

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

April 28, 2020

I. President Laudenslager called the meeting to order at 6:31 PM at the Line Mountain District Office Building as a Zoom virtual meeting.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Absent
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Present

**OTHERS**

Approximately 10 members of the general public were in attendance.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, April 14, 2020 as per attached pages

Linda Gutkowski made the motion and Lauren Hackenburg seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Paul Kolody seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell reported the 2020-2021 Preliminary Budget will be presented tonight with no tax increase proposed. Mr. Campbell announced the May 19, 2020 board meeting will be cancelled. An additional meeting will be scheduled for June 2, 2020 to pass the final budget.

The last day of school is set for May 28, 2020 as the District will have completed 173 of the 180 days and 909.7 and 994.5 hours at the elementary and secondary schools respectively. The District will seek a waiver for the remaining seven days.

Mr. Campbell reported on the Continuity of Education Plan which has been updated and amended on the District website.

Baccalaureate service will be live streamed from Himmels Church on Thursday, May 21<sup>st</sup> at 7 PM. Graduation service will be live streamed on Thursday, June 4 at 7 PM. There is a link for the service on the website.

B. Business Administrator

Ms. Rosselli reviewed the expenditures, revenues and fund balance for the 2020-2021 Preliminary Budget. The District should be prepared for a possible reduction in revenues due to the ramifications of the current business/employment situation because of the pandemic.

C. Principals

No report.

D. Property Committee

Doug Wolfe reported the installation of the Optilumen lights in the gymnasium has been completed. There is a significant change in the brightness with the new lights.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report  
No report.
- I. Central Susquehanna Intermediate Unit Report  
Lauren Hackenburg suggested the board members approve the election of the five CSIU directors whose terms expire June 30, 2020.
- J. Tax Collection Committee  
No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer’s Report**

A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending April 23, 2020 as per attached pages.

B. Additional checks for approval as per attached page.

2. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **2020-2021 Northumberland County Career & Tech Center Budget Approval**

Be it recommended that the Board approve the 2020-2021 NCCTC school budget of \$2,076,670 of which Line Mountain’s estimated share is \$85,667.45.

4. **2020-2021 Proposed Final Budget**

Be it recommended that the Board approve the Proposed Final Budget in the amount of \$20,379,828.00. A copy of the Proposed Final Budget will be available for inspection on April 29, 2020 at the District Office for 30 days.

5. **Tax Bill Printing**

Be it recommended that the Board approve Berkheimer Outsourcing, Bangor, PA to print the Line Mountain School District Real Estate and Per Capita Bills as follows effective July 1, 2020:

Per Capita Bills	\$ 0.36/each
Real Estate Bills	\$ 0.47/each
Inserts	\$ 0.11/each
Blank Bills PC	\$ 0.30/each
Blank Bills RE	\$ 0.50/each
Register PC & RE per page	\$ 0.12/each
Bills PC Duplicates	\$ 0.09/each
Bills RE Duplicates	\$ 0.13/each
Other: Excel File Creation	\$25.00



2. **Second Reading of Policy Approval**

Be it recommended the Board approve second reading of the following policies:

- 217, Graduation Requirements
- 805, Emergency Preparedness
- 811, Bonding
- 812, Property Insurance
- 813 Other Insurance
- 822 Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Paul Kolody and seconded by Marlin Yeager, Jr. to approve Item Numbers C1 and C2 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – none.

Board Comment:

Solicitor Antonio Michetti announced there was an executive session prior to the board meeting tonight from 5:30 to 6:30 to discuss personnel issues and legal matters.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Linda Gutkowski made the motion and Ronald Neidig seconded the motion to adjourn the meeting at 6:59 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary

