

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

August 27, 2013

I. President Laudenslager called the meeting to order at 6:32 PM at the Line Mountain High School Cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

David Bartholomew	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Daniel Zablosky	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Present
Sherry Thompson	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

**OTHERS**

Justin Strawser of "The News Item" and no members of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

President Laudenslager announced there was an executive session prior to tonight's meeting to meet with counsel regarding a potential litigation matter and personnel matters.

V. Approval of Minutes:

Regular Meeting, August 13, 2013 as per attached pages.

David Bartholomew made the motion and Lamont Masser seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

President Laudenslager announced Solicitor Richard Roberts will be reviewing the Act 93 agreement prior to board approval so Item B9B was tabled prior to approval of the agenda.

Lawrence Neidig made the motion and Ronald Neidig seconded the motion to approve the Agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Superintendent Campbell updated the Board on the construction progress explaining the status of the windows, ceiling tile and floor tile, and blacktop. The maintenance building is currently under construction with footers complete and two layers of block in place.

Mr. Campbell also commented on the opening day of school scheduled for August 28, 2013. He reviewed school start up, orientation, open house, recess, cafeteria and curriculum for the upcoming year.

B. Business Administrator

No report.

C. Principals

Jeanne Menko reported currently there are 475 students in K-4 grades. The Kindergarten orientation went really well. Ms. Menko reported on opening day operations, thanked resigning staff for their service, and thanked staff for their cooperation in the consolidation.

Jeffrey Roadcap also thanked the staff for their teamwork during the consolidation process and reported on the opening of school.

D. Property Committee

Tim Lagerman requested board action on termite protection warranty for the Leck Kill and Dalmatia buildings. After brief discussion, the Board opted to continue warranty coverage for one year for both buildings. An agenda item was added as such.

E. Policy Committee

No report.

- F. Fiscal Committee  
No report.
- G. Personnel Committee  
No report.
- H. Northumberland County Career & Technology Center Report  
Dennis Erdman reported the NCCTC has filled the construction management and an individual to be located at Northwest Academy hired through the Title I program.
- I. Central Susquehanna Intermediate Unit Report  
Lawrence Neidig reported the CSIU has hired a Chief Academic Officer, Amy Morton, who should be a terrific asset to the Intermediate Unit working with school-based and community-based education.
- J. Tax Collection Committee  
No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**

A1. Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending August 22, 2013 as per attached pages.

B1. Approval of additional checks as per attached page.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2013 taxes as per attached page.

3. **Change Order Approval**

Be it recommended that the Board approve the following change orders as per attached page:

<u>Change Order #</u>	<u>Project</u>	<u>Contractor</u>	<u>Amount</u>
2	5 <sup>th</sup> /6 <sup>th</sup> Grade Addition	Silvertip	\$2,740.58

4. **Annual Software Services Contract Approval**

Be it recommended that the Board approve the renewal of the annual subscription agreement with SunGard Public Sector Inc., Bethlehem, PA for online PerformancePLUS Performance Tracker at a cost of \$3,480.05 from 9/1/13 through 8/31/14.

5. **Yearbook Bid Approval**  
Be it recommended that the Board approve advertising to bid the 2013-14, 2014-15, 2015-16 yearbook for the High School.
6. **The Meadows/Universal Community Behavioral Health Agreement Approval**  
Be it recommended that the Board approve a Letter of Agreement with The Meadows/Universal Community Behavioral Health (UCBH), Centre Hall, PA at a rate of \$30.00 per hour for the 2013-14 school year and authorize Administration to execute the agreement as per attached page.
7. **Appraisal Agreement Approval**  
Be it recommended that the board approve to enter into an agreement with Real Estate Appraisal & Marketing Associates, Sunbury, PA to appraise the Leck Kill Elementary and Dalmatia Elementary Schools at a cost of \$4,300.00 and authorizes the superintendent to execute the contract.
8. **Assembly Approval**  
Be it recommended that the board approve the agreement between Patrick Davison and Line Mountain School District for an assembly at the Line Mountain Elementary School at a cost of \$650.00 and have an administrator execute the contract as per attached page.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by David Bartholomew and seconded by Daniel Zablosky to approve Item Numbers A1, A2, A3, A4, A5, A6, A7 and A8 and carried by a vote of 8 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

**This Item was voted on separately.**

9. **Termite Protection Approval**

Be it recommended that the board approve the 2013-2014 termite warranty protection coverage for the Leck Kill and Dalmatia buildings as follows:

<u>Building</u>	<u>Provider</u>	<u>Cost</u>	<u>Coverage Period</u>
Leck Kill	Ehrlich	\$239.03	September 1, 2013- August 31, 2014
Dalmatia	Terminix	\$832.00	July 1, 2013- July 31, 2014

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Dennis Erdman and seconded by David Bartholomew to approve Item Number A9, and carried by a vote of 8 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

B. PERSONNEL

PUBLIC COMMENT – None

**This Item was voted on separately.**

1. **Day to Day Substitute Teachers Approval**

The administration recommends the following day to day substitute teachers for the 2013-2014 school year:

<u>Name</u>	<u>Certification</u>	<u>Name</u>	<u>Certification</u>
Rosanne Carson	Elementary	Sarah Degnitz	Music
David Deppen	Elementary	Mills Eure	Social Studies
Emily Faust	Elementary	Trisha Herb	Elementary
Cheryl Ibberson	Home Economics	David Lagerman	Physical Education
Larry Lenig	Elementary	Shari Malehorn	Business
Brigette Styer	Elementary	Anessa Renn	Elementary
Susan Rothermel	Accounting	Lindsay Shaffer	Chemistry
Bonnie Snyder	Elementary	Jenny Snyder	English & Reading
Peggy Starr	Elementary	Harold Morgan	Social Studies&Ger
Jane Sweppenhiser	Physical Ed	Andrea Taylor	Elementary
Shannon Witmer	Social Studies	Megan Steese	Elementary & FCS
Karen Peiffer	Special Education	Heather Feese	Elementary
Aaron Inch	Emergency	Helen Vandervoort	Emergency
Bonita Campbell	Emergency	Stanley Hojnacki	Emergency
Debra Leitzel	Emergency	Dodie Lovett	Emergency
Tiffany Myers	Emergency	Tara Smith	Emergency
Richard Vanslavie	Emergency	Erin Wetzel	Emergency
Patricia Zablosky	Emergency	Lawrence Kaskie	Emergency Nurse
Lori Troutman	Emergency Nurse	Diane Schreffler	Elementary

RECOMMENDED ACTION

That the Board of School Directors  
approve the above personnel action

Moved by Lauren Hackenburg and seconded by Marlin Yeager, Jr. to approve Item Number B1, and carried by a vote of 8 yes, 0 no and 1 abstentions on roll call vote with Daniel Zablosky abstaining.

2. **Resignations Approval**

The administration recommends approval of the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Elizabeth Brobst	Day to Day Substitute Teacher	August 1, 2013
Tammy Beninsky	Teacher Aide	August 22, 2013
Angela Carl	Teacher Aide	August 16, 2013
Evelyn Wolfe	Cafeteria Worker	August 12, 2013
Dorothy Snyder	Sub. Teacher Aide & Cafeteria	August 28, 2013

Dennis Erdman thanked the resigning staff for their service.

3. **Work Beyond The School Day Approval**

The administration recommends approval of the following for work beyond the school day at the LMEA contracted rate of \$22.00 per hour:

<u>Name</u>	<u>Hours</u>
Peggy Long - SIS Train the Trainer	6.5

4. **2013-2014 Support Personnel Approval**

The administration recommends approval of the following support personnel (pending working papers) for the 2013-2014 school year at a rate as per board approved support personnel payment schedule:

Statisticians/Clock keepers  
Maura Lundy  
Rachel Keiter

5. **Uncompensated Leave Approval**

The administration recommends approval of uncompensated leave for Angela Long from August 21, 2013 until October 1, 2013 for education purposes.

6. **Substitute Classified Personnel Approval**

The administration recommends approval to add Tammy Beninsky to the substitute Secretary.

7. **Student Teacher Approval**

The administration recommends approval (pending clearances) for Alyssa Williams of Susquehanna University to student teach Music with Mr. Larry Fisher at the Line Mountain High School beginning on August 28, 2013 through October 11, 2013.

8. **Classified Personnel Approval**

8A. The administration recommends approval of the employment of Brenda Schadel as a cafeteria worker with the Line Mountain School District for 4 hours per day at the rate of \$8.00 per hour.

8B. The administration recommends approval of the transfer of Robbin Klinger from custodian to maintenance technician at a rate of \$15.60 per hour.

**Agenda Item 9B was tabled.**

9. **Administrative Employees Approval**

9A. Be it recommended that the board approve the following salaries for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jeffrey Roadcap	High School Principal	\$87,000
Jeanne Menko	Elementary School Principal	\$79,000
Jeffrey Lagerman	Dean of Students/Athletic Director	\$72,000
Keith Harro	Network Administrator	\$65,000
Amy Dunn	Director of Special Education	\$77,000
David Makowski	School Psychologist	\$59,000
Timothy Lagerman	Director of Plant and Operations	\$60,000

9B. Be it recommended that the board approve the Act 93 agreement from July 1, 2013 through June 30, 2018.

**RECOMMENDED ACTION**

That the Board of School Directors  
approve the above personnel action

Moved by David Bartholomew and seconded by Lamont Masser to approve Item Numbers B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. **POLICY AND PROGRAM**

PUBLIC COMMENT - None

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2013-2014 school year as per attached page:

2. **Second Reading of Policy Approval**

Be it recommended to approve second reading of the following policy:

- 915, Relations with Booster/PTA/PTO Organizations as per attached pages.

3. **School District Volunteer Group Approval**

Be it recommended that the Board approve the following groups as sanctioned school district volunteer groups for the 2013-2014 school year:

Line Mountain Elementary PTO	Line Mountain Arts Council
Line Mountain Band Boosters	Line Mountain Baseball Boosters
Line Mountain Basketball Boosters	Line Mountain Drama Boosters
Line Mountain Field Hockey Boosters	Line Mountain Football Boosters
Line Mountain Soccer Boosters	Line Mountain Softball Boosters
Line Mountain Wrestling Boosters	Line Mountain Cheerleader Boosters

4. **2013-2014 Bus Schedules and Drivers Approval**

The administration recommends approval of the bus driver list as per attached page and bus schedules as per board packets for the 2013-2014 school year.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Ronald Neidig and seconded by Dennis Erdman to approve Item Numbers C1, C2, C3, and C4 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None

Board Comment:

Dennis Erdman thanked Jane Wolfe for her extra efforts in the bus scheduling for the upcoming year. Marlin Yeager, Jr. questioned if additional bus runs would be an option if needed. Superintendent Campbell explained the bus runs will be reviewed and reevaluated if needed.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lauren Hackenburg made the motion and Lawrence Neidig seconded the motion to adjourn the meeting at 7:24 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary



