

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

August 25, 2015

I. President Laudenslager called the meeting to order at 6:43 PM at the Line Mountain Middle / Senior High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski (Appointed 7:03 pm)	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Matthew Schell	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Absent
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Sarah DeSantis of "The News Item", Justin Strawser of "The Daily Item", and approximately five members of the general public were present.

Mr. Campbell introduced the three applicants, Lori Fisher, Linda Gutkowski and Paul Kolody, seeking an appointment to the vacant school board position. Board members offered four questions to be answered by the individuals. After the question and answer period the Board presented each individual an opportunity to further comment on their interest in assuming the board position. Ronald Neidig made a motion to appoint Linda Gutkowski to the Board and a motion was added as such.

Dennis Erdman and Lauren Hackenburg thanked all the participants for their interest in the school board position.

Moved by Ronald Neidig and seconded by Dennis Erdman to appoint Linda Gutkowski to the Line Mountain School District School Board of Directors for Region III effective immediately. The motion passed by a vote of 7 yes, 1 no and 0 abstentions on roll call vote with Lamont Masser casting the negative vote.

Jacquelyn Bonawitz swore Linda Gutkowski to the Oath of Office and she assumed her position with the School Board.

- IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

Approval of Minutes:

Regular Meeting, July 21, 2015 as per attached pages

Regular Meeting, July 28, 2015 as per attached pages

David Bartholomew made the motion and Ronald Neidig seconded the motion to approve the minutes. The motion passed by Acclamation.

- V. Motion to Approve the Agenda:

Lamont Masser requested the motion to hire Matthew Shaul as a music teacher which failed to pass on July 28, 2015 be added to the agenda. The motion was added.

Lamont Masser made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by Acclamation.

Solicitor Richard Roberts announced there was an executive session prior to tonight's meeting for personnel matters and to discuss Collective Bargaining issues.

- VII. Administrative Reports

A. Superintendent

Mr. Campbell welcomed Linda Gutkowski to the Board of Directors. He also reviewed the upcoming dates for the beginning of the school year.

B. Business Administrator

Mr. Rapant advised the Board that there was a bid opening for the salt storage shed on August 13, 2015 with only one bid being presented. The bid award is included in the agenda.

C. Principals

Ms. Menko advised the Board there are currently seventy-three students registered for Kindergarten. Kindergarten Orientation is scheduled for September 3, 2015.

Mr. Lagerman reported Fifth Grade orientation is scheduled for September 5, 2015.

Mr. Roadcap reported the first day of school is set for September 8, 2015.

D. Property Committee

The board briefly discussed the salt storage shed.

Mr. Lagerman presented a proposal from Mastercraft Sports Flooring to refinish the two gym floors at the Middle/Senior High School. After a brief discussion the Board added an agenda item to refinish the gym floors with the date for the actual refinishing to be determined by administration.

Mr. Lagerman also reported the geo thermal heat exchanger unit is in need of being flushed. The Board advised administration to continue researching the procedure and cost involved with the process.

E. Policy Committee

The Board briefly reviewed the policy revisions included in the agenda.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Mr. Erdman reported the NCCTC has a student enrollment of over two hundred students. The Degenstein Foundation has made a donation to construct four medical waiting rooms at the Center with equipment being donated by Geisinger Medical Center. The start date for classes is scheduled for September 8, 2015, the same as Line Mountain School District.

I. Central Susquehanna Intermediate Unit Report

No report.

J. Tax Collection Committee

No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

Be it recommended that the Board approve the Treasurers Cash report and all check from all funds within the Line Mountain School District for the period ending August 20, 2015 as per attached pages.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2015 taxes as per attached page.

3. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Accounts Payable Approval**

Be it recommended that the Board approve payment of all invoices due before the monthly board meeting, subject to ratification at the next scheduled meeting.

5. **Study Island Subscription Renewal Approval**

Be it recommended that the Board approve the renewal of the following Study Island Subscriptions through Edmentum of Minneapolis, MN at an annual cost of \$19,172.00 : **College and Career Readiness Bundle for the High School; Math, Reading, Writing, Science and benchmark testing for the Middle School, and Math & Reading and benchmark testing for the Elementary School.** The License dates run 9/23/2015 through 9/22/2016.

6. **SIF Service Renewal Approval**

Be it recommended that the board approve the renewal of the SIF Agents and SIF Zone Services subscription through Kimono, LLC, Salt Lake City, UT at an annual cost of \$1,467.06. Subscription dates run 8/1/2015 through 8/1/2016. This software allows our student information system to talk directly to our student accounts and our library catalog system.

7. **Choices Renewal Approval**

Be it recommended that the board approve the renewal of the Choices Planner and Choices Explorer subscriptions through Bridges of Culver City, CA at an annual cost of \$1,035.00 Subscription runs 10/30/2015 through 10/30/2016 and is used in the High School Guidance Department.

8. **ACCESS SBAP IEP Review Approval**

The administration recommends the approval of Dr. Dempsey of the Family Practice Center, Herndon to review students' IEP for the ACCESS SBAP program at a cost of \$15.00 per IEP.

9. **New Story Contract**
The Administration recommends the approval of the 2015-16 school year contract with New Story School, Selinsgrove and authorizes the superintendent to execute the contract as per attached pages.
10. **Special Education Programs and Services for 2015-2016 Approval**
Be it recommended that the Board approve the Terms and Conditions with the CSIU for Service Delivery for special education programs and services for the 2015-16 school year and authorize Administration to execute the agreement as per attached pages.

Mr. Lawrence Neidig questioned the costs associated with the CSIU Special Education Classroom Programs. Mr. Campbell and Ms. Dunn explained the costs as per the services provided by the Program.
11. **School Based ACCESS Program (SBAP) Agreement**
The Administration recommends the approval of the 2015-16 school year LEA Agreement to participate in the School Based ACCESS Program (SBAP) and authorizes the superintendent to execute the agreement as per attached page.
12. **School Based Administrative Claiming (ACP) Agreement**
The Administration recommends the approval of the 2015-16 school year LEA Agreement to participate in the School Based Administrative Claiming Program (ACP) and authorizes the superintendent to execute the agreement as per attached page.
13. **Ambulance Coverage Agreement Approval**
Be it recommended that the Board approve an agreement with Americus Hose Company d/b/a Americus Community Ambulance Service for services rendered for sporting events throughout the year at a cost of \$50.00 per event plus an hourly rate of \$60.00 for basic life support and authorize Administration to execute the agreement as per attached pages.

There was a brief discussion regarding the necessity of the Ambulance Service being present at the home football games. As the facility is not staffed twenty-four hours a day, administration feels it is necessary for the Ambulance Service to be present at the football games.
14. **Bloomsburg University ACE Program Approval**
Be it recommended that the Board approve a Memorandum of Understanding with Bloomsburg University used for the ACE program which allows for a tuition reduction for high school students and needs to be renewed every five years as per attached pages.
15. **2015-2016 School Bus Contract Approval**
Be it recommended that the board approve the execution of Contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA for the 2015-2016 school year for the transportation of school pupils at an estimated price of \$1,361,864.87 as per attached pages.

16. **2015-2016 Extra-Curricular Transportation Contract Agreement**
Be it recommended that the Board approve the extra-curricular transportation contract with Marvin E. Klinger, Inc., Dornsife PA for the period July 1, 2015 through June 30, 2016 at \$12.43 per driver hour (\$20.00 minimum per run) and \$1.83 per mile (\$20.00 minimum per run) under the same terms and conditions as per the 2014-2015 school year as per attached page.

17. **Change Order Approval**
Be it recommended that the Board approve the following change order as per attached page:

<u>Change Order #</u>	<u>Project</u>	<u>Contractor</u>	<u>Amount</u>
2	Trevorton Elem.	Bognet	(\$550.00)

18. **2014-2015 School Bus Contract Approval**
Be it recommended that the board approve the 2014-15 finalized transportation contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA at a price of \$1,361,864.87.

19. **Complying with Affordable Care Act (ACA) Requirements**

Comment: As a part of the Health Care Reform compliance, the IRS issued rules and regulations associated with the ACA. As a result of these rules and regulations, the Worxtime client software was created to manage eligibility for the "Look Back Rule". Worxtime manages the measurement, administrative, and stability periods to provide employers with data needed to maintain compliance in offering affordable coverage.

The Worxtime program is intended to benefit Employers by assisting with the Administration, Eligibility and Employer Mandate requirements of the Affordable Care Act and re-defined and updated rules and regulations that are being released. In preparation for achieving ACA compliance, Worxtime will guide us through the process to ensure that we are in compliance and ready for any and all reporting requirements.

Be it recommended: The Board approve the software service agreement with Worxtime LLC, of Huntsville, Alabama at a price of \$4,000.

20. **Physician Supervision and Mandated Physicals Approval**
Be it recommended that the board approve Geisinger Health System to conduct Physical examinations for original entry (kindergarten or grade 1), sixth grade and eleventh grade students and students transferred from other districts without medical records and also to serve as medical consultant to the school nurses on an as needed basis at a cost of \$175.00 per hour.

This Item Was Voted On Separately.

21. **Salt Storage Building Bid Approval**

Be it recommended that the Board approve the issuance of a Notice of Intent to award the Salt Storage Building Bid at the Middle/High School to Snyder Equipment, Inc. of Watsontown, PA at a price of \$54,488.00 with funds to be taken from the Capital Reserve Fund.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lamont Masser to approve Item Number A21 and carried by a vote of 5 yes, 4 no and 0 abstentions on roll call vote with Linda Gutkowski, Lamont Masser, Ronald Neidig and Marlin Yeager, Jr. casting the negative votes.

22. **Gym Floor Refinishing Approval**

Be it recommended that the Board approve the quote from Mastercraft Sports Flooring to refinish the two gym floors at the Middle/Senior High School at a cost of \$7,000.00 with funds to be taken from the Capital Projects Fund at a time to be determined by administration.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by David Bartholomew to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20 and A22 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Mentor Teacher Approval**

The administration recommends approval of the following teachers as mentor teachers for the Middle High School for the 2015-2016 school year at a rate of \$500.00 as per the collective bargaining agreement:

Stephen Kelley with Ashtin Klingler
Wesley Wagner with Dana Brown

2. **Early Childhood Practicum Approval**

The administration recommends approval (pending clearances) for Kylee Heintzelman a student attending Luzerne College to complete a 135 hour Practicum experience from August 31, 2015 through December 11, 2015 at the Line Mountain Elementary School.

3. **Day to Day Substitute Teachers**

A. The administration recommends approval (pending all required paperwork) of the following substitute teachers for the 2015-2016 school year:

<u>Name</u>	<u>Certification</u>	<u>Name</u>	<u>Certification</u>
Rosanne Carson	Elementary	Roy Casey	Elementary
Michelle Cortelyou	PreK - 4	Sarah Degnitz	Music
David Deppen	Elementary	Alicia Eisenhauer	Elementary
Mills Eure	Social Studies	Emily Faust	Elementary
Heather Feese	Elementary	Margaret Haverovich	Elem. & Reading
Kelly Heim	English	Cheryl Ibberson	Home Economics
Whitney Jones	Biology	Samantha Kaminskie	Elementary
Christina Lahr	Spec. Ed. & Elem.	Harold Morgan	Social Studies
Tiffany Myers	English	Susan Rothermel	Accounting
Lindsay Shaffer	Chemistry	Bonnie Snyder	Elementary
Barbara Spotts	Special Education	MaryAnn Taxis	Reading
Andrea Taylor	Elementary	Brooke Tressler	Elementary
Shannon Witmer	Social Studies	Cynthia Wood	Spanish
Tara Buriak	Emergency	Bonita Campbell	Emergency
Barbara Eure	Emergency	Kelly Eure	Emergency
Jennifer Feliciano	Emergency	Stanley Hojnacki	Emergency
Lawrence Kaskie	Emergency–Nurse	Dodie Lovett	Emergency
Anessa Renn	Emergency	Meagen Shomper	Emergency
Tara Smith	Emergency	Richard Vanslavie	Emergency
Margaret Fessler	Emergency		

B. The administration recommends approval of the resignations of the following day to day substitute teachers:

Patricia Zoblosky

C. Diane Schreffler

4. **2015-2016 Work Beyond The School Day Approval**

A. The administration recommends approval of the following personnel for work beyond the school day for the 2015-2016 school year at the LMEA contracted rate of \$22.00 per hour:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Lori Brown	Data Analysis	50
Carol Kruskie	Elementary Guidance	60
Joanne Snyder	Elementary Nurse	15

B. The administration recommends approval of work beyond the school day for Connie Savidge for a total of 60 hours at a rate of \$7.25 per hour.

C. The administration recommends approval of work beyond the school day for Christine Leader, special education aide for up to 40 hours of Extended School Year Services at the rate of \$14.47 with funds to be taken from IDEA.

5. **Coaches/Advisors**

A. The administration recommends approval of the resignations for the following coaches/advisors:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jonathan Raker	Head Baseball Coach	August 5, 2015
Marla Lahr	MS Field Hockey Coach	August 13, 2015

B. The administration recommends approval (pending all required paperwork) for employment the following coaches/advisors for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jeffrey Zigner	Asst. Boys Soccer Coach	\$1,660.00
Alexis Bixler	Volunteer Marching Band Advisor	\$ -0-

6. **Classified Personnel**

A. The administration recommends approval of the resignation of Loretta Hasey, special education aide at the Line Mountain Elementary School effective July 31, 2015.

B. The administration recommends approval of the employment of Melissa Gessner (pending all required paperwork) as a special education aide for the Line Mountain School District at a salary of \$8.00 for 6.5 hours per day effective August 26, 2015

C. The administration recommends approval of the employment of Lynnette Schadel (pending all required paperwork) as a special education aide for the Line Mountain School District at a salary of \$8.00 for 6.5 hours per day effective August 26, 2015.

7. **Substitute Classified Personnel Approval**

A. The administration recommends approval of Margaret Lahr (pending all required paperwork) as a substitute teacher aide at the rate of \$7.25 per hour and a substitute secretary at the rate of \$7.70 per hour for the 2015-2016 school year.

B. The administration recommends approval of Eva Mako (pending all required paperwork) as a substitute teacher aide and substitute cafeteria worker at the rate of \$7.25 per hour and a substitute secretary at the rate of \$7.70 per hour for the 2015-2016 school year.

C. The administration recommends approval (pending all required paperwork) of the following as substitute teacher aides at the rate of \$7.25 per hour for the 2015-2016 school year:

Marie Long Tysha Wilhour

8. **Professional Personnel Approval**
Be it recommended that the Board approve the resignation of Melanie Fowler, Middle School English Teacher with an effective date to be determined.

Dennis Erdman thanked Melanie Fowler for her service.

This Item Was Voted On Separately.

9. **Professional Personnel Approval**
The administration recommends approval (pending clearances and Act 168 requirements) for the employment of Matthew Shaul as Music/Vocal teacher at the Line Mountain Middle/Senior High School at a salary of (BA Step 2) \$34,426.00 effective August 31, 2015.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

The Board briefly discussed the option to reconsider the hiring of Mr. Shaul as a Music/Vocal teacher. Mr. Campbell explained he was unsure if Mr. Shaul would be willing to accept the position at this time. The Board discussed the present schedules to accommodate the existing two Music teachers. In addition, the student schedules are nearly complete presenting another dilemma.

Mr. Campbell announced at 8:36 pm the Board needed to meet in executive session to discuss the hiring of the Music/Vocal teacher. The meeting reconvened at 9:24 pm.

Moved by Lamont Masser and seconded by Lawrence Neidig to approve Item Number B9 and failed to carry by a vote of 2 yes, 7 no and 0 abstentions on roll call vote with David Bartholomew, Dennis Erdman, Lauren Hackenburg, Linda Gutkowski, Troy Laudenslager, Ronald Neidig and Marlin Yeager, Jr. casting the negative votes.

This Item Was Voted On Separately.

10. **Advertise for English Position Approval**
The administration recommends approval to advertise for a secondary certified English teacher position for the Line Mountain Middle/Senior High School .

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Dennis Erdman and seconded by David Bartholomew to approve Item Number B10 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2015-2016 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2015-2016 school year as per attached page.

3. **First Reading of Policies Approval**

Be it recommended to approve first reading of the following policies:

- 100, Comprehensive Plan as per attached pages.
- 101, Mission Statement/Vision Statement/Shared Values as per attached pages.
- 102, Academic Standards as per attached pages.
- 217, Graduation Requirements as per attached pages.
- 819, Suicide Awareness, Prevention and Response as per attached pages.

4. **Second Reading of policy Approval**

Be it recommended to approve second reading of the following policies:

- 543, Paid Holidays as per attached page.
- 804, School Day as per attached pages.

5. **School District Volunteer Group Approval**

Be it recommended that the Board approve the following groups as sanctioned school district volunteer groups for the 2015-2016 school year:

Line Mountain Elementary PTO	Line Mountain Arts Council
Line Mountain Band Boosters	Line Mountain Baseball Boosters
Line Mountain Basketball Boosters	Line Mountain Drama Boosters
Line Mountain Field Hockey Boosters	Line Mountain Football Boosters
Line Mountain Soccer Boosters	Line Mountain Softball Boosters
Line Mountain Wrestling Boosters	Line Mountain Cheerleader Boosters

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by David Bartholomew and seconded by Lauren Hackenburg to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

President Laudenslager announced there would be a brief executive session immediately following tonight's meeting to discuss Collective Bargaining issues.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lauren Hackenburg made the motion and Dennis Erdman seconded the motion to adjourn the meeting at 9:26 PM.

Respectfully submitted,

Patty Troutman
Board Secretary