

LINE MOUNTAIN SCHOOL DISTRICT

SECTION: ADMINISTRATIVE
EMPLOYEES

TITLE: WORKING PERIODS

ADOPTED: July 26, 2005

REVISED:

332. WORKING PERIODS	
1. Purpose	Work schedules of the administrative staff shall be clearly specified in accordance with this policy to ensure the smooth and regular operation of the school district.
2. Authority	The Board has the authority and responsibility to determine the hours during which administrators shall be available to students, staff and the community.
3. Guidelines	<p>The Superintendent shall develop administrative procedures whereby the following work schedules for administrative employees shall be adhered to:</p> <ol style="list-style-type: none">1. All administrators are to work at least eight (8) hours (including lunch) daily.2. In the event of inclement weather or other emergencies that buses are delayed for dismissal, principals are not to leave the building until all pupils have left respective building(s) and they have discharged all of their professional duties.3. Starting and closing times will differ according to buildings.