

LINE MOUNTAIN SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: SCHOOL VISITORS

ADOPTED: September 26, 1979

REVISED: October 24, 1989
March 6, 2018

907. SCHOOL VISITORS	
1. Authority	The Board welcomes and encourages visits to school by parents, adult residents and interested educators. To ensure order in the schools, it is necessary for the Board to establish policy governing school visits. [1]
2. Delegation of Responsibility	<p>The Board directs the Superintendent to establish reasonable procedures to facilitate and govern school visitors.</p> <p>The Superintendent and building principals have the authority to prohibit the entry of any individual to a Line Mountain School District school who does not follow guidelines stated below, other Board Policy, or any applicable federal or state laws or regulations.</p>
3. Guidelines	<p>Persons wishing to visit a school should make arrangements in advance with the school office in that building.</p> <p>Upon arrival at the school, visitors must register at the office where they will sign in and sign out, receive a pass, and receive instructions.</p> <p>All visitors must wear the appropriate Line Mountain visitor badge. Any request from a visitor involving the school or its students shall be directed to the building principal.</p> <p>Failure to comply with the above detailed guidelines may result in more limited access to the school as determined by the building principal, consistent with Board Policy, school rules, and federal and state laws and regulations.</p> <p>Staff members shall be expected to require that a visitor has registered at the school office and received authorization to be present for the purpose of conducting business.</p> <p>No visitor may confer with a student in school without the approval of the principal.</p>

Should an emergency require that a student be called to the school office to meet a visitor, the principal or designee shall be present during the meeting.

In the event a situation arises which presents a potential safety problem for the school community, the Superintendent, building principal and/or their designee is authorized to take appropriate action as deemed necessary, including, but not limited to, requesting the assistance of the Police.

No visitor will be allowed to record (by tape recorder, video recorder, photograph, or by any other electronic, digital, or technical means) any image, person, part of building, or any conversation of any kind without express prior approval by the Superintendent or building principal.

Classroom Visitation (see Policy 105.3)

Military Personnel

Members of the active and retired Armed Forces, including the National Guard and Reserves, shall be permitted to:²[3]

1. Visit and meet with District employees and students when such visit is in compliance with Board Policy and District procedures.
2. Wear official military uniforms while on District property.

Legal

1. 24 P.S. 510
 2. 24 P.S. 2402
 3. Pol. 250
- 22 PA Code 14.108