

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

November 10, 2015

I. President Laudenslager called the meeting to order at 6:45 PM at the Line Mountain Middle / Senior High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Dennis Erdman, Vice President	Absent
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Absent
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Absent
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item", Sarah DeSantis of "The News Item" and six members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, October 27, 2015 as per attached pages.

David Bartholomew made the motion and Lauren Hackenburg seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Lamont Masser made the motion and Lawrence Neidig seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

- A. Superintendent
No report.
- B. Business Administrator
Mr. Rapant reported on the two options for the 2016-2017 budget as Agenda Item A5. His recommendation is to proceed with option B and after a brief discussion the Board made a decision to move forward with his recommendation.
- C. Principals
No report.
- D. Property Committee
No report.
- E. Policy Committee
No report.
- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
No report.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. **ACTION ITEMS**

- A. FISCAL

PUBLIC COMMENT – None.

1. **Checks Payable Approval**
 - A. Be it recommended that the Board approve payment of checks for the General Fund and Student Activity Fund for the period ending November 4, 2015 as per attached pages.
 - B. Additional checks for approval as per attached.

David Bartholomew questioned the purpose for the Enterprise Rental Car expense. Bradley Skelton explained the expense as having been travel accommodations for the FFA.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2015 taxes as per attached page.
3. **Replacement Laptop Batteries Purchase Approval**

Approval to purchase 25 replacement laptop batteries from GovConnection, Merrimack, NH at a cost of \$1,299.50 contract # NCPA 01-44.
4. **Tax Collection Committee Delegate Approval**

Be it recommended that the Board approve Patty Troutman as the primary voting delegate, Philip Rapant as the first alternate voting delegate, and Joanna Hovenstine as the second alternate voting delegate for the Tax Collection Committee for a term of one (1) year starting January 1, 2016.
5. **2016-17 Budget**
 - A. Motion to authorize advertising and making available the 2016-17 proposed preliminary budget for public inspection with a start date of January 6, 2016.

OR

- B. Motion to adopt the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index for 2016-17 as per attached page.

After a recommendation from the Business Administrator and a brief board discussion the Board opted to proceed with Option B.

6. **Dell Server Service Agreement Approval**

Approval to continue the hardware support on a Dell Server through Dell, Inc., Round Rock, TX at a cost of \$719.18 starting January 1, 2016 through January 1, 2018

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Marlin Yeager, Jr. to approve Item Numbers A1, A2, A3, A4, A5 and A6 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for #0914 commencing on or around November 9, 2015 through until approximately December 7, 2015.

2. **Guidance Internship Approval**

The administration recommends approval (pending clearances) for Brittany McIntyre a student attending Messiah College to complete a 300 hour internship January 10, 2016 through May 7, 2016 intended for school counseling with the elementary, middle, and high school guidance counselors.

3. **2015-2016 Work Beyond The School Day Approval**

A. The administration recommends approval of the following personnel for work beyond the school day for the 2015-2016 school year at the LMEA contracted rate of \$22.00 per hour:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Barbara Klebon	Kid Writing Parent Training	1.5
Peggy Long	Kid Writing Parent Training	1.5
Beth Reed	Kid Writing Parent Training	1.5

This Item Was Voted On Separately.

4. **2015-2016 After School Tutor Approval**

The administration recommends approval of the following teachers as tutors for the After School Tutoring program. Salaries are \$22.00 per hour as per the Collective Bargaining Agreement for work beyond the school day:

Lori Brown	Cynthia Fessler	Michael Hayner
Trisha Herb	Kim Poltonavage	Michael Reed
Holly Scheib	Kam Traugh	Dylan Yoder
Amy Zartman	Alan Zelnick	Matthew Masters
LeeAnn Bobb	Erin Musser	Lindsey McAndrew
Crystale Moyer	Beth Reed	Margaret Mielke
Tara Buriak		

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Lawrence Neidig to approve Item Number B4 and carried by a vote of 6 yes, 0 no and 1 abstentions on roll call vote with Linda Gutkowski abstaining.

5. **Coaches/Advisors Approval**

A. Be it recommended that the Board approve (pending all required paperwork) the following personnel for the 2015-2016 school:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Ashtin Klingler	MS Field Hockey Coach	\$1,190.00
Margaret Fessler	MS Field Hockey Coach	\$1,190.00
Kevin Mace	Boys Varsity Baseball Coach	\$2,350.00
Michael Buriak	Archery Advisor	\$1,335.00

B. The administration recommends approval of the resignation of the following coaches:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Heather Kieffer	Head Varsity Field Hockey Coach	November 22, 2015
Rodney Knock	Head Varsity Football Coach	November 8, 2015

Mr. Campbell thanked the two resigning coaches for their service to the District. The District will advertise for the vacancies immediately.

6. **Substitute Classified Personnel Approval**

Be it recommended that the Board approve the employment (pending all required paperwork) of the employment of the following substitute personnel for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Caroline Blasius	Substitute Teacher Aide	\$7.25
Kylee Heintzelman	Substitute Teacher Aide	\$7.25

7. **Revised Classified Compensation Plan Approval**

Motion to approve the Revised Classified Compensation Plan as per attached.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Superintendent Campbell explained the revision to the Classified Compensation Plan as removing the option for a part time school year employee having the opportunity to purchase medical insurance with the District Plan at full cost to the employee.

Moved by Lauren Hackenburg and seconded by David Bartholomew to approve Item Numbers B1, B2, B3, B5, B6, and B7 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2015-2016 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2015-2016 school year as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Lauren Hackenburg and seconded by Linda Gutkowski to approve Item Numbers C1 and C2 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to consult with counsel to discuss collective bargaining issues and a student disciplinary matter.

Lauren Hackenburg questioned the proper procedure for dispensing funds of a Booster Club organization upon its dissolution. Mr. Campbell explained the District has no interest in Booster Club Funds upon disbandment of the organization.

President Laudenslager reviewed the upcoming meetings as the next meeting being the Reorganization/Action meeting to be held December 2, 2015 at the Northumberland County Career and Technology Center. The following meeting is scheduled for January 26, 2016.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lauren Hackenburg made the motion and Lawrence Neidig seconded the motion to adjourn the meeting at 7:12 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

