

## LINE MOUNTAIN SCHOOL DISTRICT

### MINUTES

#### BOARD OF SCHOOL DIRECTORS MEETING

October 27, 2015

I. President Laudenslager called the meeting to order at 6:45 PM at the Line Mountain Middle / Senior High School Library.

II. Pledge of Allegiance.

III. Roll Call:

#### **BOARD DIRECTORS**

David Bartholomew	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Absent
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Absent
Patty Troutman, Secretary, Non-Member	Present

#### **ADMINISTRATION**

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Absent
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Absent
Bradley Skelton	Dean of Students/Athletic Director	Absent
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

#### **OTHERS**

Justin Strawser of "The Daily Item", Sarah DeSantis of "The News Item" and approximately five members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, September 22, 2015 as per attached pages.

Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

Superintendent Campbell announced the Board would be reviewing the three options for the school calendar to make up the strike days. The Board will have to make a decision on which calendar will be approved.

B. Business Administrator

No report.

C. Principals

Mrs. Menko reported on the upcoming activities associated with the Mobile Ag Ed Science Lab which will be in the District during the first week of November. She also reported on Red Ribbon Week and stated that Bus Safety Events will take place on Thursday.

Mr. Roadcap, Mr. Lagerman and Mr. Skelton are all attending the soccer playoff game.

D. Property Committee

Timothy Lagerman updated the Board on the construction of the salt shed. He also presented a single quote for crack sealing work to be performed on the JR/SR High School pavement. The Board briefly discussed the urgency of having the work completed as soon as possible. A motion was added to the agenda to have the work performed.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report  
Mr. Erdman reported on the increased student enrollment from 90.5 students to 122.6 students at the Technology Center which results in a significant reduction in the per student cost.
- I. Central Susquehanna Intermediate Unit Report  
No report.
- J. Tax Collection Committee  
No report.

## VIII. ACTION ITEMS

### A. FISCAL

PUBLIC COMMENT – None.

**This Item Was Voted On Separately.**

#### 1. **Treasurer's Report**

Be it recommended that the Board approve the Treasurers Cash report and all check from all funds within the Line Mountain School District for the period ending October 21, 2015 as per attached pages.

#### RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Lawrence Neidig to approve Item Number A1 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining

#### 2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2015 taxes as per attached page.

#### 3. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

#### 4. **Budget Transfers**

The administration recommends approval of the 2015-2016 budget transfers as per attached pages.

5. **Software/Hardware Maintenance Approval**  
Be it recommended that the Board of Directors approve to extend the maintenance and licensing for the Trustwave Content Filtering software and hardware through Micro Technology Group, Bensalem, PA to run from November 16, 2015 until May 15, 2016 at a cost of \$2,342.57.
6. **2015-2016 Elementary and Middle School Yearbook Approval**  
Be it recommended that the Board approve Schlegel Photography, Dalmatia, PA to take pictures for the 2015-2016 elementary and middle school yearbooks at no cost to the district and authorize the school principals to execute the agreement as per attached page.
7. **2015-2016 Grant Approval**  
The administration recommends approval of the following grants which received Pennsylvania Department of Education approval for the 2015-2016 school year:

<u>Federal Grant</u>	<u>Amount</u>
Title I, Part A Improving Basic Programs	\$295,145
Title II, Part A Improving Teacher Quality	\$ 53,528
<u>State Grant</u>	<u>Amount</u>
Basic Education Funding Accountability Plan	\$133,896
8. **iPad Minis Price Change Approval**  
Be it recommended that the Board approve an additional \$601 price change for Apple iPad minis through Apple Education, Austin, TX.
9. **2015-2016 High School Prom Approval**  
Be it recommended that the Board approve holding the high school prom at Masser's Catering, Paxinos, PA on May 14, 2016 from 6:30 to 10:30PM. Cost to be determined at a later date with the funds to be taken from the junior class.
10. **Toshiba Copier Lease Rental Agreement Approval**  
Be it recommended that the Board approve a lease rental agreement with Toshiba\_Business Solutions, of Elizabethtown, PA for a Toshiba eStudio 6570CT copier located at the elementary building at the following cost: 63 months @ \$584.72 as per Costars contract #001-048 and authorize Administration to execute the agreement.
11. **2014-15 Food Service Exonerations**  
Be it recommended that the Board approve the exoneration of outstanding student food service balances for the 2014-2015 school year in the amount of \$152.09 by students who left the district.

12. **Crack Sealing at JR/SR High School**  
Be it recommended that the Board approve the quote to proceed with crack sealing and repair work at the JR/SR High School to be done by Digger Dan, Inc. at a cost of \$3150.00

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lauren Hackenburg to approve Item Numbers A2, A3, A4, A5, A6, A7, A8, A9, A10, A11 and A12 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

- This Item Was Voted On Separately.**  
13. **West Cameron Property Transfer Resolution.**

**RESOLUTION.**

**RESOLVED**, that the Board of School Directors (the "Board") of the Line Mountain School District (the "District") hereby determines and declares that the real estate which is owned by the District; is situate in the Township of West Cameron, Northumberland County, Pennsylvania; consists of .931 acres and is more fully described in the Deed recorded in Northumberland County Deed Book 233, at Page 251, (the Property") is unused and unnecessary for school purposes.

**FURTHER RESOLVED**, that the appropriate officers of the Board are authorized to execute and deliver a quitclaim deed transferring the District's interest in the Property to the Township of West Cameron pursuant to 24 P.S. §7-707 (8) for the nominal consideration of One (\$1.00) Dollar.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Ronald Neidig to approve the above Resolution and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel approval**

A. Be it recommended that the Board approve the resignation date of Melanie Fowler, English teacher at the Line Mountain Middle School effective August 20, 2015.

B. The administration recommends approval (pending clearances and Act 168 requirements) for the employment of Kelly Heim as a Secondary English teacher at the Line Mountain High School at a salary of (BA Step 2) \$34,426.00 effective to September 1, 2015.

Dennis Erdman thanked Melanie Fowler for her years of service with the District.

2. **Internship Approval**

The administration recommends approval (pending clearances) for Michael Marciniak a student attending Lock Haven University to complete his internship with Bradley Skelton, Athletic Director at the Line Mountain High School starting January 4, 2016 through April 22, 2016.

3. **2015-2016 Work Beyond The School Day Approval**

A. The administration recommends approval of the following personnel for work beyond the school day for the 2015-2016 school year at the LMEA contracted rate of \$22.00 per hour:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Cinda Grimm	Student Record Checking	28 Hours
Lori Brown	Study Island	5 Hours

4. **Coaches/Advisors Approval**

A. Be it recommended that the Board approve (pending all required paperwork) the following personnel for the 2015-2016 school:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Brad Williams	7 <sup>th</sup> grade Boys Basketball Coach	\$1,100.00
Mark Forbes	Volunteer Varsity Boys Basketball Coach	\$ -0-
Ian Lundy	Volunteer Varsity Boys Basketball Coach	\$ -0-
Michelle Raabe	Volunteer Assistant Vocal Director	\$ -0-

B. The administration recommends approval of the hiring of an Archery advisor for the 2015-2016 school year.

5. **2015-2016 Support Personnel Approval**

The administration recommends approval of the following support personnel for the 2015-2016 school year:

Statistician/Scorekeeper/Clock Operator

Amber Hackenberg  
Bri Adams  
Maura Lundy  
Maria Troutman  
Nikki Adams  
Bre Ebright  
Ben Zingler  
Jill Brezgel  
Ashtin Klingler  
Kevin Mace  
Darrell Byerly  
Randy Schaffner

Game Managers

Jeffrey Roadcap  
Jeffrey Lagerman  
Douglas Fessler  
Cynthia Fessler  
Christine Bendas  
Christine Shearn

6. **Day to Day Substitute Teacher Approval**

Be it recommended that the Board approve Pamela Collier (pending all required paperwork), English 7 – 12 certified as a day to day substitute teacher for the 2015-2016 school year.

7. **Classified Personnel Approval**

Be it recommended that the Board approve the resignations of the following for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Alicia Coller	Teacher Aide	September 28, 2015
Jaymie Lenker	Teacher Aide	September 30, 2015

8. **Substitute Classified Personnel Approval**

Be it recommended that the Board approve the employment (pending all required paperwork) of the employment of the following substitute personnel for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Melissa Hughes	Substitute Teacher Aide	\$7.25
Jaymie Lenker	Substitute Teacher Aide	\$7.25

**RECOMMENDED ACTION**

That the Board of School Directors approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Linda Gutkowski to approve Item Numbers B1, B2, B3, B4, B5, B6, B7 and B8 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**  
The administration recommends approval of the following faculty conferences for the 2015-2016 school year as per attached page.
2. **Field Trips Approval**  
The administration recommends approval of the following field trips for the 2015-2016 school year as per attached page.
3. **Homebound Instruction**
  - A. The administration recommends approval of homebound instruction for a Kindergarten student in the Dornsife area as per letter from the parent and doctor.
  - B. The administration recommends approval of homebound instruction for a 10<sup>th</sup> grade student in the Herndon area as per letter from the parent and doctor.
4. **Author Visit Approval**  
The administration recommends approval of the author visit contract for May 12, 2016 with Stephanie Guzman (pending all required clearances) of Not So Plain Jane Publishing, Belcamp, MD and authorize the superintendent to execute the contract. All costs will be covered by the Title I Grant as per attached pages.
5. **2015-2016 School Calendar Change Approval**  
Be it recommended that the Board approve an option for changes to the 2015-2016 school calendar as per attached:
  - A. Make-up all 13 strike days within school year.
  - B. Make-up 10 of 13 strike days within school year and other 3 days to be added to the end of the year.
  - C. Make-up 7 of 13 strike days within school year and other 6 days to be added to the end of the year.

After brief board discussion, the Board opted to proceed with Option B as the calendar to be board approved.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Dennis Erdman and seconded by Linda Gutkowski to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.



IX. Public Comment:

Tammy Wolfe of Lower Augusta Township addressed the Board representing her family, friends and neighbors with her financial concerns. She expressed her fears of undue hardships to the taxpayers with anticipated tax increases to support requested salaries of the Line Mountain Education Association. She asked that the Board take this into consideration prior to making final decisions on the Collective Bargaining Agreement and future property tax increases.

Board Comment:

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to consult with counsel on potential litigation and to discuss Collective Bargaining issues.

Solicitor Richard Roberts explained the Resolution to convey the .931 acres of land situated in West Cameron Township to the West Cameron Township for the nominal consideration of one dollar. The Resolution was added to the agenda as Item Number A13 and voted upon.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:21 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary