

SECTION: PROPERTY

TITLE: USE OF SCHOOL FACILITIES

ADOPTED: September 23, 1979

REVISED: September 23, 1986
 March 25, 1992
 November 23, 2004
 December 4, 2013

LINE MOUNTAIN SCHOOL DISTRICT

	707. USE OF SCHOOL FACILITIES
1. Purpose	It shall be the policy of the Board to encourage the community use of school facilities when such use does not conflict with school activities, is not detrimental to the purpose of the school, and is in the public interest of the community.
2. Definition	Community use shall be defined as utilization by local groups which conduct educational, cultural, civic, or recreational functions.
3. Authority	<p>Priority for use of school facilities will be as follows:</p> <ol style="list-style-type: none"> 1. Public school purpose. 2. Public school related organizations. 3. Approved users. 4. Nonprofit organizations within the district. 5. Other groups. <p>All requests for the use of school facilities can only be made through written application.</p>
4. Guidelines	<p>"Application for Use of School Facilities" form is available in the District Office. The completed application form must be submitted to the District Office for the Superintendent's consideration.</p> <p>Any required scheduled fee associated with an approved community use of facility shall be paid at the District Office prior to use of the facility. Checks must be made payable to Line Mountain School District.</p> <p>Any application which is not approved may be appealed to the Board at a regularly scheduled public meeting.</p> <p>School facilities will not be leased on Sundays or for religious purposes, except when special approval is given by the Board.</p> <p>All non-school related groups shall maintain throughout all periods of school facility usage liability insurance to the extent of not less than \$300,000 for injury to any one person and to the extent of not less than \$25,000 for damage to property and shall name the district as an insured.</p>

707. USE OF SCHOOL FACILITIES

<p>5. Delegation of Responsibility</p>	<p>The Superintendent shall develop procedures for the granting of permission to use school facilities and shall promulgate regulations and restrictions for such use. The following regulations and restrictions will be adhered to in the use of facilities:</p> <ol style="list-style-type: none">1. Organizations and groups using school facilities must designate one (1) adult member of its group to be in charge of and responsible for the program or activity at the time application for use of the facilities is made. This person shall in turn be responsible to the building principal.2. No group will be permitted use of school facilities if the requested use interferes with school programs. The building principal may cancel any approved use should a conflict with school programs develop. The group must be notified by the building principal at least one (1) week in advance.3. Use of tobacco products in the district's buildings is not permitted.4. Drugs and alcoholic beverages shall be strictly forbidden. Violation of this regulation denies the privilege of any future use.5. The user of any school facility must assume sufficient insurance coverage or otherwise assume responsibility for any property damage or personal injury resulting from use of the above requested facilities.6. The group using school facilities will provide adequate adult supervision and police protection when necessary.7. Any group using the buildings and/or grounds of the school district is required to restore to original condition any property destroyed or suffering from more than normal wear and tear. The school district shall be the sole judge of destruction of property or excessive wear and tear.<ol style="list-style-type: none">a. Whenever the facilities are used, a custodial staff worker must be on duty.b. Whenever the cafeteria is used, a cafeteria staff worker must be on duty. <p>Organizations using the auditorium are not permitted at any time to change the electrical or electronic circuits in that facility. When stage facilities or audiovisual equipment is used, the school will provide stagehands or operators to operate the scenery, curtain, lights, or visual equipment at the expense of the user.</p> <p>Decorations or equipment may not be used, moved or stored without the permission of the building principal. The district assumes no responsibility for property left on the premises by applicant.</p>
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707. USE OF SCHOOL FACILITIES

	<p>The school will not be obligated to provide equipment for use of the group.</p> <p>Only gym shoes or sneakers shall be permitted on gym floors when they are used for sports.</p> <p>The Board shall establish a schedule of fees for the use of school facilities based upon the following use categories:</p> <p>Category I - Minimal expense incurred by district.</p> <p>Category II - Proceeds benefit the school district and/or students.</p> <p>Category III - Proceeds for public service organization's gain.</p> <p>Category IV - Proceeds for private gain.</p> <p>Booster sponsored awards banquets shall be exempt from the Rental Fee Schedule For Facility Use.</p>
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