

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

June 10, 2014

I. President Laudenslager called the meeting to order at 6:56 PM at the Line Mountain Middle/Senior High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Dennis Erdman, Vice President	Absent
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Daniel Zabolosky	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Present
Sherry Thompson	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Absent
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Absent

OTHERS

Justin Strawser and Sarah DeSantis of "The Daily Item", Nathan Troutman of Deibler, Straub & Troutman, Inc. and no members of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, May 13, 2014 as per attached pages.

Lamont Masser made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Lauren Hackenburg made the motion and Ronald Neidig seconded the motion to approve the Agenda. The motion passed by Acclamation.

President Laudenslager announced there was an executive session prior to tonight's meeting for personnel issues and another executive session will follow immediately after tonight's meeting for personnel issues with no action to follow.

VII. Administrative Reports

A. Superintendent

Superintendent Campbell reported on the interviewing rounds and potential hiring of professional staff to date. He also recounted the graduation ceremony and commended guest speaker, Judge Wiest, and the student speakers.

B. Business Administrator

Philip Rapant presented updated expenditure and revenue budget changes from 2013-2014 to 2014-2015 and the 2014-2015 final budget worksheet showing a fund balance limit of under \$79,553.00 with a zero mill increase.

C. Principals

No report.

D. Property Committee

Tim Lagerman reviewed items which were discussed at the June 3, 2014 Property Committee Meeting including repairs to the 1958 Middle/High School sewer system as needed, school signs, a bulk salt storage facility, cafeteria doors at the Middle/High School, playground mulch, scoreboards, backstops, baseball field windscreen, golf cart for the athletic trainer, a portable sound system and lockers in the old boy's locker room. The board further discussed these items some of which are included in the following agenda items and two were tabled.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
David Bartholomew reported there is a board meeting tomorrow night.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**

Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending June 4, 2014 as per attached pages.

2. **Budget Transfers**

The administration recommends approval of the 2013-2014 budget transfers as per attached pages.

3. **Microsoft SQL Server Software Approval**

Be it recommended that the board approve to Upgrade Microsoft SQL Server Software to version 2012 to replace SQL 2005 which has reached end of life. The one-time upgrade price with CD and Shipping is \$1,483.80 purchased through IU13 in Lancaster, PA.

4. **SIF and ZIS Software Approval**

Be it recommended that the board approve to renew SIF and ZIS software and services with Kimono of Salt Lake City, Utah at a cost of \$1,467.06 also the renewal is pro-rated and runs from May 13, 2014 through July 31, 2015.

5. **Technical Services Contract Renewal Approval**

Be it recommended that the board approve to renew the Technical Services contract with BLAST IU17 of Canton, PA on an as-needed basis at a rate of \$88.00 per hour. Contract runs for the 2014-2015 school year and authorize the Superintendent to execute the contract as per attached pages.

6. **Microsoft PA Education Solutions Agreement Approval**
Be it recommended that the board approve the renewal of the Microsoft PA Enrollment for Education Solutions Agreement with Lancaster Lebanon IU13 of Lancaster, PA which entitles the Line Mountain School District to Microsoft Licensing District-wide at a cost of \$10,786.68 and runs August 1, 2014 through July 31, 2015

7. **Scholastic Reading Counts Renewal Approval**
Be it recommended that the board approve the renewal of the Scholastic Reading Counts Software with Scholastic Education of St. Charles, IL at a cost of \$1,868.00 for the period July 1, 2014 through June 30, 2015.

8. **Destiny Library Software Renewal Approval**
Be it recommended that the board approve the renewal of the Destiny Library Software License and Support from Follett School Solutions of Chicago, IL at a cost of \$2,100 for 3 libraries for the period July 1, 2014 through June 30, 2015.

9. **Shoretel Telephone Maintenance Approval**
Be it recommended that the board approve to renew maintenance on the Shoretel Telephone and Voice Mail systems with Sage Technology Solutions, Mount Joy, PA for the period July 1, 2014 through June 30, 2015 and covers the (5) Shoregear 90 switches, Voice Mail, and all licensing at a total cost for renewal of \$7,482.00.

10. **Pallet Rack Deck Purchase Approval**
Be it recommended that the board approve an additional \$260.00 for the pallet rack purchase approved at the May 13, 2014 meeting through Diversified Rack & Shelving, Inc., East Windsor, NJ. Money to be taken from Capital Projects Fund.

11. **E-Signature Resolution Agreement**
Be it recommended that the board approve the E-Signature Resolution as per attached pages.

12. **Final Budget Transfers**
The administration recommends authorization to make final budget transfers at a later date for the 2013-2014 fiscal year.

13. **2014-2015 Northumberland County Career & Tech Center Budget Approval**
Be it recommended that the Board approve the 2013-2014 NCCTC school budget of \$1,963,389 of which Line Mountain's estimated share is \$215,054.
14. **Student Activities Coordinator Bond Approval**
Be it recommended that the Board approve the extension of the Student Activities Coordinator Bond for an additional two years through 6/30/16 with Penn National Insurance through Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent in the amount of \$142.34 annually.
15. **2014-2015 School Vehicle Contractors**
Be it recommended that the Board approve the following school vehicle contractors for the 2014-2015 school year at a rate of \$1.55 per approved daily miles:
- Linda Derck – Shamokin, PA
 - Janet Schwartz – Trevorton, PA
 - Jim Schwartz – Trevorton, PA
 - Gail Harris – Dornsife, PA
 - Ken Harris – Dornsife, PA
- This Item was voted on separately.**
16. **Electrical PowerSupply Agreement Approval**
Be it recommended that the Board approve a 36-month PowerSupply Coordination Service Agreement with Direct Energy Business, LLC, Pittsburgh, PA, pending a review by our solicitor, and authorize Administration to execute the same as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Troy Laudenslager questioned if there was a contract and rate included with the 36 month agreement with Direct Energy Business, LLC. The Board discussed the above agreement and requested a contract which included a rate for board approval.

Moved by Lawrence Neidig and seconded by Marlin Yeager, Jr. to approve Item Number A16 and failed to carry by a vote of 3 yes, 5 no and 0 abstentions on roll call vote with David Bartholomew, Lauren Hackenburg, Troy Laudenslager, Lamont Masser and Daniel Zablosky casting the negative votes.

17. **Septic System Repair Approval**
Be it recommended that the Board approve repairs for the septic system with Frank's Electric Construction, Inc., Leck Kill, PA, at a price of \$18,000 pending solicitor approval as per attached page.

18. **Masonry Planter Signage Approval**
Be it recommended that the Board approve the area of work at the masonry planter that contains signage located at the bottom of the hill of the high school with Eagle Ridge Contracting, Inc., Herndon, PA, at a price of \$2,725 as per attached page.

19. **Propane Gas Approval**
Be it recommended that the Board approve the 2014-2015 propane pricing effective July 1, 2014 to June 30, 2015 to Koppy's Propane, Inc., Williamstown, PA at a:
 - A. Fixed price of \$1.895 per gallon
 - OR
 - B. Fluctuating price of \$1.829 per gallon as of 6-2-14

The Board opted to proceed with Option A, the fixed rate option of \$1.895 per gallon.

20. **CSIU 2014-15 SIS Proposal Approval**
Be it recommended that the Board approve the estimated CSIU 2014-15 SIS "ramp up" proposal and annual software enhancement for student services at a total cost of \$14,539 and authorize the Superintendent to execute the contract as per attached pages.

21. **CSIU 2014-15 In-House Proposal Approval**
Be it recommended that the Board approve the estimated CSIU 2014-15 in-house financial service enhancement fees and "ramp up" proposal at a total cost of \$11,314 as per attached pages.

Keith Harro explained the CSIU proposals as per Daniel Zablosky's request. The proposals are for annual enhancements to the student service and business office software applications.

This Item was voted on separately.

22. **2014-2015 General Fund Budget**

A motion to adopt a resolution adopting the 2014-2015 General Fund Budget in a stated amount of **\$18,870,828**.

RESOLVED, that the annual budget of the Line Mountain School District (the "District") for the fiscal year beginning July 1, 2014, as was proposed at a meeting of the Board of School Directors of the District (the "Board") held April 29, 2014, (revised and amended as indicated), be and the same is hereby adopted as the annual budget of the Line Mountain School District for the fiscal year beginning July 1, 2014.

BE IT FURTHER RESOLVED, that the appropriation and expenditure of funds as itemized in said budget during the fiscal year beginning the first day of July, 2014, is hereby authorized. Necessary revenue for the same shall be provided by:

- (1) A real estate transfer tax of one percent (1%);
- (2) A five dollar (\$5.00) per capita tax;
- (3) A one percent (1%) tax on earned income;
- (4) A four hundred thirty percent (430%) occupation tax; all of which were adopted pursuant to the Local Tax Enabling Act, 53 P.S. Section 6901, et seq., and all of which, also pursuant to said Act, are continuing in nature;
- (5) A Five (\$5.00) Dollar per capita tax which is hereby levied and assessed pursuant to Section 679 of the Public School Code of 1949, as amended; and
- (6) A school tax on real estate which is hereby levied and assessed at the rate of 70 mills on each dollar of assessed valuation, i.e., at the rate of \$7.00 on each \$100.00 of assessed valuation, of all property taxable for school purposes.

BE IT FURTHER RESOLVED, that all resolutions and motions inconsistent herewith are hereby rescinded.

RESOLVED this 10th day of June, 2014.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Ronald Neidig and seconded by David Bartholomew to approve Item Number A22 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

23. **2014-2015 Insurance Coverage Approval**
a. Be it recommended that the board approve the 2014-2015 insurance policy renewal with Liberty Mutual through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of **\$63,264** annually which includes Property, General Liability, School Leaders E&O, Automobile, Inland Marine, Crime, Equipment Breakdown, and Umbrella coverage.

This Item was tabled.

b. Additional Option

Be it recommended that the board approve an environmental impairment liability policy through Admiral Insurance Company at a cost of \$7,324.86. This coverage provides a \$1,000,000 limit of insurance with a \$10,000 per claim deductible for pollution coverage at the Elementary and Middle/High School locations, including the underground tank located at Line Mountain Elementary.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Nathan Troutman addressed the Board regarding renewal of the insurance policies and the past years insurance claim experiences. The Board questioned coverage of several specific items including the sanitary system, the water system and the underground oil tank under the liability insurance policy. Mr. Troutman offered to further research the insurance coverage and present his findings to the Board for future board action.

Moved by Daniel Zablosky and seconded by Lawrence Neidig to table Item Number A23b and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

24. **2014-2015 Worker's Compensation Insurance Coverage Approval**
Be it recommended that the board approve the 2014-2015 Worker's Compensation insurance policy renewal with PICS/Amerihealth through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of **\$37,424** annually.
25. **2014-2015 Sports Accident/Student Accident Insurance Coverage Approval**
Be it recommended that the board approve the 2014-2015 Insurance policy renewal with AG Administrators/US Fire Insurance through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$12,100 annually which includes the Sports Accident Insurance.
- Voluntary Student Accident insurance is offered to parents at a rate of \$28 for school time or \$124 for 24-hour coverage per student to be paid for by the parent if they choose it.
26. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

27. **Change Order Approval**

Be it recommended that the Board approve the following change order as per attached.

<u>Change Order #</u>	<u>Project</u>	<u>Contractor</u>	<u>Amount</u>
5	HVAC	Frey Lutz	\$691.00

28. **June Accounts Payable Approval**

Be it recommended that the Board approve payment of June 2014 bills subject to ratification at the July 2014 board meeting.

This Item was Tabled.

29. **Sign Panel Replacement Approval**

Be it recommended that the board approve the purchase and installation of a replacement top panel for the existing front sign at the Line Mountain Elementary School through Wiseman Graphics, Herndon, PA at a cost of \$385.00.

30. **Baseball Backstop Purchase Approval**

Be it recommended that the board approve the purchase of a baseball backstop through Anthem Sports, Pawcatuck, CT at a cost of \$4,585.15 to be installed by the baseball boosters.

31. **Golf Cart Purchase Approval**

Be it recommended that the board approve the purchase of a golf cart for the Line Mountain Middle and High School through Frank Chavar, Hellertown, PA not to exceed \$4,600.00.

This Item was Tabled.

32. **Portable Sound System Purchase Approval**

Be it recommended that the board approve the purchase of a portable sound system through Tomark Sports, Corona, CA at a cost of \$1,111.49.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by David Bartholomew and seconded by Lamont Masser to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A17, A18, A19, A20, A21, A23a, A24, A25, A26, A27, A28, A30, and A31 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Summer Elementary Library Personnel Approval**

The administration recommends approval employment of the following teachers for the summer elementary library program at the LMEA contracted price of \$22.00 per hour:

Kim Poltonavage Amy Wilson Crystale Straub Moyer

2. **Classified Personnel Approval**

The administration recommends approval of the resignation for the purpose of retirement of Linda Rebuck, cafeteria worker at the Line Mountain Elementary School effective June 7, 2014.

Daniel Zablosky expressed his thanks to Linda Rebuck and Ian Snyder for their years of service.

3. **Uncompensated Leave Approval**

The administration recommends approval of the following uncompensated leave days:

<u>Name</u>	<u>Date</u>	<u>Purpose</u>
Nina Lenker	June 3, 2014	Medical
Sherri Keefer	May 16, 2014	Personal

This Item was voted on separately.

4. **Substitute Classified Personnel Approval**

a. The administration recommends approval of the following substitute custodians:

Justin Michael	Brady Michael
Dylan Bartholomew	Hunter Hojnacki

b. The administration recommends approval of the employment of Candace Adams as a substitute secretary at the substitute secretary salary of \$7.70 per hour.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Lawrence Neidig and seconded by Daniel Zablosky to approve Item Number B4 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with David Bartholomew abstaining.

5. **2013-2014 Support Personnel Approval**

The administration recommends approval of the following support personnel for the 2013-2014 school year:

Statisticians/Scorekeepers
Katie Mace

6. **Coaches/Advisors**

The administration recommends approval (pending clearances) of the following coaches/advisors for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Michael Martz	Head Varsity Wrestling Coach	\$2,980.00
Charles Johnson	Assistant Wrestling Coach	\$2,380.00
Joshua Phillips	Volunteer Asst. Wrestling Coach	\$ -0-
John Ciotti	Volunteer Asst. Wrestling Coach	\$ -0-
Anthony Peipher	Volunteer Asst. Wrestling Coach	\$ -0-
Darin Keim	Jr High Head Wrestling Coach	\$1,615.00
Robert Renn	Jr High Asst. Wrestling Coach	\$2,335.00
Wolfgang Downs	Volunteer Asst. Wrestling Coach	\$ -0-
Michael Reed	Head Varsity Girls Basketball Coach	\$3,280.00
Jon Raker	Assistant Girls Basketball Coach	\$2,470.00
Allison Reiner	Volunteer Asst. Girls Basketball Coach	\$ -0-
Craig Reichard	Head Varsity Boys Basketball Coach	\$2,080.00
Pjay Hunsberger	Assistant Boys Basketball Coach	\$1,570.00
Daniel Zablosky	Volunteer Asst. Boys Basketball Coach	\$ -0-
Kyle Long	Volunteer Asst. Boys Basketball Coach	\$ -0-
Williard Reed	Jr High Head Boys Basketball Coach	\$1,190.00
Cole Rickert	Volunteer Assistant Football Coach	\$ -0-
Heather Kieffer	Head Field Hockey Coach	\$2,980.00
Danielle Jacukowicz	Asst. Fall Cheerleading Coach	\$1,120.00
Shannon Koperna	Volunteer Asst. Fall Cheerleading Coach	\$ -0-

7. **Extended School Year (ESY) Special Education Personnel Approval**

a. The administration recommends approval of the following as ESY Instructors at the collective bargaining agreement rate of \$22.00 per hour:

<u>(Not to exceed 65 hours each)</u>	<u>(Not to exceed 35 hours each)</u>
Heather Troutman	Rebecca Mausteller
Erin Musser	Sandy Kase

b. The administration recommends approval of the following ESY classroom aides and ESY personal care aides at their regular hourly pay rates not to exceed 60 hours each:

LuAnn Geise	\$ 7.65	Vicki Jones	\$12.34
Christine Leader	\$ 13.67	Gertrude Masser	\$13.67
Donna Mattern	\$12.25	Lisa Strahan	\$ 7.65
Deborah Weiser	\$11.82	Lisa Wren	\$ 9.92

(*pending approval of the ESY program refer to Policy & Program C4)

8. **Professional Personnel Approval**

The administration recommends approval of the resignation of Ian Snyder, 5th grade teacher at the Line Mountain Middle School effective June 11, 2014.

9. **Work Beyond the School Day Approval**

The administration recommends approval of work beyond the school day for the following teachers:

<u>Name</u>	<u>Hours</u>	<u>Purpose</u>
Larry Fisher	2 hours	sound system for graduation
Laura Pomykalski	5 hours	ESY planning (paid thru IDEA)

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Ronald Neidig. to approve Item Numbers B1, B2, B3, B5, B6, B7, B8 and B9 carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. **POLICY AND PROGRAM**

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2013-2014 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of Class of 2019, teachers, and aides to visit the Pennsylvania State Museum, Harrisburg, PA on May 29, 2014 at a cost of \$1,455.00 to be paid by the Class of 2019.

3. **Disciplinary Agreement Approval**

Motion to approve an agreement pertaining to a student disciplinary matter and to authorize the Superintendent to execute the same on behalf of the district.

4. **Extended School Year (ESY) Program Approval**

The administration recommends the approval to conduct the special education Extended School Year Program (ESY) from July 7, 2014 through August 8, 2014 on Mondays through Thursdays from 8:30am – 2:30pm at Line Mountain Elementary School and Line Mountain Middle/Senior High School. Salary and transportation expenses will be paid through the IDEA grant.

5. **PA Treatment & Healing Approval**

Be it recommended to approve to enter into an agreement with PA Treatment & Healing (PATH) for alternative education services if needed for the 2014-2015 school year and authorize the superintendent to execute the agreement as per attached page.

6. **Education for Children and Youth Homeless Program Agreement Approval**
Be it recommended to approve to enter into an agreement with (ECYEH) Education for Children and Youth Experiencing Homelessness Program as required by the Pennsylvania Department of Education and authorize the superintendent to execute the agreement as per attached page.

7. **Use of Facility**
 - a. The CSIU requests the use of the Line Mountain High School facilities to include the gym, cafeteria, and restrooms for the CSIU's Head Start program. The program runs September 1, 2014 through August 31, 2015, normally used in conjunction with the school district calendar.

 - b. The Line Mountain Field Hockey requests the use of the field hockey field on Friday, June 27 through Sunday, June 29, 2014 from 8:00 AM to 8:00 PM.

 - c. The Line Mountain Boys Basketball team requests the use of the gym for open gym and scrimmages on Sunday, May 18 through Sunday, August 10, 2014 from 6:00 PM to 8:00 PM.

 - d. The Lower Northumberland Athletic Association requests the use of the Line Mountain softball field for a tournament on Saturday, August 23, 2014 (rain date Sunday, August 24, 2014) from 8:00 AM to 8:00 PM.

 - e. The Line Mountain Elementary Field Hockey requests the use of the field hockey field for games on Sunday, July 20 and 27, 2014 from 5:00 PM to 8:00 PM.

 - f. The Line Mountain Elementary Field Hockey requests the use of the field hockey field for games every Sunday in September and October, and November 2, 2014 from 12:00 PM to 5:00 PM.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Mr. Campbell expresses his discontent with the amount of Sunday activities being scheduled at the Middle/ High School facility. The Board reviewed the existing policy which allows for activities being scheduled at the facilities on a Sunday if they are board approved. After brief discussion the Board opted to proceed with approval of the already scheduled events and consider restricting future Sunday events.

Moved by David Bartholomew and seconded by Marlin Yeager, Jr. to approve Item Numbers C1, C2, C3, C4, C5, C6 and C7 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Superintendent Campbell reported that he is not able to attend the scheduled July 15, 2014 board meeting. After brief discussion, the Board opted to advertise for July 8 and July 22 board meetings. The June 24, 2014 board meeting is not to be cancelled as previously suggested as the Board plans to be hiring professional staff at that meeting.

The Board discussed the options to proceed with the small lot and trailer at Dalmatia. After brief discussion the Board opted to proceed with a realtor in an attempt to disperse the property and trailer. A motion was added as such.

Motion To Proceed With Realtor for Small Lot and Trailer.

Motion to proceed with a realtor to sell the small lot and trailer at Dalmatia.

Moved by Lawrence Neidig and seconded by Marlin Yeager, Jr. to approve the above motion and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lawrence Neidig made the motion and Lamont Masser seconded the motion to adjourn the meeting at 9:19 PM.

Respectfully submitted,

Patty Troutman
Board Secretary