

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

July 21, 2015

I. President Laudenslager called the meeting to order at 7:04 PM at the Line Mountain Middle / Senior High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

| | |
|---------------------------------------|---------|
| David Bartholomew | Absent |
| Dennis Erdman, Vice President | Present |
| Lauren Hackenburg | Present |
| Troy Laudenslager, President | Present |
| Lamont Masser | Present |
| Lawrence Neidig, Treasurer | Present |
| Ronald Neidig | Present |
| Marlin Yeager, Jr. | Present |
| Patty Troutman, Secretary, Non-Member | Present |

ADMINISTRATION

| | | |
|-------------------------|------------------------------------|---------|
| David M. Campbell | Superintendent | Present |
| Philip S. Rapant, Jr. | Business Administrator | Present |
| Jeffrey S. Roadcap | Secondary School Principal | Present |
| Jeanne Menko | Elementary School Principal | Absent |
| Jeffrey Lagerman | Middle School Principal | Present |
| Bradley Skelton | Dean of Students/Athletic Director | Absent |
| Matthew Schell | Food Service Director | Absent |
| Amy Dunn | Director of Special Education | Present |
| Keith Harro | Network Administrator | Present |
| Tim Lagerman | Director of Plant Operations | Present |
| Richard J. Roberts, Jr. | Solicitor | Present |

OTHERS

Sarah DeSantis of "The News Item", Justin Strawser of "The Daily Item", Logann Baylor of "The Upper Dauphin Sentinel" and two members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, June 23, 2015 as per attached pages.

Dennis Erdman made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Lawrence Neidig seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell reported on the status of hiring for the vacant positions. A recommendation for the Physical Education position is included in the agenda. Interviews for the two Music positions are going well also. It is likely that the August 25, 2015 board meeting will be rescheduled to an earlier date to allow for hiring of the staff.

B. Business Administrator

No report.

C. Principals

No report.

D. Property Committee

Mr. Lagerman briefly explained the concept of the CPower PJM Agreement.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

I. Central Susquehanna Intermediate Unit Report

No report.

J. Tax Collection Committee

No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

Be it recommended that the Board approve the Treasurers Cash report and all check from all funds within the Line Mountain School District for the period ending July 15, 2015 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Ronald Neidig to approve Item Number A1 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **ARC Community Trust Agreement Approval**

Motion to approve the Receipt, Release and Refunding Agreement pertaining to the ARC Community Trust and to authorize the Superintendent to execute the same on behalf of the District.

Solicitor Richard Roberts explained the ARC Community Trust Agreement.

3. **Read Naturally Renewal Approval**

Be it recommended that the board approve the renewal of the annual technical support and license for Read Naturally of St. Paul, MN at a cost of \$399.00 for the period July 23, 2015 through July 23, 2016.

4. **Discovery Streaming Licenses Renewal Approval**

Be it recommended that the board approve the renewal of the online Discovery Channel's Discovery Streaming Licenses from CSIU of Milton, PA at a cost of \$1,231.00 for the 2015-2016 School Year.

5. **Track-It Support Renewal Approval**

Be it recommended that the Board approve the renewal of the Track-It (Inventory and HelpDesk) software support and maintenance from BMC Software, Inc. of Houston Texas at an annual cost of \$2,855.92 for the period of July 24, 2015 through July 24, 2016.

6. **Performance PLUS Subscription Renewal Approval**

Be it recommended that the Board approve the renewal of the Performance PLUS Performance Tracker subscription with Sungard K-12 Education of Bethlehem, PA at an annual cost of \$3,764.02 for the period of September 1, 2015 through August 31, 2016.

7. **Sage Technology Hardware And Software Renewal Approval**
Be it recommended that the Board approve the renewal of the telephone system hardware and software Silver Support Plan with Sage Technology Solutions of Mt. Joy, PA at a cost of \$7,857 for the period of July 1, 2015 through July 1, 2016.
8. **Justice Works Youth Care Agreement Approval**
Be it recommended that the Board approve an agreement with Justice Works Youth Care for Alternative Education for disruptive youths from August 1, 2015 through July 31, 2016 at a daily rate of \$73.00 for regular services and \$81.00 for special education services and authorize the superintendent to execute the agreement on behalf of the district as per attached pages.
9. **Mobile Ag Ed Science Lab Agreement Approval**
Be it recommended that the Board grant permission for Administration to execute Agreements with Pennsylvania Friends of Agriculture Foundation, of Camp Hill, PA for the Mobile Ag Ed Science Lab Program and authorize administration to execute the agreement (pending clearances) as per attached pages:
- | | <u>Amount</u> | |
|---------------------------------|------------------------|------------|
| Line Mountain Middle School | 11/16/15 thru 11/20/15 | \$2,000.00 |
| Line Mountain Elementary School | 11/09/15 thru 11/13/15 | \$2,000.00 |
- Jeffrey Lagerman explained the Mobile Ag Ed Science Lab updates the educational program to include new material each year.
10. **Elementary School Assembly Programs**
Be it recommended that the Board grant permission for Administration to execute a contract with Box of Light, Bloomsburg, PA for the following elementary assembly program and authorize the administration to execute the agreement (pending clearances) (page 44).
- | <u>Program</u> | <u>Date</u> | <u>Amount</u> |
|--|-------------|---------------|
| Burple, Fizz, KaBoom @ 9:30 and 10:40 | 1/12/16 | \$650.00 |
| Weird, Wild & Wonderful @ 9:30 and 10:40 | 2/23/16 | \$650.00 |
11. **Physician Coverage Agreement Approval**
Be it recommended that the board approve a letter of agreement with PinnacleHealth for physician coverage during all home football games at no charge to the district and authorize the superintendent to execute the agreement as per attached pages.

12. **Sports Officials Payment Approval**

The administration recommends the suggested payment for Sports Officials beginning with the start of the 2015-16 school year:

Varsity Sports

| | |
|----------------------------|-----------------|
| Baseball (2 officials) | \$80.00 |
| Suspended Games | \$10 per inning |
| Basketball (2 officials) | \$70.00 |
| (3 officials) | \$67.00 |
| Field Hockey (2 officials) | \$100.00 JV&V |
| Football (6 officials) | \$75.00 |
| Soccer (2 officials) | \$70.00 |
| | \$100.00 JV&V |
| Softball (2 officials) | \$70.00 |
| JV/Varsity | \$110.00 |
| Suspended Game | \$10 per inning |
| Wrestling (1 official) | \$75.00 |

Junior Varsity

| | |
|----------------------------|---------|
| Baseball (2 officials) | \$60.00 |
| Basketball (2 officials) | \$57.00 |
| Field Hockey (2 officials) | \$50.00 |
| Football (5 officials) | \$54.00 |
| Soccer (2 officials) | \$50.00 |
| Softball (2 officials) | \$55.00 |

Junior High / Middle School

| | |
|----------------------------|-------------------|
| Basketball (2 officials) | \$45.00 (1 game) |
| | \$65.00 (2 games) |
| | \$85.00 (3 games) |
| Field Hockey (2 officials) | \$50.00 (1 game) |
| | \$70.00 (2 games) |
| Wrestling (1 official) | \$55.00 |

13. **Computer Recycle Approval**

Be it recommended that the Board approve to recycle 25 desktop computers and monitors, 20 laptop computers, and 1 APC Battery backup with UpCycle, LLC of Fairfield, NJ at no cost to the district. All equipment has no value to the district and has reached End Of Life. UpCycle, LLC guarantees the safe and proper removal and disposal in accordance with all state, local, and federal guidelines. A detailed list with serial numbers will be provided to the District Office before disposal of equipment.

14. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2015 taxes as per attached page.
15. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
16. **CSIU Food Service Agreements Approval**
Be it recommended that the Board approve a food service agreement between the Line Mountain School District and CSIU for the Northumberland Area Head Start Program and the Pre-K Counts Program.
17. **CPower PJM Agreement Approval**
Be it recommended that the Board approve a three year agreement with CPower of Baltimore, MD, and authorize Tim Lagerman to execute the same.
18. **Accounts Payable Approval**
Be it recommended that the Board approve payment of all invoices due before the monthly board meeting, subject to ratification at the next scheduled meeting.
19. **Salt Storage Building Bid Approval**
Be it recommended that the Board approve advertising to bid the Salt Storage Building at the Middle/High School.
20. **2015-2016 Private Bus Companies Approval**
Be it recommended that the Board approve the following private bus companies to provide transportation for field trips and athletic events as requested by teachers and coaches, pending clearances and certificates of insurance for the 2015-2016 school year:
 - Catawese Coach Company
 - Rohrer Bus Company
 - King Koal
21. **Settlement Agreement Approval**
Be it recommended that the Board approve the settlement agreement between Line Mountain School District and The Robert Feaster Corporation as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Marlin Yeager, Jr. to approve Item Numbers A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20 and A21 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel**

A. Be it recommended that the Board approve the resignation of Larry Fisher, Music Teacher and Band Director, Line Mountain Middle High School effective July 14, 2015.

B. The administration recommends approval of the employment of Ashtin Klingler as Health and Physical Education teacher for the Line Mountain School District at a salary of (BA Step 1) \$32,838.00 effective August 31, 2015.

Lauren Hackenberg thanked Larry Fisher for his service. Mr. Campbell also thanked Larry Fisher and reported that he is helping conduct the Music Position interviews currently.

2. **Guidance Internship Approval**

The administration recommends approval (pending clearances) for Laura Fetterman a student attending Capella University to complete a 100 hour Practicum experience in October 2015 followed by a 600 hour internship starting in January 2016 intended for school counseling with the elementary, middle, and high school guidance counselors.

3. **Day to Day Substitute Teachers**

The administration recommends approval of the following substitute teachers for the 2015-2016 school year:

| <u>Name</u> | <u>Certification</u> |
|------------------|----------------------|
| Maria Getchey | Elementary |
| Jenna Kerstetter | Elementary |

4. **2015-2016 Work Beyond The School Day Approval**

A. The administration recommends approval of the following personnel for work beyond the school day for the 2015-2016 school year at the LMEA contracted rate of \$22.00 per hour:

| <u>Name</u> | <u>Purpose</u> | <u>Hours</u> |
|-------------------|------------------------------|-----------------|
| Carl Krause | AEP Monitoring Prep | 17 |
| Lon Balum | AEP Monitoring Prep | 16 |
| Amy Zartman | Test data analysis | 50 |
| Lon Balum | High School Guidance | 380 total hours |
| Jennifer Heitzman | Middle School Guidance | for both |
| Jared Haas | Revamp Industrial Arts Rooms | 30 |
| Joseph Kahl | Revamp Industrial Arts Rooms | 30 |
| Lori Brown | Study Island | 13 |

B. Additional hours worked beyond the school day for the 2014-2015 school year

| <u>Name</u> | <u>Purpose</u> | <u>Hours</u> |
|-------------|------------------------|--------------|
| Lon Balum | Curriculum | 6.5 |
| Lon Balum | AEP | 4 |
| Lon Balum | Additional HS Guidance | 22 |

5. **Coaches/Advisors**

The administration recommends approval of the corrected salaries for the following coaches/advisors for the 2015-2016 school year:

| <u>Name</u> | <u>Position</u> | <u>Salary</u> |
|-------------------|--------------------------------|---------------|
| Courtlyn Trautman | Band Major Instructor | \$1,515.00 |
| Cheryl Ibberson | Asst. Marching Band Advisor | \$2,290.00 |
| Karrie Bowman | FBLA Advisor | \$1,695.00 |
| Francine Ferster | FFA Advisor | \$2,955.00 |
| Melanie Fowler | Fall Head Cheerleading Coach | \$1,900.00 |
| Heather Kieffer | Head Field Hockey Coach | \$3,070.00 |
| Margaret Fessler | Asst. Field Hockey Coach | \$1,480.00 |
| Rodney Knock | Head Football Coach | \$3,340.00 |
| Willard Reed | Assistant Football Coach | \$1,840.00 |
| Darwin Marquette | Assistant Football Coach | \$3,730.00 |
| Brian Wetzel | Assistant Football Coach | \$2,560.00 |
| Craig Scott | Assistant Football Coach | \$1,930.00 |
| Damian Hojnacki | Assistant Football Coach | \$2,200.00 |
| Kylee Heintzelman | Assistant Girls Soccer Coach | \$1,390.00 |
| Chelsea Smeltz | MS Field Hockey Coach | \$1,820.00 |
| Marla Lahr | MS Field Hockey Coach | \$1,820.00 |
| Melanie Fowler | Winter Head Cheerleading Coach | \$1,990.00 |
| Kam Traugh | Head Girls Basketball Coach | \$2,080.00 |
| Lori Hackenburg | Asst. Girls Basketball Coach | \$1,480.00 |
| Shawntel Hoover | Elementary OM Advisor | \$ 885.00 |
| Theresa York | HS OM Advisor | \$1,515.00 |
| Darin Keim | JH Wrestling Coach | \$1,705.00 |
| Robert Renn | JH Wrestling Coach | \$2,425.00 |
| Michael Martz | Head Wrestling Coach | \$3,070.00 |
| Charles Johnson | Assistant Wrestling Coach | \$2,470.00 |

6. **2014-2015 Support Personnel Approval**

The administration recommends approval of the following support personnel for the 2014-2015 school year:

Statistician/Scorekeeper
Autumn Kritzer

7. **Classified Staff Hourly Increase**

Motion to increase classified staff members at a rate of \$.40 per hour for the 2015-2016 school year.

8. **Personnel Resolution Approval**

WHEREAS, the Superintendent recommend to the Board of School Directors (the "Board") that the District, as a result of a substantial decline in class or course enrollment and in order to promote a more effective and efficient educational system and to conform with standards of reorganization, alter or curtail its educational program by, effective at the close of the 2014-2015 school year, eliminating two (2) elementary teacher positions;

WHEREAS, the Board accepted the Superintendent's recommendation as aforesaid; and

WHEREAS, the Board effected the alteration of curtailment referred to hereinabove, effective at the completion of the 2014-2015 school year; and

WHEREAS, the Board determined that the District not renew the teacher contracts of Jenna Kerstetter and Maria Getchey (the "Employees"), both temporary professional employees, effective at the completion of the 2014-2015 school year; and

WHEREAS, the Employees were advised of their right to hearing if they requested the same by May 15, 2015; and

WHEREAS, neither of the Employees requested a hearing.

NOW, THEREFORE, BE IT RESOLVED, that it is hereby confirmed that the teacher contracts of Jenna Kerstetter and Maria Getchey were not renewed, effective at the completion of the 2014-2015 school year.

ADOPTED this 21st day of July, 2015.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Lamont Masser to approve Item Numbers B1, B2, B3, B4, B5, B6, B7 and B8 carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2015-2016 school year as per attached page.
2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2015-2016 school year as per attached page.
3. **Safety Net Counseling, Inc. Approval**
Be it recommended that the board approve to enter into an agreement with Safety Net Counseling, Inc. for a partial hospitalization program if needed for the 2015-2016 school year and authorize the superintendent to execute the agreement as per attached pages.
4. **SAP Agreement Letter Approval**
Be it recommended that the board approve the letter of agreement between the Line Mountain School District and the Northumberland County Behavior and Intellectual/Development Services to provide services for the Student Assistance Program for the 2015-2016 school year and authorize the superintendent to execute the agreement as per attached pages.
5. **First Reading of Policy Approval**
Be it recommended to approve first reading of the following policy:
 - 543, Paid Holidays as per attached page.
6. **Student Agreement Approval**
Motion to approve the Hearing report and adjudication in Student Disciplinary Case #2015-1.
7. **Student Agreement Approval**
Motion to approve an Agreement pertaining to a student disciplinary matter #2015-2.
8. **Student Agreement Approval**
Motion to approve an Agreement pertaining to a student disciplinary matter #2015-3.
9. **Student Agreement Approval**
Motion to approve an Agreement pertaining to a student disciplinary matter #2015-4.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers C1, C2, C3, C4, C5, C6, C7, C8 and C9 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting to discuss personnel matters, consult with counsel concerning litigation and to discuss Collective Bargaining issues.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Ronald Neidig seconded the motion to adjourn the meeting at 7:25 PM.

Respectfully submitted,

Patty Troutman
Board Secretary