman questioned if a handicap access ramp could be installed at the rear of the Jr. Sr. High School building. Mr. Campbell stated that he has already reviewed the addition of an access ramp with Tim Lagerman.
- E. Policy Committee  
No report.
- F. Fiscal Committee  
No report.
- G. Personnel Committee  
No report.
- H. Northumberland County Career & Technology Center Report  
No report.
- I. Central Susquehanna Intermediate Unit Report  
No report.
- J. Tax Collection Committee  
No report.

VIII. **ACTION ITEMS**

A. FISCAL

PUBLIC COMMENT – None.

**This Item Was Voted On Separately.**

1. **Treasurer's Report**

Be it recommended that the Board approve the Treasurers Cash reports and all checks from all funds within the Line Mountain School District for the period ending January 26, 2016 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to approve Item Number A1 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **2015 Bulk Exonerations for Local Tax Collectors**

The administration recommends approval of the 2015 bulk exonerations for the local tax collectors as per attached page.

3. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Purchase, Installation, and Training on Configurator Software Approval**

Be it recommended that the Board approve to purchase Configurator Software, a 16 port Synchronization cart for iPads, MacBook Pro, and one day training and installation of the Apple Configurator system from Apple Inc. Education of Austin Texas at a one-time cost of \$3,197.95 to be paid from the Technology Budget. This system will allow the configuration of multiple Apple iPad and iPad Mini tablets.

5. **Apple iPad Tablets & Pencils Purchase Approval**

Be it recommended that the Board approve to purchase (2) Apple iPad Pro tablets and (2) Apple iPad pencils for the Technology and Art/Graphics Art departments at a cost of \$1,756.00 to be paid from the Technology Budget.

6. **Renewal of Solarwinds Maintenance and Licensing Approval**

Be it recommended that the Board approve to renew the annual Maintenance and Licensing of the Solarwinds Engineer's Toolset Software from Solarwinds of Dallas, Texas at a cost of \$409. Maintenance renewal runs from 2/11/2016 through 2/11/2017.

7. **Veritas Network Backup Software Purchase Approval**

Be it recommended that the Board approve to upgrade the Veritas Network Backup software to replace the existing software which has reached end of life. The one-time cost for the software upgrade is \$3,621.00 paid to CDWG of Vernon Hills, IL and to be paid from the Technology Budget.

8. **Summer Library Program Approval**  
The administration recommends approval to conduct a Summer Library program at the Line Mountain Elementary School from July 11, 2016 through August 12, 2016 at an estimated cost of \$2,500.00.
9. **Mobile Ad Ed Science Lab Agreement Approval**  
The administration recommends approval to enter into an agreement with Pennsylvania Friends of Agriculture Foundation, Camp Hill, PA for the Mobile Ag Ed Science Lab Program at a cost listed below and authorize the administration to execute the agreement.  

Line Mountain Elementary School	11/07/16 to 11/11/16	\$2,500.00
Line Mountain Middle School	11/14/16 to 11/18/16	\$2,500.00
10. **Elementary School Assembly Program**  
Be it recommended that the Board grant permission for Administration to execute a contract with Rope Masters, Tulsa, OK for an elementary assembly program for the 2015-2016 school year in the amount of \$475.00 to be paid by the PTO.
11. **2016 Mileage Reimbursement Rate Approval**  
Be it recommended that the Board approve a decrease in the district mileage reimbursement rate from \$0.575 to \$0.54 per mile effective January 1, 2016.
12. **Grant Approval**  
Be it recommended that the Board accept a Grant Payment in the amount of \$4,000 to be used for the Mobile Ag Ed Science Lab – EITC Program. This represents a 2014 pass-through gift from Northumberland National Bank in support of the Central Susquehanna Community Foundation education improvement program under DCED's Education Improvement Tax Credit Program.
13. **Dental Screening Agreement**  
Be it recommended that the Board approve Dr. John Horn of Hegins, PA to provide dental screenings for students in Kindergarten or First Grade, as well as Third and Seventh grades for the 2015-2016 school year at a cost of \$2.00 per student.
14. **COMBI Oven Purchase Approval**  
Be it recommended that the Board approve (pending solicitor approval) the purchase of (10 Model #CTP7-20G) Combination Oven/Steamer for the Line Mountain Middle High School through Singe Equipment Co., Elverson, PA at a cost of \$38,824.85 through State Contract #4400011968 \$ #4400011918 with funds to be taken from the General Fund.

The Superintendent and Board will determine if the oven/steamer being removed has any value and possible solutions for its disposal.

15. **IDEA Agreement Approval**

Be it recommended that the Board approve the agreements with the CSIU pertaining to IDEA Section 619 Pass Through Funds for \$1,756.00 and IDEA-B Section 611 Pass Through Funds for \$188,042.15 for the 2015-16 school year and authorize the superintendent to execute the agreements as per attached pages.

16. **Law Firm Approval**

Be it recommended that the Board approve the retention of the law firm Obermayer, Rebmann, Maxwell, Hippel LLP of Harrisburg, PA. to represent Line Mountain School District in labor negotiations.

Mr. Campbell explained District Representative Ben Pratt has relocated from CGA Law Firm to the new law firm prompting the change in District representation.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by David Bartholomew and seconded by Lauren Hackenburg to approve Item Numbers A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15 and A16 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for #7326 commencing on January 4, 2016 through until January 15, 2016 plus various days for follow-up appointments.

2. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for #9817 commencing on December 1, 2015 through until approximately March 30, 2016.

3. **Early Childhood Practicum Approval**

The administration recommends approval (pending clearances) for Kylee Heintzelman a student attending Luzerne College to complete a 140 hour Practicum experience from January 19, 2016 through May 6, 2016 at the Line Mountain Elementary School.

4. **Student Teacher Approval**

The administration recommends approval (pending clearances) for Deana Beaver from Bloomsburg University to student teach with Margaret Mielke for the Spring 2016 semester which runs from January 20 through March 10, 2016.

5. **2015-2016 After School Tutor Approval**  
The administration recommends approval of Michelle Cortelyou as a tutor for the After School Tutoring program with a salary of \$22.00 per hour as per the Collective Bargaining Agreement for work beyond the school day.

6. **Mentor Teacher Approval**  
The administration recommends approval of the following teacher as a mentor teacher for the Middle High School for the 2015-2016 school year at a rate of \$500.00 as per the collective bargaining agreement:

Sophia Molesevich with Kelly Heim

7. **Coaches/Advisors Approval**  
A. Be it recommended that the Board approve (pending all required paperwork) the following personnel for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Willard Reed	8 <sup>th</sup> Grade Boys Basketball Coach	\$1,280.00
Thomas Deppen	Volunteer Odyssey of Mind Coach	\$ -0-
Christine Feidt	Volunteer Odyssey of Mind Coach	\$ -0-
Lydia Bomgardner	Volunteer Odyssey of Mind Coach	\$ -0-
Christine Shearn	Volunteer Odyssey of Mind Coach	\$ -0-

- B. Be it recommended that the Board approve (pending all required paperwork) the following personnel for the 2016-2017 school year:

Brandon Carson	Head Varsity Football Coach	\$3,250.00
Ashtin Klingler	Head Varsity Field Hockey Coach	\$2,170.00
Adam Straub	Assistant Football Coach	Undetermined Salary
Todd Wenrich	Assistant Football Coach	Undetermined Salary
Luke Erdman	Assistant Football Coach	Undetermined Salary
Yaakov Yisrael	Assistant Football Coach	Undetermined Salary
J. Michael Carson	Assistant Football Coach	Undetermined Salary

8. **2015-2016 Support Personnel Approval**  
The administration recommends approval (pending clearances) of the following support personnel for the 2015-2016 school year:

Statistician/Scorekeeper/Clock Operator  
Bill Maurer

9. **Day to Day Substitute Teacher Approval**  
Be it recommended that the Board approve (pending all required paperwork) the employment of following substitute teachers for the 2015-2016 school year:

<u>Name</u>	<u>Certification</u>
Courtney Campbell	Health & Physical Education
Barbara Kaskie	Elementary

10. **Substitute Classified Personnel Approval**

Be it recommended that the Board approve (pending all required paperwork) of the employment of the following substitute personnel for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Ericka Long	Substitute Teacher Aide	\$7.25

11. **Uncompensated Leave Approval**

The administration recommends approval of uncompensated leave for Vicki Jones, teacher aide at the Line Mountain High School from January 7, 2016 through January 15, 2016 for family necessity.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Dennis Erdman and seconded by Linda Gutkowski to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8, B9, B10 and B11 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2015-2016 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2015-2016 school year as per attached page.

Lauren Hackenburg announced her happiness in the scheduled field trips being approved tonight.

3. **Student Disciplinary Agreement Approval**

Motion to approve an agreement pertaining to a student disciplinary matter.

4. **Lock Haven University Agreement Approval**

The administration recommends approval to enter into a five year affiliation agreement ending May 31, 2021 with Lock Haven University to continue the Field Experience and Student Teaching Programs and authorize the superintendent to execute the agreement.

5. **School Board Member Approval**  
Motion to approve appointment of Linda Gutkowski to a school board vacancy position for Region III.
6. **Musical Approval**  
The administration recommends approval to proceed with Cinderella for the Musical production for the 2015-2016 school year at a cost of \$1693.53.

RECOMMENDED ACTION

That the Board of School Directors approve  
the above policy and program action.

Moved by David Bartholomew and seconded by Marlin Yeager, Jr. to approve Item Numbers C1, C2, C3, C4, C5 and C6 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

- IX. Public Comment – None.

Board Comment:

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss the Collective Bargaining Agreement and personnel matters.

President Laudenslager announced there will be an arbitration meeting tomorrow night. The school board vacancy position remains unfilled at this time with no applications having been received for the position.

- X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 6:47 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary