

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

January 28, 2014

I. President Laudenslager called the meeting to order at 7:12 PM at the Line Mountain Middle / High School Cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Daniel Zablosky	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Absent
Sherry Thompson	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Absent

OTHERS

Justin Strawser of "The News Item", Duane Good of "The Upper Dauphin Sentinel" and no members of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, January 14, 2014 as per attached pages.

Lawrence Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by Acclamation.

V. Motion to Approve the Agenda:

President Laudenslager announced Item Number B1 is to be removed from the agenda and B9 is an addition. The position of school psychologist is to be removed from the listing of Item Number B6.

David Bartholomew made the motion and Dennis Erdman seconded the motion to approve the Agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell announced he will be presenting a report on the economical savings experienced by the District since the installation of the Geo-thermal system at the Middle/High School facility at the close of winter.

B. Business Administrator

Mr. Rapant reported the District is set to proceed with the bid for food service provider as the end of the five year term is approaching.

Mr. Rapant presented the auditor's report for the period ending June 30, 2013.

Mr. Rapant also presented a final report on the tax collections for the period of July 1, 2013 to December 31, 2013 showing an average percentage collection rate of 89.6%. Lawrence Neidig requested reviewing the possibility of an earned income tax to replace the current tax system.

A report on the balance of the Capital Reserve Fund, \$285,966.94, and Capital Project Fund, \$130,000.00, was presented by Mr. Rapant also.

C. Principals

Jeffrey Roadcap reported on a recent visit by Representative Kurt Masser

to

the Civics class of Michael Hayner. He also reported on the latest PMEA Chorus, Jazz and Band student achievements

D. Property Committee

Tim Lagerman reported on the sewer system maintenance needs including replacing a 2000 gallon siphon tank, four distribution boxes and associated piping. He also updated the Board on the construction of the new maintenance garage and the need to establish a facility for bulk salt storage. After purchasing pallet racks, a pallet jack and a stand on fork lift the contents of the Red Cross building will be moved to the old garage facility. The Board discussed the contents of the Dalmatia and Leck Kill buildings and determined the cost of moving the contents for public sale to be in excess of the value of the contents. Therefore the contents were determined to be of no value.

Dennis Erdman requested information on some flags at the Dalmatia School which may have some emotional attachment. Mrs. Menko will assume responsibility for the future of the flags. In addition Mrs. Elizabeth Schwartz is in need of some cabinetry for presentation of items to be displayed by an historical preservation society in Trevorton.

There was also some discussion regarding the sign along Route 225 at the Middle / High School. Tim Lagerman will research new signage possibilities. The Board also discussed the poor visibility of the District Administration signage.

There was a brief discussion regarding a 1996 Ford Windstar van which had been donated to the School by the Northumberland County Career and Technology Center. The Board opted to return the van to the Technology Center.

There was a brief discussion regarding the heat distribution to the shop classrooms which the HVAC team is still reviewing.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

- I. Central Susquehanna Intermediate Unit Report
No report.

- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**

a. Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending January 23, 2014 as per attached pages.

b. Additional checks for payment as per attached pages.

2. **Budget Transfers**

The administration recommends approval of the 2013-2014 budget transfers as per attached pages.

3. **2013 Bulk Exonerations for Local Tax Collectors**

The administration recommends approval of the 2013 bulk exonerations for the local tax collectors as per attached page.

4. **\$1000 Donation Acceptance**

Be it recommended that the board accept a \$1,000.00 donation from Pioneer Hi-Bred International, Inc., Johnston, IL to be given to the FFA club.

5. **IDEA Funds Approval**

Be it recommended that the Board approve the agreements with the CSIU pertaining to IDEA-Section 619 Funds for an estimated \$2,367 and IDEA-B Section 611 Funds for an estimated \$178,585 for the 2013-14 school year as per attached pages and authorize the superintendent to execute the agreements.

6. **Computer Purchase Approval**

Motion to approve the purchase of (3) Dell Desktop computers to complete the upgrades to the Line Mountain Elementary classrooms from Dell Computer, Round Rock, Texas at a cost of \$2,149.29 through Costars #003-051.

7. **Citrix Software Renewal Approval**

Motion to approve the renewal of Citrix Remote software support from Citrix Systems, Fort Lauderdale, Florida at a cost of \$694.25. Support runs from 2/15/2014 until 8/15/2014 which is end of life.

8. **VMWare Software Support Approval**
Motion to approve the renewal of VMWare Virtual Software Support from VMWare, Inc., Palo Alto, California at the annual cost of \$1,006. Support agreement runs from 3/1/2014 through 2/28/2015.
9. **Engineer's Toolset Maintenance Agreement Approval**
Motion to approve the renewal of the Engineer's Toolset Annual Maintenance from Solarwinds, Austin, Texas at a cost of \$395.00. Dates of the maintenance are 2/11/2014 through 2/11/2015.
10. **Equipment Recycling Approval**
Be it recommended that the board approve to send technology equipment to Keystone Auctioneers, South Williamsport, PA at no cost to the district. Keystone will dispose of the equipment in accordance with the Pennsylvania State Universal Waste and Regulations and issue a certificate with items and quantities received to the Line Mountain School District as per attached page.
11. **School Picture Program Contract Approval**
Be it recommended that the board approve entering into a contract with Schlegel Photography, Dalmatia, PA to photograph the school and sports photos at no cost to the district as per attached page.
12. **Builders Risk Insurance Approval**
Be it recommended that the Board approve building risk insurance renewal with Excelsior Insurance Company for the Middle/High School and Elementary School renovations/additions at a cost of \$1,858.00 for the period of 1/1/14 to 3/1/14 if needed.

The Board briefly discussed the need for the builders risk insurance and opted to include the words "if needed" to the agenda item. Mr. Rapant will research the need for the insurance.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lamont Masser and seconded by Ronald Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11 and A12 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

This Item was removed.

1. **Administrative Personnel Approval**

The administration recommends approval of the resignation of David Makowski, School Psychologist effective March 17, 2014.

2. **Sabbatical Leave Approval**

Be it recommended that the board approve a sabbatical leave for Rita Buhay, middle school reading teacher, for health restoration for the remainder of the 2013-2014 school year upon use of all sick leave and personal days.

3. **After School Tutor and Detention Personnel Approval**

The administration recommends approval of the following personnel for after school tutoring and detention. Salaries are \$22.00 per hour as per the Collective Bargaining Agreement for work beyond the school day:

Melanie Fowler

Jennifer Kerstetter

Adam Menko

4. **Coaches/Advisors**

a. The administration recommends approval of the resignation of Jill Yisrael as Head Field Hockey Coach effective January 20, 2014.

b. The administration recommends approval of the resignation of Tara Werley as Girls MS Basketball Coach effective January 22, 2014.

Lauren Hackenburg expressed her thanks to the coaches for their service.

5. **Classified Position Approval**

The administration recommends approval of the creation of a three hour cafeteria worker position at the Line Mountain Middle and High School Cafeteria.

6. **Advertising Approval**

The administration recommends approval to advertise for the following positions:

School Psychologist	(Removed)	Boys Head Soccer Coach
Head Field Hockey Coach Coach		Girls MS Basketball
Cafeteria Worker (3 hour)		

7. **2013-2014 Support Personnel Approval**

The administration recommends approval of the following support personnel for the 2013-2014 school year:

Game Manager
Williard Reed

8. **Grievance Denial Approval**

The administration recommends denial of Grievance #1314-05.

9. **Makowski Salary Adjustment**

Motion to set David Makowski's salary at an annual rate of \$70,000.00 effective immediately.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Lauren Hackenburg and seconded by David Bartholomew to approve Item Numbers B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2013-2014 school year as per attached page.

2. **Field Trips Approval**

- a. The administration recommends approval of the following field trips for the 2013-2014 school year as per attached page.

- b. The administration recommends approval for the LM Drama Club and advisor to visit Mercersburg Academy, Mercersburg, PA on February 9, 2014 to attend a performance of "Legally Blond the Musical" at a cost of \$475.00.

3. **Co-Curricular Activity Club Approval**

The administration recommends approval to add the Middle School Hunter and Trapper Club and also the High School Hunter and Trapper Club to the co-curricular activity clubs.

4. **Donation Acceptance Approval**

Be it recommended that the board accept the donation of 40 pairs of girls softball pants to include as part of their uniforms purchased by the Line Mountain softball boosters.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Daniel Zablosky and seconded by Marlin Yeager, Jr. to approve Item Numbers C1, C2, C3 and C4 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None

Board Comment:

President Laudenslager announced there was an executive session prior to tonight's meeting to consult with counsel on litigation matters and personnel issues. An executive session will follow tonight's meeting for personnel issues with no action to follow.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman

made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 8:00 PM.

Respectfully submitted,

Patty Troutman
Board Secretary